

Codex Committee on Pesticide Residues
Forty-ninth Session
Beijing, P.R.China
24-29 April, 2017

INFORMATION NOTE FOR PARTICIPANTS

1. VENUE

The 49th Session of Codex Committee on Pesticide Residues will be held in **Kunlun Function Hall** (昆仑堂), the second floor of the **Hotel Kunlun** (昆仑饭店), **No. 2 Xin Yuan Nan Lu, Chaoyang District, Beijing, 100004, P.R. China** (中国北京市朝阳区新源南路 2 号). The session will start at 9:30 on Monday 24 April. The adoption of the report will be held on Saturday 29 April from 9:30 to 12:00.

2. REGISTRATION

2.1 ONLINE-REGISTRATION

Codex Contact Points and international organizations with observer status are kindly requested to use the online registration system by accessing the following link:
<http://www.fao.org/fao-who-codexalimentarius/registration/en/>.

2.2 ON-SITE REGISTRATION

Delegates are requested to collect their badges at the Registration Desk in the corridor of **Kunlun Function Hall** on Sunday from 10:00 to 18:00 and on Monday morning from 08:00 to 12:00.

3. RECEPTION

On behalf of the Chinese Government, Minister of Agriculture will host a reception attended by all delegates in **Jade Lounge**, the second floor of Hotel Kunlun at 19:00 on Monday 24 April. **Admission is by invitation only.**

4. DOCUMENTS

Working documents are available in English, French and Spanish, and can be downloaded from the CCPR49 website:

<http://www.codexalimentarius.org/meetings-reports/detail/en/?meeting=CCPR&session=49>. Delegates and observers are kindly requested to bring their own copies.

Conference Room Documents (CRDs) will be distributed from the **Documents Desk** when available. CRDs will also be available on the CCPR49 website.

The list of participants will be available on Wednesday 26 April 2017 on the CCPR49 webpage. Any corrections should be notified to the Codex Secretariat directly.

The draft Report will be distributed from the **Documents Desk** at 08:30am on Saturday, and will also be available on the CCPR49 webpage at same time.

CRDs will be available in original language only. The draft report will be available in English, French and Spanish. The draft Appendices will be available in English only. Appendix I (List of Participants will be a trilingual document i.e. English/French/Spanish).

5. RESERVATION OF MEETING ROOM

The CCPR Secretariat will provide a limited number of meeting rooms for the in-session Working Group, the Regional Coordination and Consultation Meeting **from Monday to Thursday**. The delegation should inform CCPR secretariat and make the reservation at least one day earlier.

6. PROVISIONAL TIMETABLE FOR THE SESSION (may be subject to changes as necessary)

Date	Hours	Activities	Place
April 23	10:00-18:00	On-site Registration	Corridor of Kunlun Function Hall (2/F)
April 24	09:30-10:00	Opening ceremony	Kunlun Function Hall (2/F)
	10:00-10:30	Coffee break	
	10:30-12:30	Plenary session	
	12:30-14:00	Lunch break	
	14:00-15:30	Plenary session	Kunlun Function Hall (2/F)
	15:30-16:00	Coffee break	
	15:45-18:00	Plenary session	
	19:00	Reception Dinner	Jade Lounge (2/F)
April 25	09:00-10:30	Plenary session	Kunlun Function Hall (2/F)
	10:30-11:00	Coffee break	
	11:00-12:30	Plenary session	
	12:30-14:00	Lunch time	
	14:00-15:30	Plenary session	
	15:30-16:00	Coffee break	
	16:00-18:00	Plenary session	Kunlun Function Hall (2/F)
April 26	09:00-10:30	Plenary session	
	10:30-11:00	Coffee break	
	11:00-12:30	Plenary session	
	12:30-14:00	Lunch time	
	14:00-15:30	Plenary session	
	15:30-16:00	Coffee break	Kunlun Function Hall (2/F)
	16:00-18:00	Plenary session	
April 27	09:00-10:30	Plenary session	
	10:30-11:00	Coffee break	
	11:00-12:30	Plenary session	
	12:30-14:00	Lunch time	
	14:00-15:30	Plenary session	Kunlun Function Hall (2/F)
	15:30-16:00	Coffee break	
	16:00-18:00	Plenary session	
April 28		(Preparing draft report)	
April 29	09:30-12:00	Adoption of the report	Kunlun Function Hall (2/F)

7. HOTEL RESERVATION

Participants should make their own arrangements concerning accommodation.

The Secretariat has made arrangements with the following hotels with a special price for Codex delegates. When delegates make their reservations, they should quote “CCPR” to obtain the special price. Please reserve rooms as soon as possible to take advantage of the reduced rate that expires on **March 31, 2017**. The reservation form is attached herewith.

Hotel	Room Type	Daily Room Rates(RMB)	Notes	Access to venue
HOTEL KUNLUN ***** 昆仑饭店 Contact person: Mr. Hua Le Tel: +86-10-6590 3388 ext: 5368 Fax: +86-10-6590 3804 E-mail: richiehua@hotelkunlun.com <i>before March 31th, 2017</i>	Deluxe Room(33m ²)	RMB850	The room rates quoted will plus 16% (for service charge and tax) and include one breakfast;	
	Premier Room(46m ²)	RMB1050		
	Executive Room*(46m ²)	RMB1280	Extra buffer breakfast: RMB 100 net per person.	
	Premier Suite**(66m ²)	RMB1880		
BEIJING LANDMARK TOWERS 北京亮马河大厦**** Address: 8 North Dong San Huan Road, Chaoyang District, Beijing 100004,China (中国北京朝阳区东三环北路 8 号) Contact person: Grace Zhang Tel: +86-10-6590 6688, Ext : 5283/5285/5291/5292 Fax: +86-10-6590 7118 / 6590 6033 E-mail: rsvn@beijinglandmark.com / zhangguiping@beijinglandmark.com <i>before March 31th, 2017</i>	Standard Room	RMB650	Including 15% service charge and one Buffet Breakfast & internet	5 minutes walking
	Superior Room	RMB750		
	Deluxe Room	RMB880	Extra buffer breakfast: RMB 70 net per person.	
	Deluxe Suite Room	RMB1380		

8. TRANSPORTATION FROM THE AIRPORT

Hotel KUNLUN is located 24 km South-West to **Beijing Capital Airport (PEK)**. Participants should make their own transport arrangements from the airport to the hotel.

- **By taxi.**

Taxis in Beijing are required by law to operate by a meter system that provides a receipt. The average price from the airport to Kunlun Hotel is about 100RMB depending on traffic conditions. Please print the following card with the detail information of the hotel and show it to the driver.



HOTEL KUNLUN
昆仑饭店

Please take me to KUNLUN Hotel and address is:

请带我去昆仑饭店:

中国北京市朝阳区新源南路 2 号

电话: 65903388

- **By airport express and subway.**

Passengers can take **airport express** to “Sanyuanqiao station”, then transfer to Subway line 10 and get off at “Liangmaqiao station”. It takes 2 minutes walking from “Exit D” of “Liangmaqiao station” to Kunlun Hotel.

The map of neighbourhood of the venue hotel:



Plan of Venue

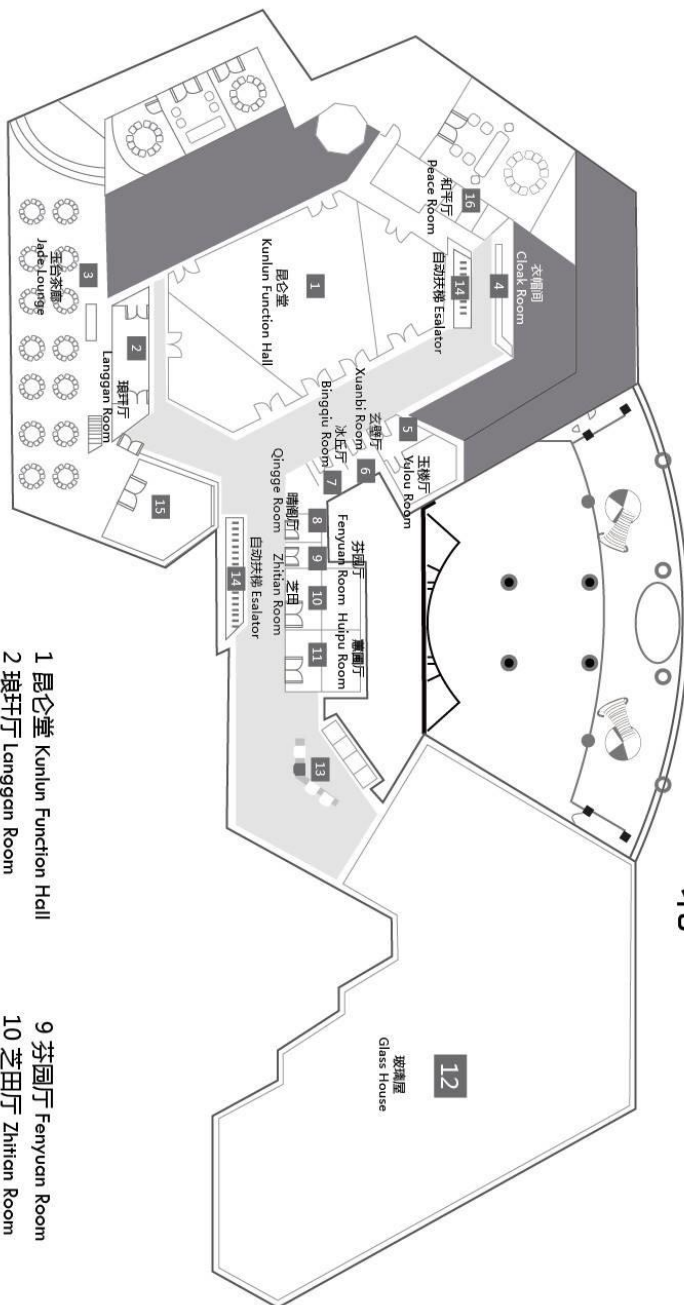
各营业场所指示图

二层示意图

北

2nd Floor

南



- | | |
|----------------------------|---------------------|
| 1 昆仑堂 Kunlun Function Hall | 9 芬园厅 Fenyuan Room |
| 2 琅玕厅 Langgan Room | 10 芝田厅 Zhitian Room |
| 3 玉台茶廊 Jade Lounge | 11 蕙圃厅 Huipu Room |
| 4 衣帽间 Cloak Room | 12 玻璃屋 Glass House |
| 5 玉楼厅 Yulou Room | 13 电梯 Elevator |
| 6 玄壁厅 Xuanbi Room | 14 自动扶梯 Escalator |
| 7 冰丘厅 Bingqiu Room | 15 华亭厅 Huating Room |
| 8 晴阁厅 Qingge Room | 16 和平厅 Peace Room |

9. VISA ARRANGEMENTS

Delegates should check with their local Chinese Embassy or Consulate as to whether they need a visa to enter China. Visa application forms, as well as the information requirement, are available from the following website <http://cs.mfa.gov.cn/wgrlh/lhqz/lhqzjjs/> .

The delegates from the countries that haven't established diplomatic relationship with China, could acquire the visa from the adjacent country which has established diplomatic relationship with China.

10. COMMUNICATION FACILITIES

10.1 INTERNET

Free Wi-Fi in the Main Hall

10.2 BANKS, ATMS AND EXCHANGE

The legal currency in China is the RMB (yuan). Exchange rate is variable. The details can be found from the following website <http://www.boc.cn/sourcedb/whpj/>

Currency can be exchanged at the airport, banks and in both the Kunlun Hotel and Landmark Hotel. Automatic teller machines may be found in the airport terminals, most hotels and some banks. Major credit cards are accepted in hotels and large shopping centres.

10.3 RESTAURANTS

Delegates should make their own arrangements for lunch and dinner. There is a variety of facilities available inside the hotels and there are local restaurants and fast-food shops near the Hotels.

10.4 MEDICAL FACILITIES

Emergency centre +86 10 120 opens 24 hours a day

The international medical centre: +86 10 6465 1561

11. CONTACT PERSON FOR EMERGENCY

	Contact Person	Mobile
CCPR Secretariat	Ms. DUAN Lifang	0086-13911379536
	Mr. ZHANG Fengzu	0086-13811188373
Kunlun Hotel	MR. HUA Le	0086-15810910990
Landmark Towers	Ms. ZHANG Guiping	0086-13801234490

12. WEATHER CONDITIONS

The weather of Beijing in April is typically sunny and cool with light winds. Average temperatures range from 6°C~20°C. Delegates are advised to dress accordingly.

13. ELECTRICITY

The voltage in China is 220 volts 50 Hz AC. The socket only accepts a two-pronged or three-pronged plug as below.



14. SMOKING

Smoking is not allowed in the public. Usually, there are smoking and non-smoking areas in hotels. The meeting venue is within the non-smoking areas.

15. BUSINESS AND SHOPPING HOURS

Offices and businesses are generally open from 8:00 am to 5:00 pm Monday to Friday. Shops are generally open from 9:30 am to 9:00 pm daily.