



Food and Agriculture
Organization of the
United Nations

Theme:

Youth Employment in Agriculture as a Solid Solution to ending Hunger and Poverty in Africa: Engaging through Information and Communication Technologies (ICTs) and Entrepreneurship

Dates: 20th-21st August 2018

Venue: Kigali Convention Center (KCC)

INFORMATION NOTE



Republic of Rwanda
Ministry of Agriculture
and Animal Resources



African Union



1. MAIN EVENT

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2. VISA FORMALITIES

- Official representatives and experts holding **Diplomatic passports, Service Passports or Laissez-passer of the AU, UN** traveling to Rwanda to attend the Conference will be issued with a free visa upon arrival.
- Delegates from **African Member States** traveling with ordinary passports will be issued with a visa upon arrival at the cost of 30 US Dollars.
- Delegates from **East African Community Member States** do not need a visa upon arrival.
- All citizens of the world are issued visa upon arrival at all border posts without prior application. For further information on the Rwandan new visa regime, please check the following site:
<https://www.migration.gov.rw/index.php?id=283>

3. YELLOW FEVER NOTICE

- Due to the recent outbreak of Yellow Fever in the region, the Rwandan Ministry of Health requires all travelers coming from countries that are endemic to Yellow Fever to produce proof of vaccination at border posts.
- Delegates without proof of vaccination will be immunized at airport clinic at a cost of 40 US Dollars.



4. ARRIVALS AND DEPARTURE

- To facilitate delegates, there will be a reception tent, protocol officers and ushers at the main arrival terminal at Kigali international Airport.
- For a smooth protocol, we would kindly request for flights details and accommodation plan from each delegate.
- Ushers will attend to the delegates from the terminal, until they pick up their luggage and head to their respective hotels.
- Guests departing from Kigali International Airport will also be facilitated.

4.1 Lost Luggage

- In the eventuality that delegates lose their luggage, a dedicated lost luggage desk will assist delegates. Delegates can choose to have their luggage delivered at their hotels for a fee of 20 US Dollars or to collect it at the airport at no cost.

5. TRANSPORT

- Transport is organized for delegates from the airport to the hotel; however, those who will choose to use any other transport means, Airport taxis are also available. Prices vary between 15 USD and 20 US.

6. ACCOMMODATION

- Recommended official hotels are: **Serena Hotel, MaraSA Umubano Hotel, Chez Lando Hotel, Nobleza Hotel and Beausejour Hotel.**
- Delegates who will be staying in hotels other than those recommended official hotels listed above, will cater for their own transportation to and from the event venue.



7. COURTESIES GIVEN TO MINISTERS

- Upon arrival and until departure, a car will be provided to each Minister.
- Upon arrival and until departure, the Minister will be facilitated with a liaison person.
- The delegation accompanying the Minister will arrange for their own transportation as herein stated above.

8. CATERING/MEALS

- During the 2 days of the Conference , delegates will be provided with tea/coffee breaks and lunch .

9. WELCOME RECEPTION

- A welcome reception is planned on the first day of the Conference (20th August 2018) in the evening at the conference venue (Kigali Convention Center).

10. MEDICAL SERVICES

- There will be no medical services available at the venue. Delegates are advised to seek treatment at one of the following hospitals:

King Faysal Hospital: +250 788307561

Centre Hospitalier Universitaire de Kigali/CHUK: +250 788868240

Kanombe Military Hospital: +250 788305703

10.1 GENERAL HEALTH TIPS:

- Maintain strict hand hygiene. Wash your hands often with soap and water, especially before eating. Take along your supply of pocket sized hand sanitizers (it should contain at least 60% alcohol).



- Avoid close body contact or contact with blood or body fluids of a person presenting unusual symptoms. If this happens accidentally, wash immediately with water and soap and report promptly to the medical team.
- If you find someone presenting unusual symptoms, please contact 912 or 1112 or report the incident immediately to nearest medical team.
- Kigali is a clean city and discourages littering. Dispose your waste at designed areas at all times.
- Eat and drink safely: Ensure that your food and water are from trusted sources and fruits are thoroughly washed before eating.
- Comfortable clothing: Although the temperature is projected to be friendly, the temperatures at the Conferencevenue may vary between 180C and 270C. Please take along comfortable clothing.

In case of emergency or accident, delegates should call the Emergency Medical Hotline: 912 or 1112

11. PHARMACY SERVICES

- Kigali city has several pharmacies open mostly during day hours, with a few others working 24/7 on rotation basis.

12. INFORMATION TECHNOLOGY

The following Rwandan mobile telecommunication service providers are available:

- MTN
- Airtel & Tigo

Mobile telephone service providers also provide gateway to Internet using GPRS, 3G and 4G. Cell phone SIM cards are widely available; however, every SIM card user/buyer in Rwanda is expected by law to be registered for activation. The SIM card can be registered at the point of purchase.



13. Currency

The Unit of currency is the Rwandan Franc (RWF) that is divided into 100 centimes. Exchange rates are subject to fluctuation. Currently, 1 USD is approximately equivalent to 870 RWF.

14. Banking Services

Banking hours are from 08:00 to 18:00 on weekdays and from 08:00 to 15:00 on Saturdays. Banking amenities are available at all commercial banks; local and regional banks hold agreement with a variety of credit card networks:

- VISA: Bank of Kigali, Ecobank, Equity bank, I & M bank, Kenya Commercial Bank, ACCESS bank, Banque populaire du Rwanda and Urwego Opportunity bank
- MasterCard: Bank of Kigali, ACCESS bank, Cogebanque and Equity bank
- China Union Pay: Access bank, Equity bank and Bank of Kigali
- Japan Credit Bureau: Equity bank
- American Express: Equity bank and Bank of Kigali
- Diners Club: Equity bank and Bank of Kigali

Most internationally recognized currencies and travelers' cheques can be exchanged at commercial banks, hotels and international airport. Major credit cards are accepted in most hotels, restaurants and shops.

15. Climate

This time of year in Rwanda is the dry season. Temperatures vary from 25 C° to 30 C°.

16. Time

The time in Rwanda is GMT+2.



17. Plastic Bags

As part of an environmental protection policy, plastic bags are not allowed into Rwanda. Passengers entering Kigali International Airport, or any other border posts with plastic bags are required to discard them, and are supplied with an environmentally friendly alternative at a cost ranging between \$2-\$6.

18. Electricity Supply

The power supply in Rwanda is 220/240V AC. It is advisable to bring your own round, two-prong adapter and transformer for 100V AC.

19. Emergency Services

In case of emergency, please refer to the telephone numbers listed below.

Fire Brigade (Toll Free): 111 or +250 788 311 224

Ambulance (Toll Free): 912

General Assistance: 997

20. Business and Shopping Hours

Public Offices open from 07:00 to 17:00 while business open from 8:00 to 18:00, Monday to Friday. Opening times on weekend for business range between 09:00 to 22:00.

For more practical information on Rwanda, please visit:

<http://www.rwandatourism.com/practical-info>



21. **For local logistics in relation with the Conference please contact the following persons:**

- **For FAO Rwanda:**

Mr. Otto Vianney Muhinda (Assistant FAO Representative/Programme):

E-mail: otto.muhinda@fao.org;

Mobile Telephone : +250 788385767

Skype: ottovianney1

- **For the Ministry of Agriculture and Animal Resources :**

Ms. Ange Soubirous Tambineza (Focal point for the Conference)

E-mail: atambineza@gmail.com

Mobile Telephone : +250 788338066

- **For the Rwanda Convention Bureau:**

Mr. Seth Butera (Director of Events Coordination)

E-mail: seth.butera@rcb.rw

Mobile Telephone : +250 788300663

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