

Codex Committee on Food Additives

Forty-eighth Session
Xi'an China
14-18 March, 2016

Information for Participants

1. MEETING VENUE

The 48th Session of CCFA and the Working Group on the General Standard on Food Additives (Working Group on GSFA) will be held at the Xi'an Jianguo Hotel (西安建国饭店酒店)。The hotel is located in No. 2 Huzhu Road, Beilin District, Xi'an City.

Annex 1 is a location map of the Xi'an Jianguo Hotel.

Venue address:

No. 2 Huzhu Road, Beilin District, Xi'an City.

西安市碑林区互助路2号



2. REGISTRATION

The participants of the meeting should provide the relevant information (e.g. names, official titles and addresses, etc.) through the online registration system by accessing the following link, by 15 February, 2016

<http://www.codexalimentarius.org/login>

The login and password for the online registration have been provided to all Codex Contact Point and Contact Point of Observers Organizations. If the login and password have not been received, please contact: codex@fao.org

Instructions for registration can be found at:

<http://www.codexalimentarius.org/registration/instructions/en>

The participants will have to complete the mandatory second part of the registration procedure at the registration desk. The registration desk will be located outside the meeting hall. Participants will be expected to finish this procedure on:

- Friday 11 March 2015, starting at 8 am,
- Monday 14 March 2015, from 8 am to 9:30 am.

The participants will receive identification badges and necessary organizational information. However, only conference room documents will be available on spot. Delegates should bring their own documentation to the meeting, and the documentation is available in English, French and Spanish on:

www.codexalimentarius.org

3. DATE OF SESSION

The 48th session of CCFA will be held during 14-18 March 2016. And the physical working group on the General Standard on Food Additives will be held on Friday, 11 March, and on Saturday, 12 March from 9:00 to 18:00.



4. ACCOMMODATION

Delegates/participants should make their own reservations concerning accommodation. Xi'an Jianguo Hotel is located in the center of the city, thus delegates/participants could also find other hotels near the meeting venue which they can make reservations.

For Codex delegates/participants. As there will be two major exhibitions in the vicinity in mid-March 2016, rooms are in short supply. Delegates/participants are advised to book early as some room categories may be fully booked well before the booking deadline (10 February 2016) set by the hotel.

The meeting venue at the Xi'an Jianguo Hotel is Chang'an Meeting Room beside the lobby and Multi- function Hall.



5. Transportation

Xi'an Xianyang International Airport locates northwest of the city, and the distance between the airport and the Xi'an Jianguo Hotel is about 45 km. Options are as follows but not limited to:

Option 1: Take an urban (green) taxi. The average price is about 150 CNY one way, and the average riding is about 60 minutes depending on traffic conditions.

Option 2: Take Airport Shuttle Bus Route No. 5. The shuttle leaves Terminal 2 and Terminal 3 (GTC) every 60 minutes from 8:30 am to 8:20 pm every day. A one-way ticket is 26 CNY per person. The Xi'an Jianguo Hotel is the last stop of the route.

6.VISA ARRANGEMENTS

Delegates should check with their local Chinese Embassy or Consulate as to whether they need a visa to enter China. For those delegates that require a visa, visa application forms are available from the following website:

<http://english.gov.cn>

The delegates from the countries that haven't established diplomatic relationship with China, could acquire the visa from the adjacent country which has established diplomatic relationship with China.

Delegates who need an individual invitation for visa application, please inform the CCFA secretariat before January 5, 2016.

7. BANKING AND EXCHANGE

The local currency is Chines Yuan (CNY¥). Currency can be exchanged at the

airport, in hotel and in banks. Major credit cards are accepted a hotels and most of shopping centers.

8. WEATHER CONDITIONS

Xi'an belongs to area with warm temperate semi humid continental climate, which enjoys hot humid summers, cold winters, cool and breeze spring. In the past few years, average temperatures rage from 10°C to 26°C in March. Delegates are advised to dress accordingly.

9. LUNCH AND DINNER ARRANGEMENTS

Delegates/participants could make their own arrangements for lunch and dinner. There are four restaurants inside the Xi'an Jianguo Hotel ¹, including Chinese restaurant, western restaurant and Teppanyaki restaurant inside the Hotel There are more restaurants and fast-foodnear by the hotel.



10. BOOKING OF ACCOMMODATION

Xi'an Jianguo Hotel (the meeting venue)

By fax or email using the reservation form in Annex 2.

TEL: (029) 82598888

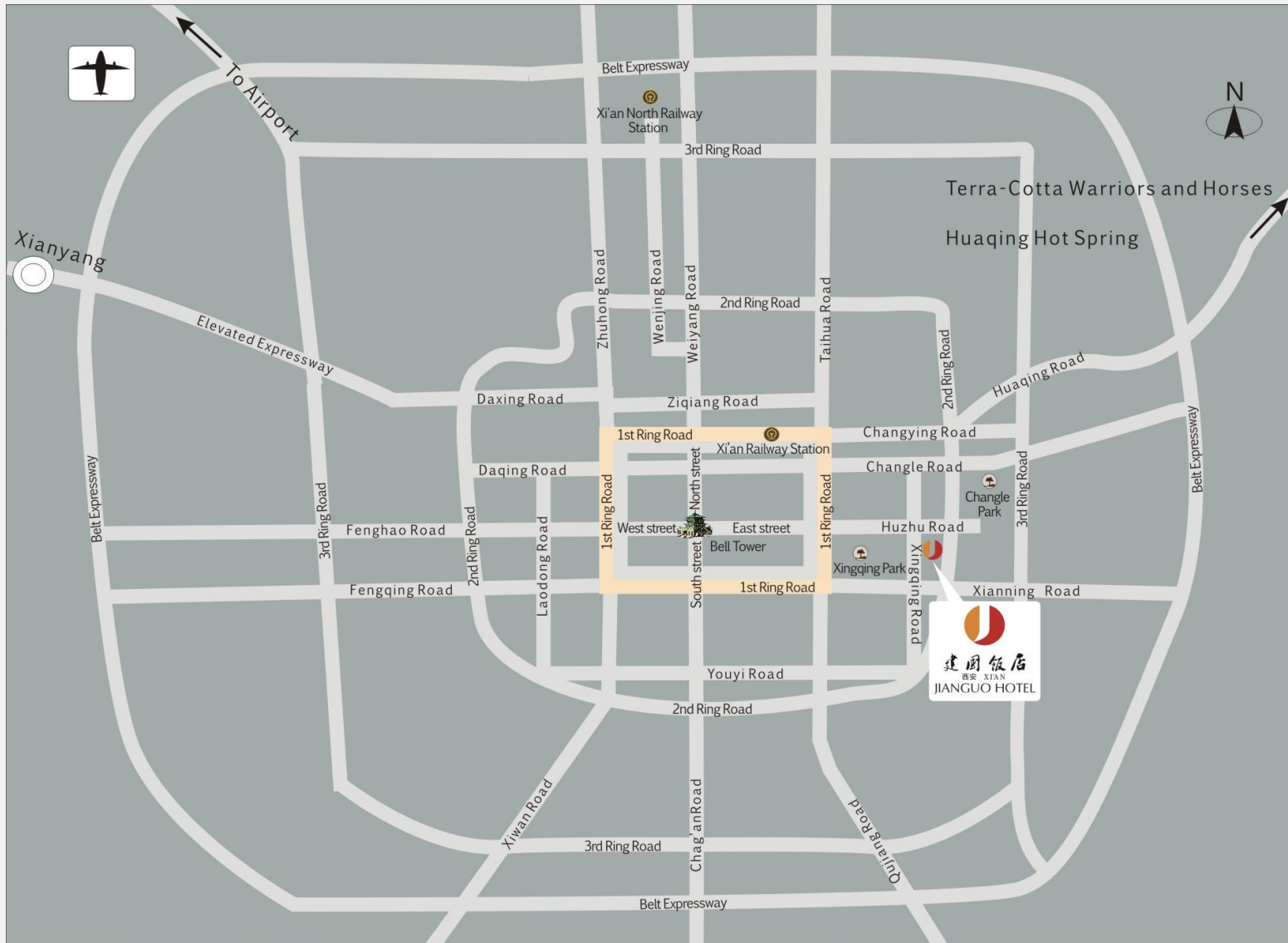
FAX: (029) 83237180

EMAIL: res@hotelxianjianguo.com



¹ There will be an official reception for all delegates/participants in the evening of 14 March, 2016.

Annex 1



Annex 2



Official Hotel for CCFA

Due Date for Reservations: February 10,2016(Monday)

No. 2 Huzhu Road, Beilin District, Xi'an City, Shaanxi Province China

TEL: (029) 82598888 FAX: (029) 83237180 EMAIL: res@hotelxianjianguo.com

RESERVATION FORM

The 48th Session of Codex Committee on Food Additives

March 14 to 18, 2016

Guest name:	(First name):	(Last Name)	Mr.
Arrival Date		Flight:	ETA:
Departure Date		Flight:	ETD:
Tel No:		Fax no.	Email:
Room Type Reserved:	Please select from below by click in the <input type="checkbox"/> :- <input type="checkbox"/> Standard single room 450.00*(including one daily breakfast); <input type="checkbox"/> Standard double/twin room 500*(including two daily breakfast); <input type="checkbox"/> Superior single room 500.00*(including one daily breakfast); <input type="checkbox"/> Deluxe single room 550.00*(including one daily breakfast); <input type="checkbox"/> Deluxe double/twin room 600.00*(including two daily breakfast); <input type="checkbox"/> Suite1200.00*(including two daily breakfast);		
Benefits:	- Buffet breakfast at Greenery Cafe Shop; - In-room internet access (for one computer IP only); - In-room coffee/tea bags; - Use of Health Club, In-door Swimming pool; - In-room and public area Wireless network signal;		
Room Preference	<input type="checkbox"/> Queen-size bedding (To Superior single room) <input type="checkbox"/> King-size bedding(To Standard single/double room and Deluxe single/double room) <input type="checkbox"/> Twin bedding(To Standard single/double room and Deluxe single/double room)		
<input type="checkbox"/> I/ <input type="checkbox"/> We agree to guarantee the whole period of stay for this reservation by the credit card listed below:- <input type="checkbox"/> VISA Card <input type="checkbox"/> Master Card Name of Card Holder:_____ Expiry Date:_____ (month/year) Credit Card No: _____ Card Holder Signature: _____			
Terms and Conditions <ul style="list-style-type: none"> • All rates quoted are applicable for the period of March 5-22,2016; • All reservations will only be processed if credit card detail provided. • Advance reservation is required; space is subject to hotel availability. • In case of any no-show or cancellation of room reservation made, full period of stay will be debited on your credit card directly. • All expenses are on guest own account and will be settled by credit card/cash upon arrival. 			
Please Fax to Ms. Susie Zhang 86 29 83237180 or email to res@hotelxianjianguo.com ; rev@hotelxianjianguo.com ;			
<u>OFFICIAL USE</u>			
Confirmation Nos. _____			
Date: _____ Confirmed by: _____			