



NORTH AMERICAN FOREST COMMISSION

THIRTY-SECOND SESSION

Fredericton, New Brunswick, Canada

25 - 27 September 2023

INFORMATION NOTE

I. VENUE AND DATES

- At the kind invitation of the Government of Canada, the 32nd Session of the North American Forest Commission (NAFC 32) will be convened in Fredericton, New Brunswick, Canada, from 25 to 27 September 2023. The Session will be conducted in a 'hybrid' format with both physical presence at the venue and online participation through the Zoom videoconferencing platform.
- The Session will commence on Monday, 25 September 2023, at 09:00 (UTC -3) at Delta Hotels Fredericton. Field visits will be organized on Tuesday afternoon, 26 September 2023 and on Wednesday, 27 September 2023.
- The Session will be held at the following venue:
Delta Hotels Fredericton
225 Woodstock Road
Fredericton, New Brunswick, Canada, E3B 2H8
www.marriott.com/en-us/hotels/yfcdcf-delta-hotels-fredericton/overview
Grand Ballroom C-D
- There will be a Welcome Reception starting at 18:30 (UTC -3) on Monday, 25 September 2023. The Government of Canada will host an Evening Reception at O'Dell Park on Thursday, 28 September 2023, starting at 18:30 (UTC -3).
- On Tuesday, 26 September 2023, there will be a field tour organized by the host country, including a lab tour and a medicine walk from 13:45 – 18:00 (UTC -3).
- On Wednesday, 27 September 2023, there will be a field tour organized by the host country with the following schedule:
08:00 Departure from the Delta Hotels Fredericton
08:25 Acadia Research Forest
10:20 Departure to Maritime Innovations
12:00 Maritime Innovations Lab and nursery tour

13:40	Departure for Fundy National Park
14:40	Fundy National Park presentation by Parks Canada
16:00	Stop Alma
16:45 – 19:00	Travel back to Fredericton

II. ACCOMMODATION

7. Delegates are invited to stay at the Delta Hotels Fredericton for convenience. A special room rate has been reserved for NAFC 32 participants under the name of ‘Natural Resources Canada’ at a rate of CAD 221 plus tax. Please book your room until 24 August 2023 using the link: [Book Your Group/Corporate Rate | Marriott International to reserve a room](#)¹.

III. WEATHER AND WHAT TO PACK

8. The average daily maximum temperature in Fredericton in September is 19° C. The average daily minimum temperature is 8° C. Visit weather.gc.ca for current weather forecasts.

9. It is recommended that delegates pack the following items to ensure a comfortable stay:
- Travel documents/ Identification (e.g., passport, government identification)
 - Cash or ATM (automated teller machine) card
 - Cell phone and charger
 - Business cards

IV. DRESS CODE

10. To keep the spirit of collegiality, it is recommended to wear business casual attire.
11. For the field trip, it is recommended to dress warmly in layers and shed clothes if the weather cooperates. This could include a sweater, jacket, long pants, hat and sneakers or shoes suitable for walking. Bringing a cap or hat, sunscreen and insect repellent is also recommended.

V. OTHER INFORMATION

12. Fredericton is in the Atlantic Daylight Time zone (UTC -3). This is one hour ahead of Ottawa and Washington DC (UTC -4), and three hours behind Mexico City (UTC -6).
13. Electricity in Canada runs on 110-120 V.
14. There are several ATMs within walking distance of the hotel.
15. It is customary to tip in restaurants and bars (15 percent) as well as for taxis. Sales tax is not included in pricing and must be added to the cost of any purchases (15 percent).

VI. SPECIFIC FOOD REQUIREMENTS

16. Participants with special dietary requirements or allergies are invited to transmit all food-related information to christa.mooney@nrca-nrcan.gc.ca and laurie.saulnier@nrca-nrcan.gc.ca who will arrange for the provision of alternative menu options.

¹ <https://www.marriott.com/event-reservations/reservation-link.mi?id=1682106228342&key=GRP&app=resvlink>

VII. ELECTRONIC TRAVEL AUTHORIZATION (eTA)

17. Citizens from countries other than the United States of America (USA) who do not need a visa to enter Canada will need to obtain an eTA (electronic travel authorization) before flying to Canada. If you are visa-required and eligible for an eTA, but already have a valid Canadian visa you do not need to apply for an eTA. You can travel with your visa until it expires. Travellers do not need an eTA when entering Canada by land or sea. To evaluate your individual eligibility please follow this link: [Electronic travel authorization \(eTA\): Who can apply - Canada.ca](#).

18. Getting an eTA before booking your flight to Canada is best.

- Most applicants get their eTA approval (via an e-mail) within minutes.
- However, some requests can take several days to process if you are asked to submit supporting documents.

19. When the eTA is approved, it will be linked to the passport you used to apply. You need to present this passport when you check-in to your flight to Canada. You do not need to print out any special documents.

20. The airline staff will scan your passport to confirm that you have a valid eTA. If you do not have one, you will not be able to board your flight.

21. Applying for an eTA is a simple online process that takes just a few minutes. You need your passport, a credit or debit card and an email address. It costs CAD 7 to get an eTA. It is valid for up to five years.

22. Apply for an eTA at www.cic.gc.ca/english/visit/eta-start.asp.

VIII. DOCUMENTATION

23. Session documents will be provided in English and Spanish. NAFC 32 Session documents will be available online before the Session at the website of the North American Forest Commission (www.fao.org/forestry/31117). Participants should bring their own hard copies of documents to the Session if they require them.

IX. GENERAL INFORMATION

24. Fredericton, New Brunswick is the riverside capital, known for its rich history and parks that can be explored by land or water. Built along both sides of the meandering Saint John River, Fredericton has a special connection to the water. 'The Green' is a long park hugging the banks of the river, and locals value it for the breath of fresh air it provides in the heart of the city. For more information visit: tourismnewbrunswick.ca/Fredericton.

X. TRANSPORTATION

25. For those arriving at Fredericton International Airport (YFC), the Delta Hotel Fredericton is located approximately 20 minutes north of the airport. Taxis are available outside the airport terminal building and all companies accept major credit cards, the price will be around CAD 30 (<https://yfcfredericton.ca/transportation/ground-transportation-services/>).

XI. CONTACTS AND REGISTRATION

26. For specific queries and concerns contact the NAFC 32 Secretariat at: NAFC32-Secretariat@fao.org. Please refer to the NAFC 32 website (www.fao.org/forestry/31117) or the host

country website (<http://northamericanforestcommission.com>) for further information and updates on the Session (as information becomes available).

27. For registration, please send your name, job title, country of representation and any relevant contact details to NAFC32-Secretariat@fao.org and indicate if your participation is in-person or virtual.