LABORATORY RULES

1. Access is restricted to authorized persons

2. An appropriate risk assessment must be completed prior to any new work starting, in order to identify additional controls above those already outlined in this and other documentation.

3. Eating, chewing, drinking, smoking, applying cosmetics, storing of food and outdoor clothing in the laboratory is banned.

4. Mouth pipetting must not be used under any circumstances for any reason.

5. All workers in the laboratory must cover cuts and abrasions with a waterproof dressing before entering the laboratory.

6. Covered footwear must be worn (i.e. no open-toed shoes, sandals or flip-flops).

7. Unique color laboratory gowns must be worn at all times whilst in the laboratory. The laboratory gowns must be removed before leaving and autoclaved before laundering.

8. Double gloves must be worn at all times within these laboratories. These gloves should be pulled over the sleeves of the laboratory coat to limit any possible skin exposure during work.

9. Disposable gloves must not be reused.

10. In the event of gloves becoming damaged or grossly contaminated the gloves must be discarded, hands washed and new gloves put on.

11. On completion of the work and before leaving the suite, hands must be washed.

12. Appropriate eye protection (e.g. safety glasses) must be worn at all times.

13. Where the risk from splashing is significant, then additional eye protection in the form of goggles or visor should also be worn.

14. On completion of work, the workstation and all equipment must be disinfected.