

May 2007

# codex alimentarius commission



FOOD AND AGRICULTURE  
ORGANIZATION  
OF THE UNITED NATIONS

WORLD  
HEALTH  
ORGANIZATION



JOINT OFFICE: Viale delle Terme di Caracalla 00153 ROME Tel: 39 06 57051 www.codexalimentarius.net Email: codex@fao.org Facsimile: 39 06 5705 4593

## JOINT FAO/WHO FOOD STANDARDS PROGRAMME

### CODEX ALIMENTARIUS COMMISSION

*Thirtieth Session, FAO Headquarters, Rome, 2 – 7 July 2007*

### ARRANGEMENTS FOR THE SESSION

#### GENERAL INFORMATION

1. The Thirtieth Session of the Codex Alimentarius Commission will be held in the Plenary Hall, Third Floor, Building A, at FAO Headquarters from Monday 2 July to Saturday 7 July 2007. The meeting will commence at 10:00 hrs on Monday 2 July.
2. The Session is open to Member Nations and Associate Members of FAO and WHO which are members of the Commission, and to observers. Member Nations and Associate Members of both Organizations which are not members of the Codex Alimentarius Commission may attend as observers. The Session is also open to the public subject to the availability of seats, and to the media.
3. Expenses incurred in connection with attendance at sessions of the Commission and its subsidiary bodies and travel of delegations of the Members of the Commission and of the observers shall be borne by the governments or organizations concerned. Participants are also reminded that they are responsible for making their own hotel arrangements.
4. Members of the Commission attending the Session shall have one representative, who may be accompanied by one or more alternates or advisers. No delegate may represent more than one Member Nation or Associate Member.
5. Registration facilities will be available from 08.00 hours in the Turkish Registration Room on the Ground Floor of the same building. More detailed information about facilities and services in the FAO Headquarters Complex will be provided upon registration.

Working documents will be uploaded onto the Codex website: [www.codexalimentarius.net/web/index\\_en.jsp](http://www.codexalimentarius.net/web/index_en.jsp). Delegates are kindly requested to bring with them to the meeting all documents which have been distributed, as the number of additional copies which can be made available at the session is limited.

## ARRANGEMENTS FOR THE MEDIA

6. Members of the media are advised to contact the Media Offices of FAO and WHO for press accreditation:

<b>FAO:</b>	Media Relations Office Media-Office@fao.org Tel: +39 06 570 53625
<b>WHO:</b>	Françoise Fontannaz Department of Food Safety, Zoonoses and Foodborne Diseases World Health Organization Email: fontannazf@who.int Tel: + 41 22 791 36 97 Mobile: +33 6 88 58 29 72

## LANGUAGES

7. The Session will be conducted in Arabic, Chinese, English, French and Spanish. Simultaneous interpretation facilities will be provided in these languages.

## MEETING TIMES, TIMETABLE AND TIMETABLE FOR THE ELECTION OF OFFICERS

8. The Commission will normally meet in from 09:30 to 12:30 and from 14:30 to 17:30 with the exception of the first day when the morning session will commence at 10:00.

9. The Provisional Timetable has been circulated with the Provisional Agenda for the session and is reproduced in the Annex to this document.

10. Because the Commission's Rules of Procedure governing the composition of the Executive Committee require that not more than one delegate from any one country shall be a member of the Executive Committee (Rule V.1), the elections and appointments will take place in the following sequence:

Order	Election/Appointment	Eligibility
1.	Appointment of Regional Coordinators	Based on the nominations made by the FAO/WHO Coordinating Committees
2.	Election of Chairperson	Delegates from all Member Nations except the Coordinators.
3.	Election of Vice-Chairpersons	Delegates from all Member Nations except the Coordinators and the nation of the Chairperson.
4.	Election of Members of the Executive Committee on a Geographic Basis.	Member Nations (on a regional basis) except the Coordinators and the nations of the Chairperson and Vice-Chairpersons.

11. The timetable for nominations and elections of Officers is contained in the Annex to this document.

---



---

 ANNEX
 

---

**DRAFT TIMETABLE FOR AGENDA ITEMS  
PART I – PART VII**

DAY	ITEMS
Monday, 2 July	1-3, 17, 18, 4-7
Tuesday, 3 July	8-12
Wednesday, 4 July	12 (continued)-14
Thursday, 5 July	15, 16, 19, 20
Friday, 6 July (a.m.)	(if necessary)
Saturday, 7 July	21 (Adoption of report)

**DRAFT TIMETABLE FOR THE ELECTION OF THE OFFICERS OF THE COMMISSION  
AND MEMBERS OF THE EXECUTIVE COMMITTEE**

	OPENING OF NOMINATIONS	CLOSURE OF NOMINATIONS	SECRET BALLOT (IF REQUIRED)
<b>Chairperson:</b>	Monday 13:00	Tuesday 12:00	Tuesday 17:30
<b>Vice-Chairpersons:</b>	Wednesday 09:30	Wednesday 14:30	Wednesday 17:30
<b>Members of the Executive Committee elected on a geographic basis<sup>1</sup>:</b>	Thursday 09:30	Thursday 14:30	Thursday 17:30

---

<sup>1</sup> Seven Member Nations of the Commission; one each from Africa, Asia, Europe, Latin America and the Caribbean, Near East, North America, and South-West Pacific.