The Codex
Online Commenting System (OCS)

https://ocs.codexalimentarius.org/
Why do we need an OCS?
Mission and benefits

URL: https://ocs.codexalimentarius.org/

OCS mission
To provide a simple, efficient, user-friendly online system to insert, share, and compile comments on documents.

OCS benefits
- Easy to use and access, compatible with main browsers and devices
- Confidential and safe
- Implementing a standard commenting format
- Quicker and more accurate compilation process
OCS user types and roles

- **Review Owner**: Codex Secretariat (OCS role: Admin-Author).
- **CCP**: Codex Contact Point (OCS role for members: Admin-Author; OCS role for observers: Author).
- **Deputy** (optional): user delegated by CCP to perform all actions but user creation and final publishing (OCS role: Author).
- **Reviewer** (optional): all other users, able to insert comments in the system within a workgroup if invited.

- **Participants** (to a review): CCP, Deputy, Reviewer.
- **User**: everyone holding an OCS account, including the Review Owner.
Welcome to the Codex Alimentarius Online Comment System (OCS)!
The Codex OCS resource page is available here. The PleaseReview Help page is available here.

Username
Password
Remember me
Reset Password
Login

Codex Alimentarius Online Comment System. Contact Us: Codex-OCS@fao.org
Codex workgroup

Visual Indicator of your current views

Check boxes to filter your reviews

Link to Control Panel

Link to Enter the Review
## Country workgroups

![Image of Codex Alimentarius OCS platform](image)

### Workgroup indicator

The platform is being accessed by a user logged in as `Codex Alimentarius Secretariat` in the Workgroup `Codex`. The current screen shows the `my reviews` section.

<table>
<thead>
<tr>
<th>Due Date</th>
<th>Review Title</th>
<th>Status</th>
<th>Details</th>
<th>Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>20 Dec 2019 23:45</td>
<td>test1</td>
<td>Overdue</td>
<td>Select</td>
<td>Enter</td>
</tr>
<tr>
<td>8 Dec 2019 23:45</td>
<td>Test for Codex Webinar - Australia 2</td>
<td>Overdue</td>
<td>Select</td>
<td>Enter</td>
</tr>
<tr>
<td>25 Nov 2019 23:45</td>
<td>Test for Codex Workshop CCNE10</td>
<td>Completed</td>
<td>Select</td>
<td>Enter</td>
</tr>
</tbody>
</table>
Managing users in country workgroups

1. Admin
   - Review
   - Users
   - Workgroup management
   - Usage report

2. User management
   - Import Users
   - Add User
   - Back

3. User Email Address
   - Reviewer1@testcountry.com
   - Username
   - Test Country Rev1
   - Is User Enabled
   - Test Country Rev1
   - Home Workgroup
   - Test-Country16
   - User Role in Workgroup Test-Country16
   - Reviewer
   - Monitor
   - Delegate
   - Language
   - User browser setting
   - User Type
   - Default
   - Maximum Role
   - Only change this field if you wish to limit the maximum role a Workgroup Administrator can set for this user. This option is not applicable for most installations.
   - Notes
   - New Password
   - Password
   - Confirm Password

CODEX ALIMENTARIUS

Food and Agriculture Organization of the United Nations
World Health Organization
Creating a sub-review (1)

Starting screen

<table>
<thead>
<tr>
<th>Review control panel - Test review in Rome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test review in Rome (id 247)</td>
</tr>
<tr>
<td>Status: Overdue (Due: 1 Oct 2019 22:46; Started: 3 Jun 2019 12:46)</td>
</tr>
</tbody>
</table>

participants

<table>
<thead>
<tr>
<th>NAME</th>
<th>STATUS</th>
<th>ROLE</th>
<th>SUMMARY</th>
<th>CC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Test country/Contact Point</td>
<td>In Progress</td>
<td>Reviewer</td>
<td>5</td>
<td></td>
</tr>
</tbody>
</table>

your comments

<table>
<thead>
<tr>
<th>DOCUMENT</th>
<th>OPEN</th>
<th>ACCEPTED</th>
<th>MERGED</th>
<th>CLOSED</th>
<th>WITHDRAWN</th>
</tr>
</thead>
<tbody>
<tr>
<td>CL 2018-75-AMB-GL_d.docx</td>
<td>5</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>CL 2018-75-AMB-GL_f.docx</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>CL 2018-75-AMB-GL_s.docx</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

1. new review step 1: specify review details

- **TITLE**: Test review in Rome [Sub-review]
- **DESCRIPTION**:
- **REVIEW TYPE**: Default
- **END DATE**:
  - **DATE**: 30 Sep 2019
  - **TIME**: 23:45

2. new review step 2: upload documents

- **documents already attached to this review**: No Documents currently attached
- **Drag your document(s) onto this box to upload or click here for the upload dialog**

CODEX ALIMENTARIUS

Food and Agriculture Organization of the United Nations

World Health Organization
Creating a sub-review (2)

3. New review step 3: specify participants
   - Add new participants
   - Show members
   - Add

4. New review step 4: review options
   - Offline settings
     - Allow reviewers to download a copy of the document
     - Allow reviewers to review documents offline
   - Independent review
     - Reviewers do not see each other's comments. Authors see all comments
   - Allow proposed changes
     - Allow proposed changes in review
   - Allow sub-review
     - Allow review participants to create a sub-review from this review
   - Delegation
     - Allow review participants to delegate
   - Mandatory categorization
     - From review participants to select a comment category
   - Auto-update accepted changes
     - Automatically update with accepted changes from the master review

5. New review step 5: verify details and start review or put on hold
   - Review details
     - Title: Test review in Rome (Sub-review)(5446)
     - Description
     - Status: Not Started
     - End Date: 28 Feb 2020 23:45
   - Participants
     - Name: Test country/6 Contact Point
     - Email: test-cpl6@ideagen.com
     - Role: Owner
   - Documents
     - Title: Documentary Evidence
     - Type: Report
     - Preparation: Corrected
     - Display
     - Delete Review
     - Review Options
     - Put Review on Hold
     - Start Review
Entering a review

CODEX ALIMENTARIUS - OCS

Logged in as: Test country15 Contact Point in Workgroup | Test-Country15

DUE DATE | TITLE | OWNER | REVIEW STATUS | MY STATUS | DETAILS
---------|-------|-------|--------------|-----------|--------
1 Oct 2019 23:45 | Test review in Rome | Codex Alimentarius Secretariat | Overdue | In Progress | Select | Enter
18 Jul 2019 11:00 | Test Review in Geneva | Codex Alimentarius Secretariat | Overdue | In Progress | Select | Enter

printable view

refresh
Commenting page

Comment boxes
Review pane
Navigation pane
Applying comments

1. Introduction and purpose of the Guidelines

World-wide recognition of the importance of antimicrobial resistance (AMR) as a public health threat has led to strong international calls for all countries to develop and implement national strategies and action plans that incorporate an integrated approach to risk management. The political declaration adopted during the High-Level Meeting on Antimicrobial Resistance at the General Assembly of the United Nations in 2015 committed member countries to developing multi-sectoral national action plans that involve all stakeholders within a “One Health” approach and to improving national systems of monitoring and surveillance of AMR and antimicrobial use (AMU).

For the purpose of these guidelines, “monitoring of AMR and AMU” is the systematic, continuous or repeated, measurement, collection, collation, validation, analysis and interpretation of AMR and AMU related data in defined populations when these activities are not associated with a pre-defined risk mitigation plan or activity. “Surveillance of AMR and AMU” refers to the same activities when these are associated with a pre-defined risk mitigation plan or activity.

An integrated monitoring and surveillance system includes the coordinated and systematic collection of samples at appropriated stages along the food chain and the testing, analysis and reporting of AMR and AMU, including the alignment and harmonization of sampling, testing, analysis and reporting methodologies and practices and the integrated analysis of relevant epidemiological information from in humans, animals, foods, crops and environment to the greatest extent practical.

Enter your comment here...
Comments received during in-country reviews

New scientific knowledge should be incorporated into integrated monitoring and surveillance programs as it becomes available to improve the design of the programs and to enhance analysis and utility of existing information and data. Design and implementation of programs should also evolve as AMR policies and priorities change at the national and international level.
Publishing comments (for in-country reviews)
4 This Standard applies to dried lemon flowers of thyme (Thymus capitatus). It is not applicable to the product when indicated as being intended for further processing.

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Contacts and resources

- Contact: [Codex-OCS@fao.org](mailto:Codex-OCS@fao.org)

- **Face-to-face** presentations and demos.
- **Webinars** (group or one-on-one) as requested.