

CODEX ALIMENTARIUS COMMISSION



Food and Agriculture
Organization of the
United Nations



World Health
Organization

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**CL 2019/101/OCS-LAC
November 2019**

TO: Participants of the 21st Session of the FAO/WHO Coordinating Committee for Latin America and the Caribbean (CCLAC21)

FROM: Secretariat, Codex Alimentarius Commission,
Joint FAO/WHO Food Standards Programme

SUBJECT: Request for Comments on CCLAC21 draft report

DEADLINE: 8 November 2019

BACKGROUND

1. The FAO/WHO Coordinating Committee for Latin America and the Caribbean held its twenty-first session (CCLAC21) in Santiago, Chile, from 22 – 23 October 2019. After two half days of discussions, the session had to be discontinued due to the security situation in Santiago.
2. As a result, the draft report of CCLAC21 will be adopted on an exceptional basis via correspondence. This will be a two-step process, with a first round of comments and a second step to confirm adoption.
3. The draft report contains those agenda items that were discussed when the meeting was in session, namely agenda items 1, 3.1, 3.2, 3.3, 4, 5, 6, 7.2, 8 and 9 and related appendices.

SCOPE

4. This Circular Letter seeks to collect comments on the draft report and its appendices from Members, Members from outside the region and Observers that attended CCLAC21 in place of the physical meeting suspended on 23 October 2019.

REQUEST FOR COMMENTS

5. Codex Members, Members from outside the region and Observers that attended CCLAC21 are invited to submit comments on the **draft report of the 21st Session of the FAO/WHO Coordinating Committee for Latin America and the Caribbean (CCLAC21)**, which is available on the [CCLAC21 webpage](#) and uploaded to the Codex Online Commenting System (OCS): <https://ocs.codexalimentarius.org/>, as per the guidance below.

GUIDANCE ON THE PROVISION OF COMMENTS

1. The review is only open to Members, Members from outside the region and Observers that attended CCLAC21. Comments will be visible to all participants invited to this review during the commenting stage. A list of participants is attached as reference document in Annex I. Any correction to the LoP should be made directly through the Online Registration System by Friday 8, November 2019.
2. Comments should focus on the accuracy of the report as a reflection of the meeting discussions and conclusions. Please recall that the report does not specifically mention any “names of delegations”, unless verbally requested during the session.
3. Members need to inform the Chairperson and the Codex Secretariat that they have read the draft report by completing the review in the OCS even in the case of no comments.
4. After the deadline, the Chairperson of the Committee will consider substantial comments and prepare a revised draft of the report that will be circulated for final adoption. Paragraphs with editorial, language or no comments will be considered adopted without further discussion.
5. Comments should be submitted through the Codex Contact Points of Codex Members and Observers using the OCS.
6. Contact Points of Codex Members and Observers may login to the OCS and access the document open for comments by selecting “Enter” in the “My reviews” page, available after login to the system.
7. Contact Points of Codex Members and Observers organizations are requested to provide proposed changes and relevant comments/justifications on a specific paragraph (under the categories: editorial,

substantive, technical and translation) and/or at the document level (general comments or summary comments). Additional guidance on the OCS comment categories and types can be found in the OCS [Frequently Asked Questions \(FAQs\)](#).

8. Other OCS resources, including the user manual and short guide, can be found at the following link: <http://www.fao.org/fao-who-codexalimentarius/resources/ocs/en/>.
9. For questions on the OCS, please contact Codex-OCS@fao.org.

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LISTE DES PARTICIPANTS
LISTA DE PARTICIPANTES**

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