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Продовольственная и
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Organización de las
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Alimentación y la Agricultura

منظمة
الغذية والزراعة
للأمم المتحدة

NORTH AMERICAN FOREST COMMISSION

THIRTIETH SESSION

Missoula, Montana, USA 9 - 12 September 2019

INFORMATION NOTE FOR PARTICIPANTS

DATE AND PLACE

1. At the kind invitation of the US Forest Service, the 30th Session of the North American Forest Commission (NAFC) will be held in Missoula, Montana at the University Center of the University of Montana followed by field visits.

Missoula is a city in the U.S. state of Montana and is the county seat of Missoula County. It is located along the Clark Fork River near its confluences with the Bitterroot and Blackfoot Rivers in western Montana and at the convergence of five mountain ranges, thus it is often described as the "hub of five valleys". In 2018, the United States Census Bureau estimated the population of the Missoula Metropolitan Area at 118,791.

Kalispell is a city in, and the county seat of Flathead County, Montana, United States. The 2015 Census estimates put Kalispell's population at 22,052. The name Kalispell is a Salish word meaning "flat land above the lake". Kalispell is also the gateway to Glacier National Park.

WORKING LANGUAGE

2. The working language for this session of the Commission shall be English, however documentation is provided in English and Spanish. Simultaneous interpretation Spanish - English and English - Spanish will be provided by the host country, as needed.

DOCUMENTATION

3. Session documents will be available to all governments and organizations invited, before the start of the event, at the following webpage: <http://www.fao.org/forestry/31920/en/>.

This document is printed in limited numbers to minimize the environmental impact of FAO's processes and contribute to climate neutrality. Delegates and observers are kindly requested to bring their copies to meetings and to avoid asking for additional copies. Most FAO meeting documents are available on the Internet at www.fao.org

4. The session be organized with sustainability considerations in mind. Accordingly, documentation is shared electronically, hard copies will be provided on request and in limited quantities only.

OPENING CEREMONY

5. The inaugural event will take place on Tuesday, 10 September at the University of Montana's University Center's Room 222. The Urban Forest Programs Working Group will hold their meetings starting on Monday, 9 September in Room 329 at the University Center.

An Evening Meeting of Commissioners and the Bureau of Alternates will take place Monday, 9 September. Details to follow.

DRESS CODE

6. To keep the spirit of collegiality, business casual attire (no-tie, no jacket) is recommended.

COMMUNICATIONS

7. All correspondence related to the Session must be addressed to:

Mr Peter Csoka
Secretary
North American Forest Commission
E-mail: peter.csoka@fao.org

ACCOMMODATION

8. Please let Liza Paqueo (liza.paqueo@usda.gov) know if your planned arrival and departure dates and where you will need hotel rooms. We will send over a rooming list to the hotels. If you plan on arriving prior to 7 September or departing after 14 September, you will be responsible for making arrangements with the hotels.

NOTE: Upon check-in, we kindly ask you to provide the front desk with your ID as well as your own travel card for room charges and rates.

Please fill in your details here:

<https://docs.google.com/spreadsheets/d/17Z1XrcS7XBloo4w5VdW06pFwzQbbE49LjSGZsLH3UZQ/edit#gid=125186597>

Please let us know your travel arrangements as well as your hotel stay by 16 August in order for us to provide a rooming list to both hotels.

Missoula -- Check in at DoubleTree Hilton Missoula
Address: 100 Madison St, Missoula, MT 59802; Phone: +1 (406) 728-3100
Group Name: United States Forest Service
Daily Rates (not inclusive of tax and fees) : \$95 USD

Kalispell -- Hotel: Red Lion Kalispell
Address: 20 S Main St Ste 150, Kalispell, MT 59901; Phone: +1 (406) 751-5050
Group Name: US Forest Service International Programs
Daily Rates (not inclusive of tax and fees) : \$89 USD

TRANSFERS

9. We will send out more information on transfers to and from the airports in Missoula and Kalispell. If you will not be traveling to Kalispell, Montana on Thursday, 12 September, and need to make arrangements to depart from Missoula, please let Liza Paqueo (liza.paqueo@usda.gov) know.

FOOD SERVICES

10. We invite participants with special dietary requirements or allergies to transmit all food-related information to Liza Paqueo (liza.paqueo@usda.gov) who will ensure that dietary needs are met.

PASSPORT AND VISA

11. Citizens from countries other than Canada or the United States will need to bring a valid passport with valid visa before flying to Missoula.

FOREIGN EXCHANGE

12. The currency in the United States is the dollar. Credit and debit cards may be used all around Missoula, Montana. ATMs are available in the hotel and at the University of Montana, where the meetings will take place as well as at ATM machines around town.

FIELD SESSION

13. Detailed information will be provided separately.

14. For the field trip, warm and layered clothes are recommended. This could include a sweater, jacket, long pants, hat and sneakers or shoes suitable for walking. A cap or hat, sunscreen, and insect repellent may also prove useful. Weather resistant light jackets are also recommended.

15. If you will not be traveling to Kalispell, Montana on Thursday, 12 September, and need to make arrangements to depart from Missoula, please let Liza Paqueo (liza.paqueo@usda.gov) know.

WEATHER

16. The daily temperatures in Missoula, Montana, range from an average high of 79°F (26°C) to a low of 40°F (4°C). The chance of rain in Missoula is about 20 percent in early September. In Kalispell, the temperatures are slightly cooler with more chances of rain.

ELECTRICITY

17. Electricity in the United States is 110-120V.