FAO/WFP CROP AND FOOD SUPPLY ASSESSMENT TIMELINE

FAO/GIEWS 2005

Monitoring - Reporting

Pre-Mission:

Early Warning / Crisis monitoring	FAO/WFP
Country visit(optional) / Data sources, Availability	FAO/WFP
Joint Planning by FAO/WFP, Others	FAO/WFP
Government request for CFSAM	Govement
Request Approved by FAO	FAO
Recruit experts	FAO/WFP
Contact in-country partners	FAO/WFP
Prepare background file for team	FAO/WFP

During Mission:

In-country meetings, briefings	Govement,FAO/WFP CFSAM Team, possible Observers
Preparation of work program and logistics arrangements	FAO/WFP
Obtaining UN security clearences	FAO
Recruit national consultants	FAO/WFP
Information collection	FAO/WFP CFSAM Team
Fieldwork	FAO/WFP CFSAM Team
Consolidation/synthesis of information	FAO/WFP CFSAM Team, possible Observers
Debriefing Government	FAO/WFP CFSAM Team
Debriefing UN agencies	FAO/WFP CFSAM Team, possible Observers
Debriefing other parties - Donors, NGOs, etc.	FAO/WFP

Post-Mission:

Debrief FAO/Rome staff	FAO
First FAO draft	FAO
First WFP draft	WFP
Exchange drafts	FAO/WFP
Consolidation of drafts	FAO/WFP
Report cleared by FAO	FAO
Report cleared by WFP	WFP
Report sent to Government by FAO	FAO
Report sent to WFP CO	WFP
FAO to contact WFP Communications Dpt. about press release	FAO/WFP
Preparation web version	FAO/WFP
Post report on the web	FAO/WFP
Report sent to electronic mailing list	FAO/WFP
Printing hard copy, send report by mail	FAO/WFP
Translation, web posting (selected reports)	FAO/WFP
Feed back and the lessons learned	FAO/WFP

Notes: It may take one week to one month or even longer for pre mission activities dependening on specific situation in the country.
5-6 weeks to carry out the mission and finish the mission report.
3-5 days to release the report.