

September 2015



Food and Agriculture
Organization of the
United Nations



The International Treaty
ON PLANT GENETIC RESOURCES
FOR FOOD AND AGRICULTURE

**FOURTH MEETING OF THE AD HOC OPEN-ENDED WORKING GROUP TO
ENHANCE THE FUNCTIONING OF THE MULTILATERAL SYSTEM**

Rome, Italy, 2 October 2015

NOTE FOR PARTICIPANTS

I. ACCESS TO FAO

1. The FAO Headquarters Complex is located on Viale delle Terme di Caracalla, in front of the Circo Massimo. FAO can be reached by car, bus (No. 60, 75, 81, 118, 160, 271, 628) and metro line B (Circo Massimo stop).
2. To enter FAO premises, participants should use the main entrance for visitors on Viale Aventino and go to the reception desk in the security pavilion. Participants need to bring a valid identification document (passport or other type of official identification card with a photograph) with them. Proceed to the Turkish Registration Center to collect your building pass which is valid for the duration of the meeting and must be worn at all times. Access to FAO Headquarters is restricted to persons in possession of a valid building pass. Participants who have been recorded in their country's delegation will also receive a GB-6 meeting pass.
3. Lost Building Passes should be reported without delay to the FAO Security Office. For assistance or any request, please contact: in FAO extension 53554 or from outside FAO +39 06-57053554 - e-mail: pgrfa-treaty@fao.org

II. REGISTRATION

4. The registration desk will be open on Friday 2 October 2015 from 8:30 to 13:00 **exclusively** for the 4th meeting of the Ad Hoc Open-ended Working Group to enhance the functioning of the MLS.

Contact person

Ms. Jesi-Galletti: ext. 54981 (+39 06 57054981), e-mail: Silvia.JesiGalletti@fao.org
or Ms. Ariella Braslavski: ext. 54917, e-mail: Ariella.Braslavsky@fao.org

Visas

5. Participants requiring visas must obtain these from the Italian Consulate or competent Diplomatic Mission in their country before leaving for Rome. Visa applications must be submitted well in advance of departure, as three weeks or more may be required for an Italian visa to be issued. Visas are the individual responsibility of participants. Please note that Italy is a signatory to the Schengen Treaty, which does not allow shortcuts to the established procedure, hence FAO cannot intervene in any way to hasten the process.

III. MEETING

6. The meeting will start on 2th October, at 10:00 in the **Red Room**, located on the first floor of building A.

7. The rooms allocated to Regional Groups for consultations are:

Lebanon	D209	Africa
Cuba	B224	GRULAC
Nigeria	C215	Near East
Pakistan	A127	Asia
India	A327	Europe
	A362-A363	North America
	A365	South West Pacific

IV. ACCOMMODATION AND DSA

8. The participation of developing country members to the 4th meeting of the Ad Hoc Working Group to enhance the functioning of the MLS is funded by the Secretariat of the International Treaty, as standard practice. Accommodation is booked individually, a list of hotels is published on the Treaty website.

9. Daily Subsistence Allowance (DSA) is to be collected, where possible, at the FAO Representation of the relevant country. In some cases, payment is finalized in Rome. Please go to CSFP, Room D202, ext. 56875 and take your passport in order to receive the allocated amount in the form of a P-Card, equivalent to a pre-paid credit card.

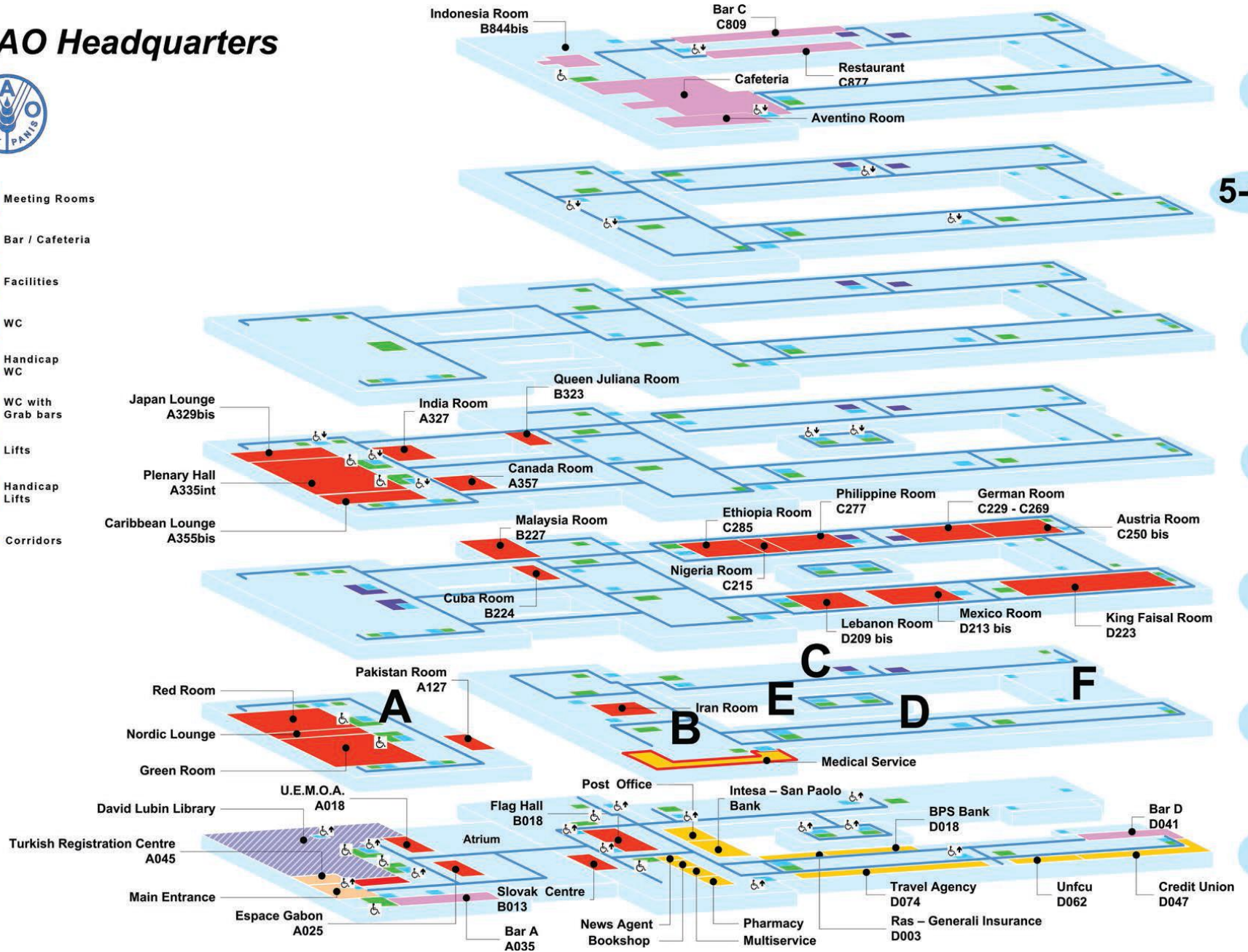
V. FACILITIES AND ADDITIONAL SERVICES

Kindly refer to the Note for Participants for the Sixth Session of the Governing Body published at <http://www.planttreaty.org/content/gb6>

FAO Headquarters



- Meeting Rooms
- Bar / Cafeteria
- Facilities
- WC
- Handicap WC
- WC with Grab bars
- Lifts
- Handicap Lifts
- Corridors



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