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Food and Agriculture
Organization of the
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Organisation des Nations
Unies pour l'alimentation
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Продовольственная и
сельскохозяйственная организация
Объединенных Наций

Organización de las
Naciones Unidas para la
Alimentación y la Agricultura

منظمة
الأغذية والزراعة
للأمم المتحدة

ASIA AND PACIFIC COMMISSION ON AGRICULTURAL STATISTICS

Twenty-eight Session

**Padma Resort Legian, Bali, Indonesia
10 - 14 February 2020**

Information Note for Participants

Session arrangements

1. The 28th Session of the Asia and Pacific Commission on Agricultural Statistics will be held in Padma Resort Legian, Bali, Indonesia from 10 to 14 February 2020.
2. Registration begins at 08:00 hours on Monday, February 10, 2020, and the opening ceremony begins at 08:30 hours.
3. The normal working hours of the session will be 08:30 to 12:00 hours and 13:00 to 17:00, with lunch served from 12:00 to 13:00, unless otherwise decided by the Commission.
4. The Draft Provisional Agenda of APCAS28 was circulated with the invitation letter on November/December 2019. The revised Provisional Agenda, including an annotated version, will be sent to participants in late January 2020, and uploaded on the APCAS28 website. The final Agenda will be adopted by the Commission during the Session.

Working languages

5. The Session will be conducted in English and documentation issued in English.

Documentation

6. Before the holding of the Session, the working documents will be sent to all member countries and organizations invited. Documents drafted during the Session will be available in the online share drive and hard copies of the document may be provided on request by the distribution desk of the Session.

Correspondence

7. All correspondences concerning the agenda, technical contribution to the session and logistic arrangements should be addressed to the APCAS28 Secretary and copied to the APCAS28 Liaison Officers at the addresses below.

<p>Ms Sangita Dubey APCAS28 Secretary and Regional Statistician FAO Regional Office for Asia and the Pacific, Bangkok, Thailand Phone: +66 2 697 4250 E-mail: APCAS-Secretary@fao.org</p>
<p>Ms Endang Retno Sri Subiyandani APCAS28 Liaison Officer and Head of Bureau of Public Relations and Legal Affairs BPS-Statistics Indonesia, Jakarta, Indonesia Phone: +62 812 397 2064 E-mail: ersri@bps.go.id kerjasamaprotokol@bps.go.id</p>
<p>Dr Anna Astrid Susanti APCAS28 Liaison Officer and Head of Commodities Data Division Ministry of Agriculture, Jakarta, Indonesia Phone: +62 812 991 8509 E-mail: anna@pertanian.go.id</p>

8. Internet access will be provided at the Meeting Venue.

APCAS28 Secretariat

9. The FAO Regional Office for Asia and the Pacific provides secretariat services for APCAS. During APCAS28 you may contact the following persons in the secretariat:
- Mr Jitendra Singh Tomar (Agriculture Statistics and SDG Adviser)
 - Email: JitendraSingh.Tomar@fao.org
 - Whatsapp: (+91) 99-99-439-309
 - Ms Poranee Ngarmtab (Office Assistant)
 - Email: Poranee.Ngarmtab@fao.org
 - Ms Sangita Dubey (APCAS28 Secretary and Regional Statistician) (after session hours, or in person during breaks)
 - Email: APCAS-Secretary@fao.org
 - Whatsapp: (+66) 6-1447-5029

Visa to enter Indonesia

10. It is the responsibility of each participant to obtain a valid visa. However, Indonesia provides visa exemption to 169 countries including most of the Asia and Pacific member countries (Annex-A). Please see the following website for more information
<http://www.imigrasi.go.id/index.php/en/layanan-publik/bebas-visa#free-visa-countries-list>.

11. The process to obtain the visa-free entry facility at the immigration point is easy, but can only be obtained by citizens of the 169 countries listed on the website. Please ensure you have a valid passport, your return ticket that shows you will leave the country within the next 30 days, and the letter from FAO regarding your participation in APCAS.
12. To visit Indonesia, you must travel with a passport valid for **at least six months** from the date of your return ticket. Please also carry a copy of your return ticket and the confirmation letter provided by FAO as to your nomination/ participation in APCAS.
13. If you have a passport from a country that is Not Listed in the above link, you will have to apply for a visa abroad in one of the Indonesian embassies or consulates outside of Indonesia. Participants coming from member states that requires visas include Afghanistan, the Democratic People's Republic of Korea, the Islamic Republic of Iran, Micronesia (Federated States of), and Pakistan. These participants must obtain an appropriate entry visa before commencement of travel.
14. Participants who need to stopover in other countries should also obtain appropriate transit visas.
15. APCAS28 formal invitation letter and other documents needed for visa application. Should you require to have any additional visa supporting documents, participants are responsible to inform the APCAS28 Secretariat and Liaison officers.
16. The Session Secretariat will issue a Provisional List of Participants on the first day of the session and should be notified of any corrections or additions to the list.

Flight reservation

17. The local international airport is Ngurah Rai International Airport (Denpasar), Bali, Indonesia. Several airlines service this airport with connections from many countries. Delegates should choose suitable flight connections to/from their countries. As flight schedules are subject to change, delegates are advised to buy their air flight tickets well in advance.

Airport arrival and transfers to the APCAS28 Venue

18. Indonesian Government officials will be available to assist delegates with formalities regarding immigration, visas, customs and transportation from the airport to the hotel, upon arrival at the Ngurah Rai International Airport (Denpasar), Bali, Indonesia.
19. Delegates are advised to provide their flight itinerary to the APCAS28 Liaison Officer and copy to APCAS secretariat well in advance – and a minimum of one week - to ensure that they are met by an official upon arrival at the Ngurah Rai International Airport (Denpasar), Bali, Indonesia. Delegates are also requested to clearly label their luggage in order to facilitate identification during transportation to Hotel.
20. Delegates staying at Padma Legian Resort, the APCAS28 venue will have airport transfers organized by Padma, provided their flight information is shared well in advance.
21. For delegates organizing their own airport transfers, please note that taxi counters can be found after customs at the arrivals level and outside of the terminal, where metered and fixed fares are offered. Agree to a fare before getting into a taxi. Alternatives include airport limousines and Grab taxis (which require downloading the Grab App in advance).

National custom and bio-security regulations

22. A person (above 18 years of age) may bring with them without incurring customs duties no more than 200 cigarettes or 25 cigars or 100g tobacco goods, 1 liter of liquor, in addition to goods valued not more than USD 250. For wild fauna and flora regulations and more information please refer to this link <https://www.iatatravelcentre.com/ID-Indonesia-customs-currency-airport-tax-regulations-details.htm> and ensure that you abide by these regulations to avoid penalties.

Currency and Foreign Exchange

23. The national currency is the Indonesian Rupiah (IDR). The currency can be exchanged at the airport (e.g. BRI Money Changer) or can withdraw from ATM if your bank card permits. To give an idea of the value of the IDR, as of 31 December 2019, the official UN Operation Rate of Exchange was 13,948 IDR/USD.

Local regulations on identity proof/evidence

24. Participants are advised to carry along with them their passport when going out. However, great caution should be taken for safe keeping of the passport.

Venue and hotel accommodation

25. The session will be held in the Padma Resort Legian. APCAS28 delegates are encouraged to stay at the meeting venue where a limited number of rooms have been reserved for the delegates.

Padma Resort Legian

Address: Jl. Padma No.1, Legian, Kuta, Kabupaten Badung, Bali 80361, Indonesia
(6 km from Bali's Ngurah Rai International Airport)

Website: <https://padmaresortlegian.com>

Rate for single occupancy: 160 USD per night conference rate (2,200,000 IDR/night), inclusive of taxes

Inclusions: Breakfast, internet access (in-room & public area), welcome drink and cold face-towel upon arrival, welcome fruits and flowers in the room upon arrival, in-room tea and coffee making facilities, daily replenished in-room mineral water, pillow menu, and all applicable taxes.

Free return AIRPORT TRANSFER (base on sharing basis with other guest) for minimum 3 consecutive nights stay.

Check - In time at 15:00; Check - out time at 12:00

ROOM RESERVATION FOR APCAS28:

Staying Period: 8 – 15 February 2020

Type of room: Run of The House (Mixtures of Deluxe Room and Deluxe Lagoon View)

Room rate: Rp 2,200,000 net/room/night

Time limit Reservation : [immediately until 30 January 2020](#)

For reservation: please click this Link <http://bit.ly/BPS-APCAS2020>

RESERVATION ASSISTANCE:

E-mail: reservation.legian@padmahotels.com

Ms Ari Anggreni – Reservation Officer

E-mail: ari.anggreni@padmahotels.com

Phone: +62 361 752 111

Note:

- Special request (single/double/king/twin/connecting/adjoining room/upper floor/lower floor) cannot be guaranteed and will be subjected to the availability upon check-in.
- Offer cannot be combined with other discounts and/or special offers, unless otherwise specified
- Early check-in and late check-out are subject to availability. The cost of late check-out up to 18:00 hours is 50% from the quoted room rate above and check-out after 18:00 hrs is considered as one night.

Padma has a number of limited rooms available for APCAS28, so you are encouraged to make reservations as soon as possible. If the on-line reservations shows rooms are no longer available, please contact Reservation Assistance to APCAS-Secretary@fao.org to confirm that this is the case, or contact Ms. Ari Anggreni, so we can facilitate a solution.

26. Annex-C contains details of other recommended hotels in vicinity of APCAS28 venue in Bali, Indonesia.
27. Most hotels offer a range of standard services that can include WiFi, restaurants, laundry, swimming pool, gym, and transfer services to/from the Airport. Please confirm with your hotel the services offered, and whether are offered as a courtesy or available at a fee.

Special tour arrangement

28. On Wednesday 12 February, the host government is arranging a field trip to a local coffee producer and UNESCO heritage rice terrace, namely 'Kupu-kupu Bola Dunia Coffee Plantations and Processing' at Denpasar and '[Jatiluwih Rice Terrace](#)' at Tabanan, respectively. Departure will begin after the end of the morning session, at 10:30, with the last bus departing Padma Resort Legian at 11:00. Packed lunches will be provided during the journey, and an FAO reception dinner will be held at the end. APCAS28 delegates are advised to dress suitably for this field trip, including comfortable clothing, walking shoes, hat, and sunscreen as required. Please note that February is rainy season in Bali.

Climate

29. Bali is an Indonesian island, located just a few degrees south of the equator. It has a hot tropical climate. In Bali, more or less uniform maximum temperature ranges from 29°C to 31°C all year round. In February, the mean temperature in Bali is about 27°C (maximum temperature is 31°C and minimum temperature is 23°C). The wet season in Bali normally from November to March. The wet season is characterized by rains a couple of hours in the morning and a couple of hours in the afternoon, while in the rest of the day the sun shines for a few hours. Participants can expect moderate rainfall during the meeting period. Participants are advised to check the Internet on the weather forecast of Bali 2-3 days before departure.

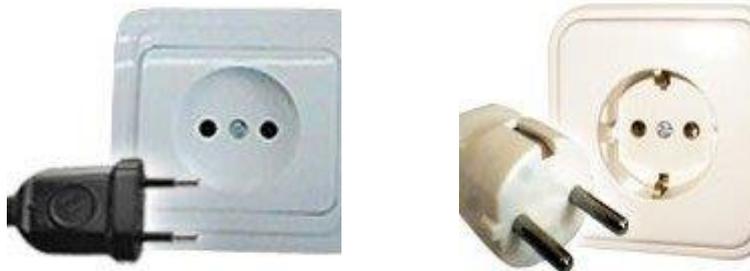
Emergency

30. In the event of an emergency, if needed, please alert APCAS28 Liaison Officers (Ms Endang Retno Sri Subiyandani and Dr Anna Astrid Susanti) and/or Mr. Jitendra Singh Tomar (Agriculture Statistics and SDG Adviser). Those officers will be available at the meeting venue at all times during the session. Padma Legian Resort also has medical staff on standby, should the need arise.

Electricity

31. In Indonesia, the standard voltage is 230 V and the frequency is 50 Hz. You can use your electric appliances in Indonesia if the standard voltage in your country is between 220 - 240 V. Please note especially if you are coming in from a country that uses 110 volts. Travel adapters with built-in transformers are recommended if you have electric gadgets/phones/laptops that need to be charged.

The picture of the electric power outlet and plug commonly used in Indonesia are given below.



Local Time

32. Bali, Indonesia is on +08 hours of Standard Greenwich Time. Please adjust your devices if necessary.

Indonesian language

33. Indonesian (Bahasa Indonesia [ba'ha.sa in. do'ne. sja]) is the official language of Indonesia. On arrival you may hear two main words being used; Selamat dating and Terima kasih meaning welcome and thank you respectively.

We look forward to welcoming you to Bali, Indonesia for the 28th Session of the Asia and Pacific Commission on Agricultural Statistics.

Annex A

Visa-exempted Asia and Pacific Countries for Indonesia

The full list of visa-exempted countries is available at the Indonesia Immigration website: <http://www.imigrasi.go.id/index.php/en/layanan-publik/bebas-visa#free-visa-countries-list>.

Passport holders from the following *FAO member countries* in Asia and Pacific region are NOT required to obtain an Indonesian visa prior to travel to Indonesia. However, please re-check with the Embassy/Consulate of Indonesia accredited to the country of residence on visa requirements.

Australia	Nepal
Bangladesh	New Zealand
Bhutan	Palau
Brunei Darussalam	Papua New Guinea
Cambodia	Philippines
China	Republic of Korea
Fiji	Samoa
India	Singapore
Japan	Solomon Islands
Kiribati	Sri Lanka
Lao PDR	Thailand
Malaysia	Timor-Leste
Maldives	Tonga
Marshall Islands	Tuvalu
Mongolia	Vanuatu
Myanmar	Viet Nam
Nauru	

Passport holder from 169 countries are visa exempt – please refer to the Indonesian Immigration website to verify if this applies to you, if you hold a passport from a country not in the list above. Please note that passport holders from Afghanistan, Micronesia, Democratic People’s Republic of Korea, and Pakistan require visas obtained from Indonesian missions abroad. Please re-conform with the Embassy/Consulate of Indonesia accredited to the country of residence on visa requirements.

Annex B

*Twenty-eighth Session of the
Asia and Pacific Commission on Agricultural Statistics*
Food and Agriculture Organization of the UN-Regional Office for Asia and the Pacific
Padma Resort Legian, Bali, Indonesia
10 – 14 February 2020

REGISTRATION FORM

The information requested in this form will facilitate APCAS28 in secretariat servicing of the session.

Country:	
First name:	
Family name(block letters):	
Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female
Name of organization:	
Functional title/position:	
Office address:	
Office phone (with country code):	
E-mail address:	- Work: - Personal:
Mobile phone number:	
Nearest airport to residence:	
Nationality:	
Date of birth:	Day Month Year
Passport number:	
Type of passport:	<input type="checkbox"/> Official <input type="checkbox"/> National <input type="checkbox"/> Other (please specify)_____
Date of issue:	Day Month Year
Date of expiry:	Day Month Year
Issuing office/country	
Dietary restrictions:	<input type="checkbox"/> Vegan <input type="checkbox"/> Vegetarian <input type="checkbox"/> Halal <input type="checkbox"/> Other (please specify)_____

* Please send a completed form and a copy of your passport (mandatory) to APCAS-Secretary@fao.org

Annex C

The following hotels are in walking distance of APCAS28 venue (Padma Resort Legian), listed by proximity. Rates are indicative based on preliminary internet searches as of 14 January 2020. Hotel aggregators, such as Booking.com, may provide other alternative hotels and prices.

1. Rama Garden Hotel Legian

Address: Jl. Padma, Legian, Kuta, Kabupaten Badung, Bali 80361, Indonesia
(200 meters from Padma Resort Legian)
Website: <https://www.ramagardenhotelbali.com>
Rate: Hotel guest rooms average 60 USD per night
Phone: +62 361 751 971
E-mail: reservation@ramagardenhotelbali.com

2. Casa PADMA Kuta

Address: Jl. Padma, Legian, Kuta, Kabupaten Badung, Bali 80361, Indonesia
(240 meters from Padma Resort Legian)
Website: <http://www.casapadmasuites.com>
Rate: Hotel guest rooms average 50 USD per night
Phone: +62 361 753 073
E-mail: sales@casapadmasuites.com

3. Ibis Styles Bali Legian Hotel (Formerly all seasons Bali Legian)

Address: Jl. Padma Utara, Legian, Kuta, Kabupaten Badung, Bali 80361, Indonesia
(400 meters from Padma Resort Legian)
Website: <https://all.accor.com/hotel/5703/index.en.shtml>
Rate: Hotel guest rooms average 70 USD per night
Phone: +62 361 767 688

4. Swiss Bell Inn Legian

Address: Jalan Padma Utara, Legian, Badung, Legian, Kuta, Kabupaten Badung, Bali 80361 Indonesia
(650 meters from Padma Resort Legian)
Website: <https://www.swiss-belhotel.com/swiss-belinn-legian-bali>
Rate: Hotel guest rooms average 50 USD per night
Phone: +62 361 760 300

5. Mercure Bali Legian

Address: Jl. Raya Legian No.328, Legian, Kuta, Kabupaten Badung, Bali 80361, Indonesia
(800 meters from Padma Resort Legian)
Website: <https://all.accor.com/hotel/8450/index.en.shtml>
Rate: Hotel guest rooms average 63 USD per night
Phone: +62 361 938 6100

6. Citadines Kuta Beach Bali

Address: Jl. Pantai Kuta, Legian, Kuta, Kabupaten Badung, Bali 80361, Indonesia
(1.2 km from Padma Resort Legian)
Website: <https://www.citadines.com/en/indonesia/bali/citadines-kuta-beach-bali/apartment.html>
Rate: Hotel guest rooms average 61 USD per night
Phone: +62 812 963 83028
E-mail: enquiry@the-ascott.com

7. Four Point by Sheraton Bali

Address: Jalan Benesari Banjar Pengabetan, Kuta 80361, Indonesia
(1.2 km from Padma Resort Legian)

Website: <https://www.marriott.com/hotels/travel/dpskf-four-points-bali-kuta>

Rate: Hotel guest rooms average 78 USD per night

Phone: +62 361 849 6606