25th Steering Committee Meeting

Beijing - China

20 October 2011

Draft Minutes of 24th Steering Committee
Draft Minutes from the 24th GFAR Steering Committee Meeting, Brussels, Belgium

28-29 September 2010

1. Present

SC Members
Prof. Monty P. Jones - Chair GFAR
Dr Hukmatullo Ahmadov - Chair CACAARI
Dr Alisher Tashmatov - Executive Secretary, CACAARI
Dr Ahmed Nasser Al-Bakri - Chair AARINENA
Dr Ibrahim Hamdan - Executive Secretary AARINENA
Dr Mario Allegri - Chair FORAGRO
Dr Catherine Guichard - Chair EFARD
Dr Jim French - FORAGRO Representative
Dr Rodney Cooke - IFAD Representative
Dr Ali Darwiche - NGO Representative
Dr David Radcliffe - Executive Secretary, EFARD
Dr Anton Mangstl - FAO Representative
Mr Raul Montemayor - Farmers’ Representative
Ms Lucy Muchoki - Private Sector Representative
Dr Rajendra S. Paroda - Executive Secretary APAARI and Programme Committee Chair
Dr Paco Sérémé - representing the Chair of FARA
Dr Mahmoud Solh - CGIAR Representative
Dr Jonathan Wadsworth – GFAR Donor Support Group Chair
Dr Mark Holderness – GFAR Executive Secretary (ex officio)

Honorary Representative as Host
Dr. Lluis Rivera Figueras - European Commission

Observers
Dr Aggrey Agumya -Technical Adviser, FARA
Dr Susanne Maise - Private Sector (CropLife International)
Mr Peter-Erik Ywema – Private Sector (SAI Platform)
Dr Philippe Petithuegenin - EIARD
Decisions and Resolutions Day 1 & 2:

1. The Secretariat will incorporate and make use of inputs and suggestions from the SC to revise the Roadmap. The Programme Committee will then provide input and guidance on behalf of the SC in finalizing the Roadmap.
   - The revised version of the Roadmap should indicate broad targets that will serve to measure the progress that is made.
   - Time Frame for finalization of the Roadmap:

<table>
<thead>
<tr>
<th>Milestone</th>
<th>Timeline</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comments on the Roadmap forwarded by SC to the Secretariat</td>
<td>10(^{th}) October 2010</td>
</tr>
<tr>
<td>Revised first draft of the Roadmap and GFAR’s 2011 work plan prepared by</td>
<td>20(^{th}) October 2010</td>
</tr>
<tr>
<td>programme committee</td>
<td></td>
</tr>
<tr>
<td>Programme Committee &amp; Management Committee review Draft Roadmap and</td>
<td>8-10 November 2010 (first two days PC &amp;</td>
</tr>
<tr>
<td>GFAR work plan for 2011 (in Rome)</td>
<td>MTM on third day)</td>
</tr>
<tr>
<td>Donor Support Group Meeting (back-to-back)</td>
<td>11-12 November</td>
</tr>
<tr>
<td>Programme Committee finished Second Revised Roadmap and Work plan</td>
<td>15 November 2010</td>
</tr>
<tr>
<td>forwarded to SC members</td>
<td></td>
</tr>
<tr>
<td>Final version of Roadmap and 2011 Work plans approved by SC</td>
<td>30 November 2010</td>
</tr>
<tr>
<td>members Electorically</td>
<td></td>
</tr>
</tbody>
</table>

   - Dr Solh will circulate the 10\(^{th}\) October version of the Roadmap to the CGIAR for feedback.
   - Each stakeholder group must critically review their portion of the Roadmap and feedback comments to the Secretariat for incorporation.
   - Key content should not change.
   - Must assure consistency of the Roadmap with the CGIAR Strategy & Results Framework (SRF).
   - Secretariat will request availability of Donor Support Group members.

2. The Programme Committee shall guide revision of the Work Plan and budget in light of regional and international needs, collaborative actions and stakeholder opportunities for engagement, with a view to actions taken to bring these organizations on board and ensure a multistakeholder perspective and involvement. The PC will table the Plan of Work to the SC for endorsement. The revision should encompass:
   - Clarify roles: reconcile and distinguish between Forum stakeholder and Secretariat activities
   - More specificity required on actions and results – milestones are too process based at present.
- Assure consistency between Outputs, Activities and Budgets; Indicate leading delivery partners.
- Use partners and FAO’s convening role in high level policy advocacy

3. CGIAR Strategy & Results Framework (SRF) review and refinement:
   It was agreed that GFAR should provide an experienced consultant to help reshape the CGIAR-SRF and that they should work in close communication with GFAR stakeholders to shape the document to better reflect stakeholder needs. Many national partners also need an equitable basis by which to engage with the CGIAR. GFAR and its constituencies provide this. CGIAR CRP-GFAR linkages should be expressed in upcoming CRP inception workshops, which provide the ideal opportunity for GFAR stakeholder inputs.

4. A generic plan was agreed for GFAR flow of work in developing the Work Plan: the Work Plan developed by the Secretariat reflects the global picture and is then proposed to the PC for identification & alignment of specific regional and stakeholder actions. From there it goes to the SC for endorsement and then the DSG to request additional investment in the areas prioritized.

5. The SC sanctioned the development of GFAR’s medium term plan which should lay out the actions and respective actors and resources required for a 3-year rolling plan. Timeline: expect a draft outline to be submitted to the SC by the first quarter of 2011.

6. GFAR should explore possibilities of securing core funding/co-funding. This will require the development of a medium/long term plan. The SC recognized and valued existing donor contractual commitments, but looked towards future support being provided as core funds. An appeal was made to the donor group to harmonize their support to GFAR and move away from supporting specified projects and activities and more towards core funding.

7. GFAR shall seek to utilize FAO's convening role and clout to mobilize high level policy members to help GFAR in advocacy work. Secretariat should follow up with FAO following earlier discussions around the UN MDG meeting, to arrange a joint meeting between GFAR and FAO and will advise SC on this.

8. SC recognized that the Secretariat has had a big workload for the past 3 years and wishes to see this reported as a composite report. SC expects to also see a draft of the 2010 Annual Report in the first quarter of 2011.

9. The SC, through the Chair, will send a message of thanks to the consortium board of the CGIAR for its willingness to reform the system and to make it more inclusive of other stakeholders.

11. Anton Mangstl to facilitate an invitation by FAO for GFAR to participate in the Committee on Food Security (CFS). Timeline: in time for GFAR to participate in the next meeting.
12. SC endorsed a proposal by the French government, put forward by EFARD, to convene a workshop for ARIs of the OECD and emerging economies to discuss and reach an agreement on their effective involvement in global ARD.
   o The SC, through the Chair, requested the French Government to table the proposal formally and indicate when and where the workshop will take place and the nature of participation/contribution expected from GFAR.
   o The SC proposed the applications of foresight and forward thinking to be included among the issues deliberated upon.

13. The Secretariat should update GFAR’s Communication Strategy to promote GFAR’s role beyond the AR4D community and increase sharing of information with the SC and among stakeholders. *Timeline: a draft of the updated Communications Strategy should be available for discussion at the next SC meeting.*

14. Funding:
   o GFAR must work towards securing long-term funding by using the RoadMap to create a medium term plan
   o Anton must verify FAO’s existing $50K contribution for 2011
   o GCARD2 funding:
     ❖ First the objectives of GCARD2 should be established, then the Secretariat should develop a budget for GCARD2 before funding is sought
     ❖ Fundraising for GCARD2 should extend beyond the CGIAR

15. Private sector representation
Ms Lucy Muchoki was selected by the private sector constituency to be their Steering Committee representative on behalf of all the industry bodies and she will fulfill this role for 3 years.

16. Secretariat Staffing:
   o 4 new positions from the work plan are approved and the recruitment process is to start immediately
     ❖ The AR4D fund raising consultancy should be reconsidered
     ❖ Recruitment of GCARD2 conference organizer consultants should be deferred until their work and scope of the Conference is better defined by the organizing committee

17. Programme Committee:
   o Raj Paroda was nominated and endorsed for a second three-year term as Chair of the Programme Committee (PC)
   o The charter must be reviewed and streamlined to reflect GFAR’s new challenges; e.g. the PC should consist of a smaller group, drawn from the SC to be more efficient and coherent
   o Until the Charter is revised, the Programme Committee should consist of 6 representatives from each regional fora plus 3 stakeholders; 9 total, with scope for observers from other SC stakeholders
   o Existing RF members will remain included
There is the possibility of a Vice Chair for the PC depending upon the committee’s needs

18. Concerns were expressed at the late arrival of documents for the Steering Committee (SC) meetings. These should be sent to members at least two weeks in advance of the SC meeting. It was recognized there were professional staff capacity shortages in the Secretariat and that these should be fulfilled at the earliest via new appointments.

OUTCOMES FROM CLOSED SESSION:

GCARD 2012 Organizing Committee

GCARD1 was recognized as a big success, and all involved in GFAR should be proud of this accomplishment. It is important to remember that one purpose of GCARD is an accountability mechanism for the CGIAR and the wider AR4D community. The organizing committee membership should be balanced, especially in recognizing the joint effort of GFAR and CGIAR.

GCARD lessons learned

It was recognized that the committee needed to comprise experts from different backgrounds and entail consultative processes that fully involved civil society. The Organizing Committee must be inclusive.

Science must be balanced with development in the Conference and the cross-linkages of science and development brought out and highlighted. Key questions must be asked, such as: how programmes involving research for development interact with national development programmes; and what is required in terms of partnership and uptake pathways in order to maximize linkages between science and development. GCARD 2012 was expected to have a very different look and feel from GCARD 2010 to address the evolving agenda and take account of the need for progress feedback/accountability on the CGIAR research programmes.

GCARD Organizing Committee (GOC) Representation Breakdown:

CGIAR-3 (Consortium, Centers & ISPC)
Regional Fora -3 (AARINENA, CACAARI & EFARD for 2012 and to be by alphabetic rotation thereafter)
NGOs-1
Farmers -1
Private Sector-1
Donors-1
Host country -1
FAO-1
IFAD-1
Chair
The Chair should always be a member of the GFAR SC.

Dr Rajendra Paroda was nominated by Dr Mahmoud Solh as Chair of the GCARD 2012 Organizing Committee. This was seconded by Dr Ibrahim Hamdan and carried unanimously.

The Secretariat needs to write to each representative stakeholder body above for nominations; this should be done by the end of October. AARINENA, CACAARI, and EFARD should be the three regions representing the RF on the GOC (chosen by alphabetic order, excluding APAARI as Dr Raj Paroda is the new Chair of the GOC).

GFAR Vice-Chair
As the conclusion of a search and selection process from among private sector organizations globally, Prof. Claudio Barriga was elected, by a majority vote, to be the new Vice-Chair of GFAR. (private sector candidates were requested by rotation as previous Vice-Chairs have been from the farmers and NGOs respectively)

Renewal of GFAR Executive Secretary
Mark Holderness was unanimously agreed to be renewed as GFAR Executive Secretary for a further 3 years.