COUNCIL

Hundred and Fifty-fifth Session

Rome, 5-9 December 2016

Council Multi-year Programme of Work 2017-20

Executive Summary

In conformity with the Basic Texts, Volume II, Section D (Resolution 8/2009¹), the Council prepares a Multi-year Programme of Work (MYPOW) covering a period of at least four years. The first MYPOW, covering the years 2010-13, was developed through informal meetings with the Membership and facilitated by the Independent Chairperson of Council (ICC). The MYPOW was adopted by the Council at its 140th Session (November-December 2010²) and subsequently endorsed by the 37th Session of the FAO Conference (June-July 2011). The Conference decided that the MYPOW should be a standing item on the Council agenda in view of its usefulness as a planning tool. Since that time, the MYPOW has been amended and expanded during the ICC’s regular informal meetings with Regional Group Chairpersons and Vice-chairpersons and under the aforementioned standing item.

Suggested action by the Council

The Council is invited to note the rolling nature of the four year MYPOW.

Following past practice, Members may wish to consider (i) the question of which issues need to be tracked over time; and (ii) ways of making the “Results Section” more focused and specific at the above-mentioned regular ICC’s informal meetings with Regional Group Chairs and Vice-chairs, with a view to making specific proposals at the present session of the FAO Council.

Queries on the substantive content of this document may be addressed to:

Wilfred Ngirwa
Independent Chairperson of the Council
Tel.: +39 06570 57045

¹ Basic Texts, Volume II, Section D, Resolution 8/2009, Implementation of the Immediate Plan of Action regarding the Council
² CL 140/REP, paragraph 73.
Council Multi-year Programme of Work
Revised version covering the 2017-20 period

I. Overall Objective for the Council
1. The Council provides the Conference with precise, balanced and timely guidance on strategies, priorities, programmes and budget for the Organization, as well as constitutional, organizational, administrative and financial matters. In accordance with the Basic Texts and Conference Resolution 8/2009, the Council also plays a dynamic role in the development of the Strategic Framework, the Medium Term Plan (MTP) and the Programme of Work and Budget (PWB) of the Organization and has an oversight and monitoring function over the implementation of governance decisions. In particular, the Council has a major role in deciding and advising on matters pertaining to the implementation of the PWB. The Council also elects the members of the Programme Committee, Finance Committee and Committee on Constitutional and Legal Matters biennially and six members of the Executive Board of the World Food Programme annually and provides clear assessments on the world food and agriculture situation and related matters which may have been referred to the Council. It operates efficiently and effectively in a results-based manner, holding its sessions in keeping with the rolling work plan outlined in Section II F below, and with the Note on Methods of Work of the Council.

2. Attention is drawn to the recommendation endorsed by the 39th Session of Conference (June 2015) regarding MYPOWS:

A section on ‘Outstanding and strategic issues to be tracked over time’ could be added when they emerge from their respective Governing Bodies, however, the format of the MYPOWs of the Council and its Committees should be improved by making the Results Section more focused and specific.

3. Members may wish to bear this recommendation in mind when proposing improvements to the Council MYPOW.

II. Results

A. Strategy and priority setting, and budget planning

4. Result: Conference decisions on strategies, priorities, programmes and budget for the Organization, as well as on the status of world food and agriculture, are aligned with and follow Council guidance based on FAO’s Strategic Objectives as reflected in its Programme of Work and Budget.

5. Indicators and targets:

a) Conference report reflects the recommendations made by Council on the Strategic Framework, Medium Term Plan (MTP) and Programme of Work and Budget (PWB).

b) In reviewing and approving the budget of the Organization, the Conference has at its disposal an explicit recommendation from the Council on the alignment between strategies, priorities and work programmes with the proposed budget of the Organization.

c) Council guidance on world food and agriculture issues receives Conference approval.

d) Conference approves the provisional agenda recommended to it by Council.

6. Outputs: Clear and precise decisions taken and recommendations made to Conference reflecting membership priorities for addressing agriculture and food security issues in the context of FAO’s Strategic Objectives, as reflected in its MTP and PWB and recommendations made to Conference.

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3 C 2015/26 Rev.1
7. **Activities:**
   a) Review and assessment of the recommendations made by the FAO Governing bodies, in particular review and assessment of the recommendations made by the Finance and Programme Committees and their Joint Meetings regarding the Strategic Framework, MTP and PWB, and clear recommendations thereon to Conference.
      o Review and assessment of the recommendations made by the Technical Committees on technical priorities and budget matters.
      o Review and assessment of the recommendations made by the Regional Conferences on regional priorities and budget matters.
   b) Assessment of major issues pertaining to the world food and agriculture situation as necessary.
   c) Decisions on any adjustments to the PWB.
   d) Recommendations to Conference on the Programme and Budget Resolutions, including the content and level of the budget.
   e) Recommendation of the main theme of the general debate at the Conference session.
   f) Recommendation of the provisional agenda of the Conference session.
   g) Development of a set of Members’ priorities as an organizational work plan.

8. **Working methods:**
   a) Informal coordination meetings of the Chairpersons and Secretariats of the Finance and Programme Committees, Regional Conferences and Technical Committees, facilitated by the Independent Chairperson of Council.
   b) Informal consultation meetings of the Chairpersons of the Regional Groups and senior members of the Secretariat, facilitated by the Independent Chairperson of Council.
   c) Regular contacts between the Independent Chairperson of Council and FAO Management.

**B. Monitoring implementation of governance decisions**

9. **Result:** Advise Conference through decisions on governance that directly support FAO’s Strategic Objectives and regularly monitor the implementation of those decisions.

10. **Indicators and targets:**
    a) Timely implementation of governance decisions taken by Conference and Council is monitored by the Council, and this is reflected in the Conference report.
    b) The recommendations on measures designed to increase the efficiency of Governing Bodies are reviewed and assessed by Council before submission to Conference.

11. **Outputs:** Clear and precise decisions taken and recommendations made to Conference reflecting the Council’s assessment of the implementation of governance decisions.

12. **Activities:**
    a) Review and assessment of governance decisions of Council.
    b) Review of the Multi-year Programmes of Work (MYPOW) of the Governing Bodies, and assessment of related progress reports.
    c) Recommendations and decisions on the need to convene Ministerial Meetings as necessary.
    d) Review and assessment of issues regarding treaties, conventions and agreements that are within the framework of FAO.
    e) Review of developments in other fora of importance for the mandate of FAO.

13. **Working methods:**
    a) Feedback method to Conference via reports on implementation of governance decisions.
b) Informal coordination meetings of the Chairpersons and Secretariats of the Committee on Constitutional and Legal Matters (CCLM), Finance and Programme Committees, Regional Conferences and Technical Committees, facilitated by the Independent Chairperson of Council.

c) Informal consultation meetings of the Chairpersons of the Regional Groups and senior members of the Secretariat, facilitated by the Independent Chairperson of Council.

d) Regular contacts between the Independent Chairperson of Council and FAO Management.

e) Advice from the Statutory Bodies through the Technical Committees.

C. Exercise of oversight functions

14. Result: Well-functioning legal, ethics, financial and administrative frameworks, policies and systems are in place and regularly monitored by Council.

15. Indicators and targets:
   a) The Organization operates within its legal, financial and administrative framework.
   b) Transparent, independent and professional evaluation of the Organization’s performance, as well as audit and ethics oversight.
   c) The elections mandated by the Basic Texts are held within the set deadlines.
   d) Policies are implemented and systems function in accordance with existing rules and standards.
   e) The proposed calendar of FAO Governing Bodies and other main sessions conforms with the schedule of sessions for the implementation of the Programming, Budgeting and Results-based Monitoring System.

16. Outputs: Clear and precise decisions and recommendations made to Conference ensuring the well-functioning of FAO’s legal, ethical, financial and administrative frameworks.

17. Activities:
   a) Review and assessment of the Finance Committee recommendations and decisions regarding budgetary performance and programme, budgetary transfers and the Organization’s financial situation, including resource mobilization and voluntary contributions.
   b) Review and assessment of the Finance Committee recommendations regarding ethics and audit, both internal and external.
   c) Review and assessment of the Finance Committee recommendations regarding policies and systems, both in Headquarters and Decentralized Offices, for human resources, administrative and business processes, contracting and purchasing, and information and communication technology.
   d) Review and assessment of the Programme and Finance Committee recommendations on strategic evaluations and the Programme Implementation Report.
   e) Review and assessment of the CCLM recommendations on constitutional and legal matters.
   f) Independent Evaluation of the evaluation function every six years (first review in 2016) – report to Management and the Council together with the recommendations of the Programme Committee.

18. Working methods:
   a) Advice from the Finance and Programme Committees and their Joint Meetings, and from the CCLM.
   b) In-depth review of one substantive issue related to FAO’s Strategic Framework to be chosen by the Council once every two years.
   c) Regular contacts between the Independent Chairperson of Council and FAO Management.
D. Monitoring and Evaluation of Management performance

19. **Result:** Management performance targets are regularly reviewed and monitored by Council.

20. **Indicators and targets:**
   a) Performance of Management is in line with established performance targets.
   b) Adjustments are made to performance targets as necessary.

21. **Outputs:** Clear and precise decisions taken, and recommendations made to Conference.

22. **Activities:**
   a) Monitoring of the performance of Management against established performance targets in the framework of the results-based budgeting and management system, based on the MTP/PWB and on the reports of the Finance and Programme Committees and their Joint Meetings.
   b) Programme Implementation Report.
   c) Review of the contribution of extra-budgetary resources to the Organizational Results framework.
   d) On a periodic basis, organize the transparent, professional and independent evaluation of the Organization’s performance in contributing to its planned outcomes and impacts.
   e) Review of the Programme and Finance Committees recommendations for adjustment of PWB implementation.
   f) Recommendations of the Programme Committee on Strategic Evaluations and their subsequent follow-up.
   g) Regular review and assessment of FAO partnership agreements, including their financial implications with particular attention to their impacts on FAO's Strategic Framework, Medium Term Plan (MTP) and Programme of Work and Budget (PWB) and their contributions to reaching FAO's Strategic Objectives and the SDGs.

23. **Working methods:**
   a) Regular contacts between the Independent Chairperson of Council and FAO Management.
   b) Informal seminars and consultations among Members.
   c) Presentations by the Secretariat on management strategies and policies to Council.
   d) Informal briefing by the FAO staff representatives bodies.

E. Work planning and working methods

24. **Results:** Council operates efficiently, in a proactive and inclusive way, according to established work plans and improved working methods.

25. **Indicators and targets:**
   a) Council agendas are focused.
   b) Council reports are concise, consisting mainly of conclusions, decisions and recommendations, and are made available to Members soon after the closure of the session.
   c) Council documents have a standardized cover page, with a box suggesting the proposed action.
   d) Council documents are issued 4 weeks before a session opens.

26. **Outputs:**
   a) A MYPOW for Council.
   b) A Note on Methods of Work of the Council is issued at each session of Council.
   c) Annual briefing for new Council members.
   d) Updating of the “Introduction to the FAO Council” document as required.
27. **Activities:**
   b) Preparation of a progress report to Conference on the Council MYPOW.
   c) Regular review of the methods of work of Council, including performance measures.
   d) Review of the status of implementation of Council decisions.
   e) Study and comparison of the governance of other international organizations in view of introducing potential improvements in the operating procedures of Council and the implementation of its MYPOW.

28. **Working methods:**
   a) Structured and focused deliberations during Council sessions.
   b) Efficient drafting arrangements for Council reports, based on the conclusions made by the Independent Chairperson of Council in closing and summing up each item.
   c) Regular inter-sessional activities, determined according to their interest, and level of priority.
   d) As appropriate, strengthen human and financial resources mobilized by the Secretariat for the implementation of, and follow up to, the MYPOW.
   e) Informal meetings of the Chairpersons of the Regional Groups and senior members of the Secretariat, facilitated by the Independent Chairperson of Council.
   f) Regular contacts between the Independent Chairperson of Council and FAO Management.

**F. Sessions and Work plan of Council**

29. The Council shall hold at least five sessions in a biennium as follows:
   a) two sessions in the first year of the biennium;
   b) one session not less than 60 days before the regular session of the Conference, at which the Council shall in particular make recommendations to Conference on the Strategic Framework (every four years), MTP and PWB;
   c) one session immediately after the regular session of the Conference, at which the Council shall in particular elect the Chairpersons and members of the Programme Committee, Finance Committee and CCLM; and
   d) one session towards the end of the second year of the biennium.

30. The indicative rolling work plan of Council shall be as outlined in the following tables, and shall be adjusted as and when required by the Council, including inclusion of effective dates for sessions of bodies reporting to it, hence the “t.b.d” label (“to be determined”) added to some entries.

31. At its sessions, the Council shall review a document on the status of implementation of decisions taken at its previous session.

32. At the end of each session, the Council shall review its provisional agenda for the following session.

33. Substantive issues which shall be regularly addressed at Council sessions include the following items:
   a) Audit, ethics and other oversight issues;
   b) Human resources;
   c) Resource mobilization, including voluntary contributions;
   d) Decentralization issues;
   e) Contracting and purchasing issues;
   f) Information and communication technology issues;
   g) Strategic evaluations and management responses;
   h) United Nations system-wide developments regarding oversight issues impacting on FAO.
### 156th Session of the Council, April 2017

**Programme, Budgetary, Financial and Administrative Matters**
1) Reviewed Strategic Framework
2) Medium Term Plan 2018-21 and Programme of Work and Budget 2018-2019
3) Report of the Joint Meeting of the Programme and Finance Committees (...2017) (t.b.d.)
4) Report of the Programme Committee (...2017) (t.b.d.)

**Committee on Constitutional and Legal Matters**
6) Report of the Committee on Constitutional and Legal Matters (...2017) (t.b.d.)

**Governance Matters**
7) Arrangements for the 40th Session of the Conference (including tentative timetable) – Recommendations to Conference
8) Council Multi-year Programme of Work 2017-20
9) Status of implementation of Council decisions

**Other Matters**
10) Developments in Fora of Importance for the Mandate of FAO
11) Calendar of FAO Governing Bodies and other Main Sessions 2017-2018
12) Provisional Agenda for the following session of Council

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### 157th Session of the Council, July 2017

**Election of Committees**
1) Election of the Chairperson and Twelve Members of the Programme Committee
2) Election of the Chairperson and Twelve Members of the Finance Committee
3) Election of the Chairperson and Seven Members of the Committee on Constitutional and Legal Matters

**Other Matters**
4) Matters Arising out of the Conference Session
5) Developments in Fora of Importance for the Mandate of FAO
6) Calendar of FAO Governing Bodies and other Main Sessions 2017-2018
7) Provisional Agenda for the following session of Council
## 158th Session of the Council, November/December 2017

### Programme, Budgetary, Financial and Administrative Matters
1) Approval of Adjustments to the Programme of Work and Budget 2018-19  
2) Report of the Joint Meeting of the Programme and Finance Committees (...2017) (t.b.d.)  
3) Report of the Programme Committee (...2017) (t.b.d.)  

### Committee on World Food Security

### Committee on Constitutional and Legal Matters
6) Report of the Committee on Constitutional and Legal Matters (...2017) (t.b.d.)

### Governance Matters
7) Multi-year Programmes of Work of the  
   - Finance Committee  
   - Programme Committee  
   - CCLM  
   - Regional Conferences  
   - Technical Committees  
   - Council  
8) Council Multi-year Programme of Work 2018-21  
9) Status of implementation of Council decisions

### Other Matters
10) World Food Programme:  
    i) Election of Six Members of the WFP Executive Board; and  
    ii) Annual Report of the WFP Executive Board on its activities in 2016  
11) Developments in Fora of Importance for the Mandate of FAO  
12) Calendar of FAO Governing Bodies and other Main Sessions 2017-2019  
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1) Report of the Joint Meeting of the Programme and Finance Committees (...2018) (t.b.d.)

2) Report of the Programme Committee (...2018) (t.b.d.)


#### Technical Committees and Committee on World Food Security


#### Committee on Constitutional and Legal Matters


#### Governance Matters

10) Arrangements for the 41st Session of the Conference (including provisional agenda and Council recommendation on a theme for the general debate at Conference)

11) Council Multi-year Programme of Work 2019-22

12) Status of implementation of Council decisions

#### Other Matters

13) World Food Programme:
   1) Election of Six Members of the WFP Executive Board; and
   2) Annual Report of the WFP Executive Board on its activities in 2017

14) Developments in Fora of Importance for the Mandate of FAO

15) Margarita Lizárraga Medal

16) Calendar of FAO Governing Bodies and other Main Sessions 2018-2020

17) Provisional Agenda for the following session of Council

### 161st Session of the Council, March/April 2019

#### Programme, Budgetary, Financial and Administrative Matters

1) Medium Term Plan 2018-21 (reviewed) and Programme of Work and Budget 2020-21

2) Report of the Joint Meeting of the Programme and Finance Committees (...2019) (t.b.d.)

3) Report of the Programme Committee (...2019) (t.b.d.)


#### Committee on Constitutional and Legal Matters

5) Report of the Committee on Constitutional and Legal Matters (...2019) (t.b.d.)

#### Governance Matters

6) Address by Candidates for the Post of Director-General

7) Arrangements for the 41st Session of the Conference (including tentative timetable) – Recommendations to Conference

8) Council Multi-year Programme of Work 2019-22

9) Status of implementation of Council decisions

#### Other Matters

10) Developments in Fora of Importance for the Mandate of FAO

11) Calendar of FAO Governing Bodies and other Main Sessions 2019-20

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### 162nd Session of the Council, June/July 2019

**Election of Committees**
1) Election of the Chairperson and Twelve Members of the Programme Committee  
2) Election of the Chairperson and Twelve Members of the Finance Committee  
3) Election of the Chairperson and Seven Members of the Committee on Constitutional and Legal Matters

**Other Matters**
4) Matters Arising out of the Conference Session  
5) Developments in Fora of Importance for the Mandate of FAO  
6) Calendar of FAO Governing Bodies and other Main Sessions 2019-20  
7) Provisional Agenda for the following session of Council

### 163rd Session of the Council, November/December 2019

**Programme, Budgetary, Financial and Administrative Matters**
1) Approval of Adjustments to the Programme of Work and Budget 2020-21  
2) Report of the Joint Meeting of the Programme and Finance Committees (...2019) (t.b.d.)  
3) Report of the Programme Committee (...2019) (t.b.d.)  

**Committee on World Food Security**

**Committee on Constitutional and Legal Matters**

**Governance Matters**
7) Multi-year Programmes of Work of the  
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   - Programme Committee  
   - CCLM  
   - Regional Conferences  
   - Technical Committees  
   - Council  
8) Council Multi-year Programme of Work 2020-23  
9) Status of implementation of Council decisions

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