

August 2017



منظمة الأغذية  
والزراعة للأمم  
المتحدة

联合国  
粮食及  
农业组织

Food and  
Agriculture  
Organization  
of the  
United Nations

Organisation des  
Nations Unies  
pour  
l'alimentation  
et l'agriculture

Продовольственная и  
сельскохозяйственная  
организация  
Объединенных  
Наций

Organización  
de las  
Naciones Unidas  
para la  
Alimentación y la  
Agricultura

## LATIN AMERICAN AND CARIBBEAN FORESTRY COMMISSION

### THIRTIETH SESSION

Tegucigalpa - Honduras, 25 - 29 September 2017

### Information Note for the Participants

#### CONTENT

GENERAL INFORMATION

ENROLMENT FORM

HOTEL CLARION RESERVATION FORM

VISAS INFORMATION

INFORMATION ABOUT YELLOW FEVER INTERNATIONAL CERTIFICATE

#### GENERAL INFORMATION

##### Places and dates

1. At the kind invitation of the Government of the Republic of Honduras, the 30th Session of the Latin American and Caribbean Forestry Commission (LACFC) will be held in Tegucigalpa, from 25 to 29 September 2017 at the **Clarion Hotel, Av. Juan Manuel Gálvez**.

##### Transfer

2. The official delegates of the country members to the Commission will be received at the airport by staff of the **Secretary of State for Foreign Affairs** and then transferred by identified staff of the **National Institute for Conservation and Development of Forests, Protected Areas and Wildlife (ICF)** to the Hotel in which the participant has made its own reservation.

3. In case the transfer airport/hotel/airport will be made at arrangement of the own participant, it is highly recommended to use transportation service available at the exit side on the Customs Service in the airport. To reserve official taxis please contact **Angel Moncada, +504- 2202-4200 ext 2181 or +504 3390-0662**.

##### Opening Session

4. The Opening Session will take place at **09:00 hours on Monday, 25th September**.

*Para minimizar los efectos de los métodos de trabajo de la FAO en el medio ambiente y contribuir a la neutralidad respecto del clima, se ha publicado un número limitado de ejemplares de este documento. Se ruega a los delegados y observadores que lleven a las reuniones sus copias y que no soliciten otras. La mayor parte de los documentos de reunión de la FAO está disponible en Internet, en el sitio [www.fao.org](http://www.fao.org)*

### **Communications**

5. All correspondence related to the **Session** should be addressed to the Secretary of Commission, as follows:

**Mr. Jorge Meza Robayo**  
Secretary of the Commission  
FAO Regional Office for Latin America  
and the Caribbean  
Santiago, Chile

Secretariat phone: (56-2) 22923-2181, 2319, 2137  
Fax: (56-2) 22923-2101  
Email: [Jorge.Meza@fao.org](mailto:Jorge.Meza@fao.org)

6. Correspondence related to **Hotel reservations** and **reception at the airport** should be addressed to:

**Angel Moncada**  
**Group** Coordinator  
Clarion Hotel  
Tegucigalpa, Honduras  
Phone: 504-2202-4200 ext 2181 or +504-3390-0662  
Email: [angel.moncada@r-hr.com](mailto:angel.moncada@r-hr.com)

### **Registration**

7. Participants are kindly requested to return to the LACFC Secretariat and to the ICF of Honduras, before 12 September, 2017 the Enrolment Form included at this Information Note.

### **Accreditations and identification badges**

8. Identification badges will be delivered on Sunday, **24th of September** from 17:30 to 19:00 hours, at the **Clarion Hotel**, and on **Monday, 25th of September from 08:30 to 09:00 hours**, at **Clarion Hotel** (venue of the event).

### **Accommodation**

9. Special arrangements have been made for participants at the Clarion Hotel, **Col. Alameda, calle principal, Av. Juan Manuel Gálvez**, Tegucigalpa, Honduras, phone: **+504- 2202-4200 ext. 2181 or +504 3390-0662**, Email: [angel.moncada@r-hr.com](mailto:angel.moncada@r-hr.com). Internet web site: [www.realhotelsandresorts.com](http://www.realhotelsandresorts.com). The rate for participants per night in single room is USD 76,16 (already included 15% of Tax on General Sales – ISV- and 4% of Tourism tax), and USD 88.06 (already included 15% of Tax on General Sales – ISV- and 4% of Tourism tax) for double room. This Secretariat requests confirmation on time, as the hotel guarantee the mentioned rates and availability until the **12 of September**. The rates include breakfast buffet, full Wi-Fi access at the hotel, and hotel facilities (swimming pool, gym, and sauna).

10. **To ensure hotel accommodation, participants are requested to take direct contact with the Hotel, which requires personal data and complete credit card information.**

### **Meals**

11. Coffee breaks and lunches during the days of the event will be kindly provided by the *Government of Honduras* through the **National Institute for Conservation and Development of Forests, Protected Areas and Wildlife (ICF)**. Dinner must be covered by each participant.

### **Working languages**

12. Working languages of the Session of the Commission will be **English** and **Spanish**. Simultaneous interpretation and main documents will be provided in these languages accordingly.

### **Documentation**

13. Working documents will be available to all governments and organizations invited, before the start of the Session, on the following site of the FAO Regional Office: <http://www.fao.org/americas/eventos/ver/en/c/846701/>

14. **LACFC wishes to be environmentally responsible. Only a limited number of copies will be made available upon request.**

### **Passport and visas**

15. Most of the Latin American and Caribbean countries do not require tourism visa for entering the country. Citizens of Antigua and Barbuda, Argentina, Barbados, Belice, Bolivia, Brazil, Cuba, Colombia, Chile, Costa Rica, United Nations, France, Dominica, El Salvador, Granada, Guatemala, Guyana, Haiti, Jamaica, Mexico, Nicaragua, Netherlands, Panama, Paraguay, Peru, United Kingdom, Dominican Republic, Saint Vicent and the Granadines, Saint Kitts and Nevis, Saint Lucia, Suriname, Trinidad and Tobago, and Venezuela could enter the country with their national identification document. Participants attending the event should the Embassy or Consulate of the Republic of Honduras in their countries regarding entry formalities to the country. For more information participants are invited to consult the official internet site of the Ministry of Foreign Affairs of the Republic of Honduras [www.sre.gob.hn](http://www.sre.gob.hn).

16. The Government of the Republic of Honduras will provide support to official delegates of LACFC member countries who require visa. If support is needed please inform as soon as possible to the Commission Secretariat.

### **Foreign exchange**

14. The local currency in Honduras is the Lempira. Credir cards are accepted by most hotels, restaurants, car rental agencies and tour operators. Most of the cash dispenses are connected to credit cards with Mastercard/Maestro, PLUS (Visa), American Express, among other marks. The exchange rate is 1 USD = 23.3674 Lempiras (August 2017).

### **Field trip**

15. On Thursday, 28th of September there will be a field visit to **Parque Nacional La Tigra**, where participants will take knowledge about the impacts of recently "gorgojo de pino" pest and the strategies of forest recovering in the country. For the field trip is recommended to wear light field clothes, use mosquito repellent, sunscreen and cap.

### **Climate**

16. Tegucigalpa has a raining climate. For the month of September the average daily temperature fluctuates between a minimum of 18°C and a maximum of 28°C.

### **Electricity**

17. Electric power in Tegucigalpa is 110v, 60 Hz with connectors A / B type.

## **ENROLLMENT FORM**

### **LATIN AMERICAN AND CARIBBEAN FORESTRY COMMISSION**

#### **30ª SESSION**

Tegucigalpa, Honduras, 25 - 29 September 2017

Please complete this form, either typed or in block letters, and send it by Email to Mr **Jorge Meza**, LACFC Secretary. Email: [Jorge.meza@fao.org](mailto:Jorge.meza@fao.org), **before 12 de September 2017**.

Name: \_\_\_\_\_  
Surname: \_\_\_\_\_  
City: \_\_\_\_\_  
Country: \_\_\_\_\_  
Institution: \_\_\_\_\_  
Job title: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_  
Email: \_\_\_\_\_

Reservation at the \_\_\_\_\_ **Hotel**, from \_\_\_\_\_ to \_\_\_\_\_

**Arrival** at International Toncontín Airport, Tegucigalpa

Day: \_\_ \_\_ \_\_ time: \_\_\_\_\_ Aeroline: \_\_\_\_\_ N° of flight: \_\_\_\_\_

**Departure** from International Toncontín Airport, Tegucigalpa

Day: \_\_ \_\_ \_\_ time: \_\_\_\_\_ Aeroline: \_\_\_\_\_ N° of flight: \_\_\_\_\_

*Note: Hotel registration must be made directly by each participant. As indicated in the Information Note, it is recommended to confirm with the hotel before 12 September to guarantee the cost of reservation and room availability.*

Enquiries may also be addressed to:

About hotel accommodations:

**Alejandra Reyes Pereira**  
Technical Assistance of the Executive Direction  
National Institute for Conservation and Development  
Forests, Protected Areas and Wildlife (ICF)  
Tegucigalpa, Honduras

Phone: (+504) 2223 2225, 2223 1786  
Email: [oreyes@icf.gob.hn](mailto:oreyes@icf.gob.hn)

About the Session:

**Jorge Meza**  
LACFC Secretary  
FAO Regional Office  
Latin American and the Caribbean  
Santiago, Chile

Secretariat phone: (56-2) 22 9232319, 2181  
Fax: (56-2) 22 9232101  
Email: [Jorge.meza@fao.org](mailto:Jorge.meza@fao.org)



**Clarion**  
BY CHOICE HOTELS  
REAL TEGUCIGALPA

## Reservation form:

**Please fill out the form to confirm the reservation at the Clarion Real Tegucigalpa Hotel:**

**Name:** \_\_\_\_\_

**Number of persons:** \_\_\_\_\_

**Name of additional persons:** \_\_\_\_\_

**Check in date:** \_\_\_\_\_ **Check out date:** \_\_\_\_\_

**Room type:**

**Single (1 King sized bed)**

**Double (1 King sized bed)**

**Double (2 Full sized beds)**

**Payment method:**

**VISA**       **MasterCard**       **American Express**

**Card number:** \_\_\_\_\_

**Valid to:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Special requests:**

\_\_\_\_\_  
\_\_\_\_\_

**Send to:** [angel.moncada@r-hr.com](mailto:angel.moncada@r-hr.com)



## **VISAS INFORMATION**

A = No visa needed; B = Consular visa or without consultation; C = consulted visa (it takes more time)

No.	PAIS/COUNTRY	ORDINARY PASSPORT	OFFICIAL DIPLOMATIC PASSPORT OR SERVICE PASSPORT	No.	PAIS/COUNTRY	ORDINARY PASSPORT	OFFICIAL DIPLOMATIC PASSPORT OR SERVICE PASSPORT
1	Afganistán, Estado Islámico	C	C	33	Camerún	C	B
2	Albania	B	B	34	Canada	A	A
3	Alemania	A	A	35	Chad	B	B
4	Andorra	A	A	36	Chile	A	A
5	Angola, República de	C	C	37	China República de Taiwán	A	A
6	Antigua y Barbuda	A	A	38	China, República Popular	B	B
7	Arabia Saudita	B	B	39	Chipre	A	A
8	Argelia	C	C	40	Colombia	A	A
9	Argentina	A	A	41	Comoras	B	B
10	Armenia	C	C	42	Congo	C	C
11	Australia	A	A	43	Congo, República Democrática de	C	C
12	Austria	A	A	44	Corea del Sur (República de)	A	A
13	Azerbaiyán (Azerbaijan)	B	A	45	Corea, República Popular Democrática de (Corea del Norte)	B	B
14	Bahamas	B	A	46	Costa Rica	A	A
15	Bahrein	A	A	47	Côte d'Ivoire (Costa de Marfil)	B	B
16	Bangladesh, República Popular de	C	C	48	Croacia	A	A
17	Barbados	A	A	49	Cuba	C	A
18	Belarús, República de (Bielorusia)	A	A	50	Dinamarca	A	A
19	Bélgica	A	A	51	Djibouti	B	B
20	Belice	A	A	52	Dominica	B	A
21	Benín	B	B	53	Ecuador	A	A
22	Bhután	B	B	54	Egipto, República Árabe	B	A
23	Bolivia	B	A	55	Emiratos Árabes Unidos	B	A
24	Bosnia y Herzegovina, República de	C	C	56	Eritrea (Estado de, Asmara)	C	C
25	Botswana	C	C	57	Eslovaquia	A	A
26	Brasil	A	A	58	Eslovenia	A	A
27	Brunei-Darussal	A	A	59	España	A	A
28	Bulgaria	A	A	60	Estados Unidos de América	A	A
29	Burkina Faso	B	B	61	Estonia	A	A
30	Burundi, República de	B	B	62	Etiopía	C	C
31	Cabo Verde	B	B	63	Fiji	B	A
32	Camboya	B	B	64	Filipinas	B	A

*Para minimizar los efectos de los métodos de trabajo de la FAO en el medio ambiente y contribuir a la neutralidad respecto del clima, se ha publicado un número limitado de ejemplares de este documento. Se ruega a los delegados y observadores que lleven a las reuniones sus copias y que no soliciten otras. La mayor parte de los documentos de reunión de la FAO está disponible en Internet, en el sitio [www.fao.org](http://www.fao.org)*

No.	PAIS/COUNTRY	ORDINARY PASSPORT	OFFICIAL DIPLOMATIC PASSPORT OR SERVICE PASSPORT	No.	PAIS/COUNTRY	ORDINARY PASSPORT	OFFICIAL DIPLOMATIC PASSPORT OR SERVICE PASSPORT
65	Finlandia	A	A	105	Luxemburgo	A	A
66	Francia	A	A	106	Macedonia	A	A
67	Gabón	B	B	107	Madagascar	A	A
68	Gambia	B	B	108	Malasia	A	A
69	Georgia	B	B	109	Malawi	B	B
70	Ghana	C	A	110	Maldivas	B	B
71	Granada	B	A	111	Malí	C	C
72	Grecia	A	A	112	Malta	A	A
73	Guinea	B	B	113	Marruecos, Reino de	B	A
74	Guinea Bissau	B	B	114	Mauricio	B	B
75	Guinea Ecuatorial	B	B	115	Mauritania	B	B
76	Guyana	B	A	116	México, Estados Unidos	A	A
77	Haití	B	A	117	Micronesia (Estados Federales)	B	B
78	Hungría	A	A	118	Moldova, República de (Moldavia)	B	B
79	India	B	A	119	Mónaco	A	A
80	Indonesia	C	B				
81	Irak, República de	C	C				
82	Irán, República Islámica	C	C	120	Mongolia	C	C
83	Irlanda	A	A	121	Montenegro, Republica	B	A
84	Islandia	A	A	122	Mozambique	C	C
85	Islas Marshall	A	A	123	Myanmar, Unión de (antes Birmania)	B	B
86	Islas Salomón	A	A	124	Namibia	B	B
87	Israel	A	A	125	Nauru	B	B
88	Italia	A	A	126	Nepal	C	C
89	Jamaica	B	A	127	Níger	B	B
90	Japón	A	A	128	Nigeria, República Federal de	C	C
91	Jordania, Reino Hachemita de	C	B	129	Noruega	A	A
92	Kazajstán	B	B	130	Nueva Zelandia	A	A
93	Kenya	C	A	131	Omán	C	C
94	Kirguistán	B	B	132	Pakistán, República Islámica de	C	A
95	Kiribati	B	B	133	Palau	B	B
96	Kuwait	A	A	134	Panamá	A	A
97	Laos, República Democrática Popular	C	C	135	Papúa Nueva Guinea	B	A
98	Lesotho	B	B	136	Paraguay	A	A
99	Letonia (Latvia)	A	A	137	Perú	A	A
100	Líbano	C	C	138	Polonia	A	A
101	Liberia	C	C	139	Portugal	A	A
102	Libia Popular y Socialista (Jamahirya Arabe Libia)	C	C	140	Qatar	A	A
103	Liechtenstein	A	A	141	Reino de los Países Bajos (Holanda)	A	A
104	Lituania	A	A				



No.	PAIS/COUNTRY	ORDINARY PASSPORT	OFFICIAL DIPLOMATIC PASSPORT OR SERVICE PASSPORT	No.	PAIS/COUNTRY	ORDINARY PASSPORT	OFFICIAL DIPLOMATIC PASSPORT OR SERVICE PASSPORT
142	Reino Unido de Gran Bretaña e Irlanda del Norte y Regiones Administrativas Especiales de la República Popular China: Hong Kong (Ver*). A los originarios de los otros territorios británicos se les dará tratamiento de exento de visa (A)	A	A	163	Sri Lanka, República Socialista Democrática	C	C
				164	Sudáfrica	A	A
				165	Sudán, República de	C	C
				166	Suecia	A	A
				167	Suiza, Confederación	A	A
				168	Suriname	B	A
				169	Swazilandia	B	B
170	Tailandia	B	A				
143	República Centrafricana	B	B	171	Tanzania, República Unida de	B	B
144	República Checa	A	A	172	Tayikistán	B	B
145	República Dominicana	B	A	173	Timor-Leste, República Democrática	C	C
146	Ruanda	B	B	174	Trinidad y Tobago	A	A
147	Rumania	B	A with EEUU, Schengen, Canadá	175	Togo	B	B
148	Rusia, Federación de	A	A	176	Tonga	B	B
149	Samoa	B	B	177	Túnez	B	B
150	San Kitts y Nevis	A	A	178	Turkmenistán	B	B
151	San Marino	A	A	179	Turquía	A	A
152	San Vicente y Granadinas	A	A	180	Tuvalu	A	A
153	Santa Lucía	A	A	181	Ucrania	A	A
154	Santa Sede (Ciudad del Vaticano)	A	A	182	Uganda	B	B
155	Santo Tomé y Príncipe	A	A	183	Uruguay	A	A
156	Senegal	B	B	184	Uzbekistán	B	B
157	Serbia, Republica de (Antiguamente República Federativa de Yugoslavia)	B	A	185	Vanuatu	A	A
158	Seychelles	B	B	186	Venezuela	A	A
159	Sierra Leona, República	C	C	187	Vietnam	C	C
160	Singapur	A	A	188	Yemen	C	C
161	Siria, República Árabe	C	C	189	Zambia	B	B
162	Somalia, República Democrática	C	C	190	Zimbabwe	B	B

No - recognized as State			
191	Abjasia		
192	Osetia del Sur		
International organizations		PASSPORT	
193	OEA	A	
194	Naciones Unidas	A	
195	Comisión Europea	A	



## **INFORMATION ABOUT THE YELLOW FEVER INTERNATIONAL CERTIFICATE**

As requested by the Honduran Ministry of Health, please find below the list of countries which citizens will be requested to present the International Certificate of Vaccination against Yellow Fever (validate 10 years). The vaccine should be taken at least 10 days prior arriving to Honduras. The National Migration Institute will request the Certificate at the arrival in the country.

### **SOUTH AMERICA:**

Argentina, Bolivia, Colombia, Ecuador, French Guyana, Guyana, Peru, Suriname, Paraguay and Venezuela

### **CARIBBEAN:**

Trinidad and Tobago

### **AFRICA:**

Angola, Benin, Burkina Faso, Burundi, Cameroon, Centro African Republic, Chad, Congo, Guinea, Guinea Bissau, Guinea Equatorial, Ethiopia, Ivory Coast, Congo Democratic Republic, Gabon, Gambia, Ghana, Liberia, Mali, Mauritania, Kenya, Nigeria, Niger, Sierra Leona, Senegal, Somalia, Sudan, South Sudan, Tanzania, Togo and Uganda