
SECOND INTERNATIONAL CONFERENCE ON NUTRITION



Food and Agriculture
Organization of the
United Nations



World Health
Organization

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Announcements

Access to Plenary Hall

Due to the limited seating capacity in the Plenary Hall only three seats will be assigned to each country delegation. There will also be limited seating for observer delegations invited to the Conference. It should be noted that floating passes will be issued for the different segments of the Conference.

Passes for countries may be picked up from the *Aranciera* Registration Centre (see Section D), via di Valle delle Camene 9/11 from Monday 17 November. Only staff of Embassies and Permanent Representations to FAO will be allowed to collect passes on behalf of a delegation. Such persons must provide proof of identity.

A limited number of observers will be issued with floating passes as of 12.00 hours on Tuesday 18 November.

Conference proceedings may be followed in an overflow room, which will also be open to observers holding a floating pass.

Overflow rooms

A video link to the Red Room (first floor, Building A) will allow those unable to enter the Plenary Hall (third floor, Building A) on the morning of 19 November to follow the opening meeting. The Red Room will also be available as an overflow room for those wishing to follow the Round Tables held in the Green Room (first floor, Building A) on 19 (pm) and 20 (pm).

Speaking Time and Statements

Statements will be limited to five minutes for heads of country delegations, and four minutes for United Nations agencies and other organizations. Requests for speaking time during the General Debate in Plenary are made through the Office of the Director, Conference, Council and Protocol Affairs Division (Room A140, tel: (+39) 06570 53207), by completing the "Speaking Time Request Form", attached to the letter of invitation, and forwarding it by email to: ICN2-Speaking-Time@fao.org. To facilitate time keeping, a traffic light system installed by the lectern indicates when the time limit has been reached. To ensure accurate interpretation of statements and timely posting after delivery, statements should be submitted electronically at least three hours before delivery (preferably in WORD format) to Conference-Statements@fao.org.

Languages of proceedings

Proceedings will be conducted in Arabic, Chinese, English, French, Russian and Spanish. Italian interpretation will also be provided during the Inaugural Ceremony and the Opening of the Conference. If speakers wish to make statements in a language other than these, they must provide well in advance a text in one of the aforementioned languages to the Conference Secretariat (Room A274). The delegation concerned should also make available to the Interpretation Group (Room A274), tel. (+39) 06570 52933, a person who knows both the language in which the statement is delivered and the language into which it has been translated to ensure synchronization between the speaker and the interpreter.

*This document can be accessed using the Quick Response Code on this page;
a FAO initiative to minimize its environmental impact and promote greener communications.
Other documents can be consulted at www.fao.org*



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Bilateral Meeting rooms for Heads of Delegations

A limited number of small meeting rooms may be reserved for use by Heads of Delegations for bilateral or multilateral meetings. Meeting rooms may be reserved by Delegations on an hourly basis and will be assigned on a first come first served basis. To reserve meeting rooms, Country Delegations are invited to send an email with a clear indication of the date, preferred time, delegations to be met and number of attendees to ICN2-Services@fao.org. Final confirmation of booking will be given via email before the meeting. The Secretariat is not in a position to provide interpretation services for bilateral meetings.

Telephone and internet facilities

WiFi coverage is available in all meeting rooms, the Atrium and catering facilities. Participants with laptops, smartphones or tablets with Wireless Local Area Network (LAN) capabilities may use this service, selecting the network "ICN2", username: **ICN2** password: **fao4icn2**.

Delegates are also advised to bring charged laptops, smartphones and/or tablets, as well as extension cords and adapters to European sockets.

Flight bookings

Carlson Wagonlit Travel (CWT), located on the Ground Floor of Building D, Room D074, can assist delegations with flight bookings, transfers and tour reservations. For flight bookings and other travel arrangements please contact CWT at faoprivate@cwtbook.it; tel: (+39) 06570 55582 or 55822; fax: (+39) 06570 53619, Room D074. The travel agent can change or modify tickets and flight reservations made through their office. Tickets booked by any other travel agent must be changed or modified through the travel agent which made the booking, or directly with the airline/service provider concerned. During standard working hours, however, CWT will assist travellers to contact the airlines to amend tickets issued by other agencies. The Secretariat is not in a position to make travel arrangements for ICN2 participants.

Security arrangements

Security in FAO will be extremely tight in the period prior to, during and immediately after the Conference. Access will be prohibited to those not in possession of a valid pass.

Metal detectors and X-Ray machines will be in operation at all entrances to FAO. Delegates are advised to avoid carrying large bags and metallic objects as such items will lead to a manual search by the guards, thus slowing down the smooth flow of entry through metal detector arches. It should be noted that FAO does not provide luggage storage facilities. Participants with metal prostheses should notify the security guards of their condition prior to going through the metal detectors. Participants with implanted electronic devices such as pacemakers should not go through the metal detectors as these may cause their devices to malfunction. They should ask for assistance and notify the security guards of their condition.

Access to certain areas of the building will be restricted. Specific requests for individual security requirements should be directed to the Chief, Security Service (FAO), email: Security-Services@fao.org mentioning in the subject "ICN2 Conference".

Access of members of Permanent Representations not directly involved in the Conference will be restricted on the days of the Conference.

Only one vehicle per delegation will be granted access and only vehicles accompanying Heads of State or Government will be allowed to park on FAO premises. For other official vehicles, a parking area outside the FAO Headquarters complex will be available, together with a waiting area for drivers, at the *Aranciera* Registration Centre, via di Valle delle Camene 9/11 (see Section D - Registration).

Delegations are invited to contact in advance the Chief, Security Services (FAO), fax: (+39) 06570 55663, email: Security-Services@fao.org to arrange access modalities of official vehicles and close protection personnel accompanying Heads of Delegations and Dignitaries to the Conference.

Access and facilities for participants with special requirements

FAO Headquarters entrances are equipped for wheelchair access. Most lifts at FAO Headquarters have wheelchair access. Restroom facilities with wheelchair access are located in Building A on the ground, first and third floors near the meeting rooms.

Medical Emergencies

For medical emergencies, participants should dial 30 from all in-house telephones or 0657053400 from outside FAO Headquarters. For all other medical services, participants may call extension 53577 from all in-house telephones (06 57053577 from outside FAO Headquarters). They may also go directly to the Medical Service (first floor, Building B) during the working hours of the Conference. For urgent medical assistance outside the working hours of the Conference, participants are requested to call 118 (Italian urgent medical assistance) or avail themselves of the services of the hotel doctor.

For more detailed information please download the "[Medical Emergency Numbers and Hospitals](#)" brochure.

Attention is also drawn to the information on the Ebola situation provided at the following links:

- WHO webpage on the Ebola situation at: <http://who.int/csr/disease/ebola/en>
- FAQs at: <http://who.int/csr/disease/ebola/faq-ebola/en/>
- FAO Medical Service note at: [Ebola Key Facts](#)

Catering Facilities

I. Reserved for Delegates:

- Cafeteria - Terrace (8th floor Building B) - Reservation not required
Capacity: 475 seats - Opening hours: 12:00 to 15:00
Cafeteria Food and Beverages - a Self-Service area offers rice, soup and different pasta dishes; an entree area offers main dishes with accompanying sauces; a grill area offers freshly grilled meat and fish dishes; a self-service salad area and a cold dishes area offer various vegetables, cheese and seafood salads. A selection of desserts, cheese and beverages is also available.
- Open buffet (8th floor Building C) - Reservation not required
Capacity: 100 seats - Opening hours: 12:00 to 15:00
Set price open buffet offers a wide assortment of salads, meat, fish, soup, various vegetables, cheese, dessert and beverages.
- Restaurant (8th floor Building C) - Reservation required ext.: 56823 – tel.: 06-57056823
Capacity: 70 seats - Opening hours: 12:00 to 15:00
Menu of the Day, Wine a la carte with a range of national wines and international wines.
- Bars
 - Bar C (8th floor Building C)
Capacity: 140 seats - Opening hours: 07:30 to 17:00.
This bar offers an assortment of sandwiches, pizza, prepared salads, pasta dishes. There is also a large assortment of beverages, yoghurts and desserts.
 - Bar B (8th floor Building B)
Capacity: 30 seats - Opening hours: 07:30 to 17:00.
This bar offers an assortment of sandwiches, beverages, yoghurts and fruits.
 - Bar A (Polish Bar - Ground floor Building A)
Capacity: 30 seats - Opening hours: 07:30 to the end of proceedings.
This bar offers an assortment of sandwiches, pizza, prepared salads and a pasta dish. Large assortment of beverages, yoghurts and desserts.

II. Reserved for Journalists:

- Media Catering Marquee - Reservation not required
Capacity: 280 seats - Opening hours: 07:30 to 18:00
Fixed price Open Buffet offers a wide assortment of salads, meat, fish, soup, vegetables, cheese, dessert and beverages. A coffee bar is also available with an assortment of sandwiches, pizza, pastries and beverages.

III. Catering Facilities available in the Registration Centre (*Aranciera*):

- Vending machines are available in the Registration Centre (hot drinks, snacks, sandwiches and beverages).

Side events

Date/Venue	Side Events
19 November 13:00-14:30 (Green Room)	<i>SUN Movement and Accountability for Nutrition</i>
19 November 13:00-14:30 (Iran Room)	<i>Social Protection, Food Security and Nutrition</i>
19 November 13:00-14:30 (Red Room)	<i>Food Safety: a Right or a Privilege? Why food safety is an essential element of food and nutrition security</i>
20 November 13:00-14:30 (Iran Room)	<i>Healthy Children, Growing Societies. The UN Nutrition networks' support to countries' stunting reduction efforts</i>
20 November 13:00-14:30 (Red Room)	<i>Enhancing the Impact of Agricultural and Food Policies on Nutrition</i>
20 November 13:00-14:30 (Green Room)	<i>Targets and accountability for nutrition and the Post-2015 Development Agenda</i>
20 November 18:30-20:00 (Red Room)	<i>Accounting for Nutrition and Hunger - Global Nutrition Report and Global Hunger Index</i>
20 November 18:30-20:00 (Iran Room)	<i>Addressing Overweight and Obesity</i>
20 November 17.45-19:30 17.45: Inauguration of the UN Spoon Installation for Expo Milano 2015, FAO Atrium 18.10: side event continues in the Green Room	<i>The Zero Hunger Challenge: The UN at Expo Milano 2015 and South-South Cooperation</i>

On presentation of an ICN2 meeting pass during the Conference period, delegates will receive a discount rate for entry to the National Geographic photographic exhibition, *Future of Food*, at the Palazzo delle Esposizioni, Via Nazionale 194. The exhibition opens on 18 November 2014 and closes 1 March 2015