

# CODEX ALIMENTARIUS COMMISSION



Food and Agriculture  
Organization of the  
United Nations



World Health  
Organization

Viale delle Terme di Caracalla, 00153 Rome, Italy - Tel: (+39) 06 57051 - E-mail: [codex@fao.org](mailto:codex@fao.org) - [www.codexalimentarius.org](http://www.codexalimentarius.org)

REP19/EXEC1

**JOINT FAO/WHO FOOD STANDARDS PROGRAMME**

**CODEX ALIMENTARIUS COMMISSION**

**42<sup>nd</sup> Session**

**CICG, Geneva, Switzerland, 7 - 12 July 2019**

**REPORT OF THE SEVENTY-SIXTH SESSION OF THE  
EXECUTIVE COMMITTEE OF THE CODEX ALIMENTARIUS COMMISSION**

**FAO Headquarters, Rome, Italy, 7 July 2018**

## TABLE OF CONTENTS

<b>Report of 76<sup>th</sup> Session of the Executive Committee of the Codex Alimentarius Commission</b> .....	page i
	<b>Paragraph</b>
<b>Introduction</b> .....	1 - 2
<b>Adoption of the Agenda</b> (Agenda item 1) .....	3 - 4
<b>Development of the Codex Strategic Plan 2020-2025: Process and Timeline</b> (Agenda item 2.a) .....	5
<b>Development of the Codex Strategic Plan 2020-2025: Terms of reference of second CCEXEC strategic-planning subcommittee</b> (Agenda item 2.b) .....	6 - 7
<b>Codex Communications Work Plan 2017-2019: Implementation Status</b> (Agenda item 3) .....	8
<b>Regular Review of Codex Work Management: Report 2017-2018</b> (Agenda item 4) .....	9
<b>Regular Review of Codex Work Management: Topic 2018-2019</b> (Agenda item 5) .....	10
<b>Applications from International Non-Governmental Organizations for Observer Status in Codex</b> (Agenda item 6) .....	11
<b>Any Other Business</b> (Agenda item 7) .....	12 - 16
Deferral of the FAO/WHO Regional Coordinating Committees .....	12
Organization of the CAC Agenda .....	13
Exchange of Views Regarding the Critical Review .....	14
The use of Russian Language in Codex .....	15
The Role of CCEXEC .....	16
Forthcoming Session .....	17

## APPENDICES

<b>Appendix I</b> List of Participants .....	8
<b>Appendix II</b> Inclusiveness and Timeliness in the Development of the Codex Strategic Plan 2020-2025 .....	10
<b>Appendix III</b> Terms of Reference for Second Strategic Planning Sub-Committee of CCEXEC .....	12

## INTRODUCTION

1. The Executive Committee of the Codex Alimentarius Commission held its 76<sup>th</sup> Session (CCEXEC76) at the Headquarters of the Food and Agriculture Organization of the United Nations (FAO), in Rome, Italy, on 7 July 2018. A list of participants is contained in Appendix I.
2. The Chairperson of the Commission, Mr Guilherme da Costa Junior (Brazil), opened the meeting, in the presence of the Codex Secretary, Mr Tom Heilandt, Head of the Food Safety and Quality Unit of FAO, Ms Renata Clarke, and Coordinator, Department of Zoonoses and Food Safety of the World Health Organization (WHO), Ms Angelika Tritscher.

### ADOPTION OF THE AGENDA (Agenda item 1)

3. CCEXEC76 adopted the following amended provisional agenda:
  - I. Adoption of the Agenda
  - II. Development of the Codex Strategic Plan 2020-2025
    - a) Process and Timeline (CRD2)
    - b) Terms of Reference of Second CCEXEC Strategic-Planning Subcommittee (CRD1)
  - III. Codex Communications Work Plan 2017-2019: Implementation Status (CX/EXEC 18/75/4)
  - IV. Regular Review of Codex Work Management: Report 2017-2018 (CX/CAC 18/41/13)
  - V. Regular Review of Codex Work Management: Topic 2018-2019 (CX/EXEC 18/75/5)
  - VI. Applications from International Non-Governmental Organizations for Observer Status in Codex (CX/EXEC 18/75/7)
  - VII. Any Other Business
4. CCEXEC76 further agreed to consider the following matters under item 7, "Any other business":
  - i. Deferral of the FAO/WHO Regional Coordinating Committees (proposed by the Coordinator for the Latin America and the Caribbean Region (LAC));
  - ii. Organization of the CAC agenda (proposed by the Coordinator for LAC);
  - iii. Exchange of views regarding the critical review, including chairpersons' comments and how best to address them (proposed by the Member from Europe);
  - iv. The use of the Russian language in Codex (proposed by the Coordinator for Europe);
  - v. The role of CCEXEC (CRD3) (proposed by the Chairperson); and
  - vi. Forthcoming Session.

### DEVELOPMENT OF THE CODEX STRATEGIC PLAN 2020-2025 (Agenda item 2)

#### Process and Timeline (Agenda item 2a)<sup>1</sup>

#### Conclusion

5. CCEXEC76:
  - i. agreed on its ambition to submit the draft strategic plan for endorsement by CAC42 in accordance with the timeline (Appendix II);
  - ii. noted that to do so would require a round of physical meetings in all regions in the period between August and November 2018;
  - iii. welcomed the offer from the Codex Secretariat of assistance in facilitating and supporting such meetings in close cooperation with regional coordinators and host countries, making use of planned workshops and other relevant events; and
  - iv. noted the possibility for further review in the margins of other committees, including at the thirty-first session of the Codex Committee on General Principles.

---

<sup>1</sup> Inclusiveness and timeliness in the development of the Codex Strategic Plan 2020-2025 (CRD2).

**Terms Of Reference Of Second CCEXEC Strategic-Planning Subcommittee (Agenda item 2b)<sup>2</sup>****Conclusion**

6. CCEXEC76 agreed to the terms of reference of the second strategic-planning subcommittee of CCEXEC (Appendix III).
7. CCEXEC76 agreed to retain the existing wording of Activity 2.3.3 in the Action Plan with the addition of a footnote clarifying the consideration of factors as in the Strategic Plan 2014-2019<sup>3</sup>.

**CODEX COMMUNICATIONS WORK PLAN 2017-2019: IMPLEMENTATION STATUS (Agenda item 3)<sup>4</sup>****Conclusion**

8. CCEXEC76:
  - i. recognized the importance of the communications work developed by the Codex Secretariat and recommended it continue based on the 2017-2019 work plan, looking forward to the promotion of the importance of Codex for all actors involved in food safety and fair practices in food trade; and
  - ii. noted that such activities supported the delivery of the Strategic Plan objective that Codex standards be used globally and therefore required adequate resources.

**REGULAR REVIEW OF CODEX WORK MANAGEMENT: REPORT 2017-2018 (Agenda item 4)<sup>5</sup>****Conclusion**

9. CCEXEC76 noted the conclusions of CAC41 (REP 18/CAC, paras. 109-121) and requested that the Codex Secretariat prepare a paper to support further discussion at CCEXEC77 on recommendations (ii), (iii) and (iv) of the 2017-2018 Regular Review of Codex Work Management.

**REGULAR REVIEW OF CODEX WORK MANAGEMENT: TOPIC 2018-2019 (Agenda item 5)<sup>6</sup>****Conclusion**

10. CCEXEC76:
  - i. noted the selection of “the critical review function of the Executive Committee” as the topic for the regular review of Codex work management for 2018-2019, recalling that critical review by CCEXEC facilitated the work of CAC;
  - ii. requested that the Codex Secretariat take account of comments made during CCEXEC76<sup>7</sup> in conducting the review; and
  - iii. in subsequent meetings of CCEXEC, this agenda item could also include substantive discussion of other initiatives that might improve work management in Codex.

**APPLICATIONS FROM INTERNATIONAL NON-GOVERNMENTAL ORGANIZATIONS FOR OBSERVER STATUS IN CODEX (Agenda item 6)<sup>8</sup>****Conclusion**

11. CCEXEC76 recommended that the Directors-General of FAO and WHO:
  - i. grant observer status to the Federación Panamericana de Lechería (FEPALE) and the International Ready-to-Use Foods Association (IRUFA); and
  - ii. grant observer status to Tea & Herbal Infusions Europe (THIE) subject to the following conditions to avoid double representation: “At meetings where FoodDrinkEurope is represented, THIE can only participate as part of the FoodDrinkEurope delegation and cannot speak as THIE. THIE can submit written comments only on those issues for which FoodDrinkEurope does not submit any comments. THIE would only participate as such in Codex meetings when FoodDrinkEurope is not represented.”

---

<sup>2</sup> Terms of reference for second strategic planning sub-committee of CCEXEC (CRD1)

<sup>3</sup> Text of additional footnote: “The consideration of other factors in the Codex standard-setting process is governed by the Statements of Principle Concerning the Role of Science in the Codex Decision-Making Process and the Extent to Which Other Factors are Taken into Account.”

<sup>4</sup> CX/EXEC 18/75/4

<sup>5</sup> CX/CAC 18/41/13

<sup>6</sup> CX/EXEC 18/75/5

<sup>7</sup> Audio recording available on the CCEXEC76 webpage.

<sup>8</sup> CX/EXEC 18/75/7

**ANY OTHER BUSINESS (Agenda item 7)****Deferral of the FAO/WHO Regional Coordinating Committees (RCCs)****Conclusion**

12. CCEXEC76:
- I. expressed concern regarding the postponement of the RCCs but recognized the challenges having led to the decision, and requested that the Regional Coordinators and the Chairperson and Vice-Chairpersons of the Commission be consulted prior to any such decision in future should similar circumstances arise;
  - II. noted the Codex Secretariat's explanation of the difficulties having led to the decision and its commitment to hold prior consultations with Regional Coordinators and the Chairperson and Vice-Chairpersons of the Commission should such circumstances arise in future; and
  - III. noted the statement of the representative of FAO recognizing the central role of the RCCs, reiterating that their postponement should not be construed as diminishing the importance of their work in the Codex structure, and reaffirming that such disruptions should be avoided in future.

**Organization of the CAC agenda****Conclusion**

13. CCEXEC76, recognizing the need to improve time management during sessions of the Codex Alimentarius Commission to ensure due consideration was given to the items on its agenda, agreed that the Codex Secretariat would work with the Commission Chairperson and Vice-Chairpersons to identify potential solutions and report to CCEXEC77 in that regard, making pertinent materials available to CCEXEC members in advance.

**Exchange of views regarding the critical review, including Chairpersons' comments and how best to address them****Conclusion**

14. The Committee recalled it had considered these matters under item agenda 5.

**The use of the Russian language in Codex****Conclusion**

15. CCEXEC76 noted the concern expressed by the Regional Coordinator for Europe regarding the need to improve the use of the Russian language in Codex work.

**The role of CCEXEC<sup>9</sup>****Conclusion**

16. CCEXEC76 agreed to examine CRD3 and discuss the matter further at CCEXEC77.

**Forthcoming Session**

17. The Executive Committee agreed to convene its next session in Geneva, Switzerland, immediately preceding CAC42, with arrangements to be confirmed in advance by the Codex Secretariat.

---

<sup>9</sup> The Role of the CCEXEC prepared by the Chair and the Vice-Chairs of the CAC (CRD3 of CCEXEC75).

**LIST OF PARTICIPANTS**  
LISTE DES PARTICIPANTS  
LISTA DE PARTICIPANTES

**CHAIRPERSON**  
PRÉSIDENT  
PRESIDENTE

Dr Guilherme Antonio Costa Junior  
Chair of the Codex Alimentarius Commission  
Secretariat of Agribusiness International Relations (SRI)  
Ministry of Agriculture, Livestock and Food Supply (MAPA)  
Esplanada dos Ministerios Bl.D  
Brasília  
Brazil  
Tel: +55 61 3218-3468  
Email: [guilherme.costa@agricultura.gov.br](mailto:guilherme.costa@agricultura.gov.br)

**ASSISTANT TO THE CHAIRPERSON**  
Assistant du Président  
Asistente al Presidente

Mr Rafael Guimaraes Requiao  
Secretaria de Relações Internacionais do Agronegócio  
Ministério da Agricultura, Pecuária e Abastecimento  
Brasília  
Brazil  
Tel: +55 (61) 3218 2510  
Email: [rafael.requiao@agricultura.gov.br](mailto:rafael.requiao@agricultura.gov.br)

**VICE-CHAIRPERSONS**  
VICE-PRÉSIDENTS  
VICEPRESIDENTES

Prof Purwiyatno Hariyadi  
National Codex Committee of Indonesia  
Southeast Asian Food & Agricultural Science & Technology  
(SEAFAST) Center  
Bogor Agricultural University  
IPB Campus, Darmaga  
Bogor 16680  
Indonesia  
Tel: (+62) 811110351  
Email: [phariyadi@apps.ipb.ac.id](mailto:phariyadi@apps.ipb.ac.id)

Eng Mariam Eid  
Head of Agro-Industries Department  
Ministry of Agriculture  
Beirut  
Lebanon  
Tel: 009613567542  
Email: [meid@agriculture.gov.lb](mailto:meid@agriculture.gov.lb)

Mr Steve Wearne  
Director of Policy and Science  
UK Food Standards Agency  
Clive House 70 Petty France  
London  
United Kingdom  
Tel: +44 7795 353580  
Email: [steve.wearne@food.gov.uk](mailto:steve.wearne@food.gov.uk)

**MEMBERS ELECTED ON A GEOGRAPHIC BASIS**  
**MEMBRES ÉLUS SUR UNE BASE GÉOGRAPHIQUE**  
**MIEMBROS ELEGIDOS SOBRE UNA BASE GEOGRÁFICA**

**AFRICA**

AFRIQUE  
 ÁFRICA

Mr Charles Emeka Nwagbara  
 Head, Codex Contact Point Nigeria  
 Standards Organisation of Nigeria  
 52 Lome Crescent, Wuse Zone 7  
 Abuja  
 Nigeria  
 Tel: +2348072801989  
 Email: [charles\\_nwagbara@yahoo.com](mailto:charles_nwagbara@yahoo.com)

**Advisors to the Member for Africa**

Conseiller du Membre pour l'Afrique  
 Asesor del Miembro para África

Prof Amadou Diouf  
 Président du Comité national du Codex Alimentarius  
 Centre Anti Poison  
 Ministère de la Santé et de l'Action sociale  
 Hôpital de Fann  
 Dakar  
 Senegal  
 Tel: +221 77 644 98 23  
 Email: [amdiouf@me.com](mailto:amdiouf@me.com) ; [amadou.diouf@ucad.edu.sn](mailto:amadou.diouf@ucad.edu.sn)

Mr Lazaro Henry Msasalaga  
 Process Technology Standards Manager  
 Codex Contact Point  
 Process Technology Standards Department  
 Tanzania Bureau of Standards  
 P.O. Box 9524  
 Dar-es-Salaam  
 United Republic of Tanzania  
 Tel: +255 22 2450206  
 Email: [codex@tbs.go.tz](mailto:codex@tbs.go.tz)

**ASIA**

ASIE  
 ÁSIA

Ms Norrani Eksan  
 Deputy Director  
 Food Safety and Quality Division  
 Ministry of Health Malaysia  
 Level 4, Menara Prisma No 26, Jalan Persiaran  
 Perdana, Precint 3  
 Putrajaya  
 Malaysia  
 Tel: +603 88850794  
 Email: [norrani@moh.gov.my](mailto:norrani@moh.gov.my)

**Advisors to the Member for Asia**

Conseiller du Membre pour l'Asie  
 Asesor del Miembro para Asia

Ms Yayoi Tsujiyama  
 Acting Director for International Standards Office  
 Food Safety and Consumer Affairs Bureau  
 Ministry of Agriculture, Forestry and Fisheries  
 1-2-1 Kasumigaseki, Chiyoda-ku,  
 Tokyo  
 Japan  
 Tel: +81-3-3502-8732  
 Email: [yayoi\\_tsujiyama170@maff.go.jp](mailto:yayoi_tsujiyama170@maff.go.jp)

Dr Mun-gi Sohn  
 Professor  
 Food Science & Biotechnology  
 Kyung Hee University  
 1732, Deogyong-daero, Giheung-gu, Yongin-si,  
 Gyeonggi-do  
 Republic of Korea  
 Tel: +82 10 9070 5611  
 Email: [mgsohn@khu.ac.kr](mailto:mgsohn@khu.ac.kr)

**EUROPE**

EUROPE  
 EUROPA

Mrs Vigdis S. Veum Møllersen  
 Senior Adviser  
 Norwegian Food Safety Authority  
 Head Office  
 Felles Postmottak  
 P.O Box 383  
 Brumunddal  
 Norway  
 Tel: +47 22 77 91 04  
 Email: [visvm@mattilsynet.no](mailto:visvm@mattilsynet.no)

**Advisors to the Member for Europe**

Conseillers du Membre pour l'Europe  
 Asesores del Miembro para Europa

Mr Mike O'Neill  
 Head of Codex Policy & Programmes  
 Food Standards Agency  
 Clive House, 70 Petty France  
 London  
 United Kingdom  
 Tel: +44 (0) 20 72768664  
 Email: [Mike.Oneill@food.gov.uk](mailto:Mike.Oneill@food.gov.uk)

Mr Niklas Schulze Icking  
 Deputy Head of Division  
 Federal Ministry of Food and Agriculture  
 Wilhelmstr.54  
 Berlin  
 Germany  
 Tel: +49 30 18529-3515  
 Email: [niklas.schulze-icking@bmel.bund.de](mailto:niklas.schulze-icking@bmel.bund.de)

**LATIN AMERICA AND THE CARIBBEAN**

AMÉRIQUE LATINE ET CARAÏBES  
 AMÉRICA LATINA Y EL CARIBE

Mr César Osvaldo Orozco Arce  
 Director de Normatividad Internacional y Agroindustria  
 Dirección General de Normas  
 Secretaría de Economía  
 Puente de Tecamachalco no. 6 Col. Lomas de  
 Tecamachalco, Naucalpan de Juárez  
 Edo. de Mex.  
 Mexico  
 Tel: +52 (55) 5229-6100 Ext.43247  
 Email: [cesar.orozco@economia.gob.mx](mailto:cesar.orozco@economia.gob.mx)

**Advisors to the Member for Latin America and the Caribbean**

Conseiller du Membre pour l'Amérique Latine et Caraïbes  
Asesor del Miembro para América Latina y el Caribe

Mrs Nuri Gras  
Executive Secretary  
Chilean Agency for Food Safety and Food Quality,  
ACHIPIA  
Calle Nueva York 17, Santiago  
Santiago  
Chile  
Tel: +56227979900  
Email: [nuri.gras@achipia.gob.cl](mailto:nuri.gras@achipia.gob.cl)

**NEAR EAST**

PROCHE-ORIENT  
CERCANO ORIENTE

Dr Nabila Abdelhalim  
Commercial Minister Plenipotentiary  
Economic & Commercial Affairs  
Embassy of the Arab Republic of Egypt  
Salaria St. 267 – 00199 Rome  
Rome  
Italy  
Tel: +39 06 85355092  
Email: [rome@ecs.gov.eg](mailto:rome@ecs.gov.eg)

Eng Ahmed Mohammed Elhelw  
Codex Contact Point for Egypt  
Food Standards  
Egyptian Organization for Standardization and Quality  
(EOS)  
16 Tadreeb AlMudarbeen St., AlAmeriah  
Cairo  
Egypt  
Tel: +201224083536  
Email: [Ahmed.Elhelw@eos.org.eg](mailto:Ahmed.Elhelw@eos.org.eg)

**NORTH AMERICA**

AMÉRIQUE DU NORD  
AMÉRICA DEL NORTE

Ms Mary Frances Lowe  
US Manager for Codex Alimentarius  
US Codex Office  
Department of Agriculture  
Food Safety and Inspection Services  
1400 Independence Avenue, SW Room 4861-S Bldg.  
Washington  
United States of America  
Tel: +1-202-205-7760  
Email: [maryfrances.lowe@fsis.usda.gov](mailto:maryfrances.lowe@fsis.usda.gov)

**Advisors to the Member for North America**

Conseillères du Membre pour l'Amérique du Nord  
Asesores del Miembro para América del Norte

Mr Kenneth Lowery  
International Issues Analyst  
U.S. Codex Office  
1400 Independence Avenue SW Room 4861-South  
Building  
Washington DC  
United States of America  
Tel: +1 202 690 4042  
Email: [kenneth.lowery@fsis.usda.gov](mailto:kenneth.lowery@fsis.usda.gov)

Ms Mae Johnson  
Director  
Bureau of Policy, Intergovernmental and International  
Affairs  
Health Canada, Government of Canada  
251 Sir Frederick Banting Driveway AL 2204C  
Ottawa  
Canada  
Tel: 613 957-8417  
Email: [mae.johnson2@canada.ca](mailto:mae.johnson2@canada.ca)

**SOUTH WEST PACIFIC**

PACIFIQUE SUD-OUEST  
PACÍFICO SUDOCCIDENTAL

Mr Tom Black  
Director, Codex International Standards  
Department of Agriculture and Water Resources  
GPO Box 858  
Canberra  
Australia  
Tel: +61262716682  
Email: [tom.black@agriculture.gov.au](mailto:tom.black@agriculture.gov.au)

**Advisors to the Member for South West Pacific**

Conseillères du Membre pour Pacifique Sud-Ouest  
Asesores del Miembro para Pacífico Sudoccidental

Mr Raj Rajasekar  
Senior Programme Manager  
Ministry for Primary Industries  
25 The Terrace  
Wellington  
New Zealand  
Email: [raj.rajasekar@mpi.govt.nz](mailto:raj.rajasekar@mpi.govt.nz)

**COORDINATORS**  
COORDONNATEURS  
COORDINADORES

**COORDINATOR FOR AFRICA**

Coordonnateur pour l'Afrique  
Coordinador para África

Dr Kimutai William Maritim  
Senior Assistant Director  
Directorate of veterinary Services  
Ministry of Agriculture, Livestock, Fisheries and  
Irrigation  
Private Bag Kabete  
Nairobi  
Kenya  
Tel: +254722601653  
Email: [kimutaimaritim@yahoo.co.uk](mailto:kimutaimaritim@yahoo.co.uk)

**COORDINATOR FOR ASIA**

Coordonnateur pour l'Asie  
Coordinador para Asia

Mr Sunil Bakshi  
Advisor  
(Codex / Regulations)  
Food Safety and Standards Authority of India  
FDA Bhawan, Near Bal Bhawan  
New Delhi  
India  
Tel: +91-11-23237439  
Email: [sbakshi@fssai.gov.in](mailto:sbakshi@fssai.gov.in)

**COORDINATOR FOR EUROPE**

Coordonnatrice pour l'Europe  
Coordinadora para Europa

Dr Nailya Karsybekova  
Head of the Department for Codex Issues  
Ministry of Health  
Committee for Public Health Protection  
National Center for Expertise  
Dostyk Ave., 18  
Business centre "Moscow", 8<sup>th</sup> Floor, Office 19  
Astana  
Kazakhstan  
Tel.: +7(712)554925  
Email: [nailya.karsybekova@gmail.com](mailto:nailya.karsybekova@gmail.com)

**COORDINATOR FOR LATIN AMERICA AND THE  
CARIBBEAN**

Coordonnateur pour l'Amérique Latine et les Caraïbes  
Coordinador para América Latina y el Caribe

Mr Diego Varela  
Coordinador Asuntos Internacionales  
Agencia Chilena para la Inocuidad y Calidad  
Alimentaria, ACHIPIA  
Ministerio de Agricultura  
Nueva York 17, piso 4  
Santiago  
Chile  
Tel: +56 2 27979900  
Email: [diego.varela@achipia.gob.cl](mailto:diego.varela@achipia.gob.cl)

**COORDINATOR FOR NEAR EAST**

Coordonnateur pour le Proche-Orient  
Coordinador para el Cercano Oriente

Dr Mohammad Hossein Shojaee Aliabadi  
Senior Scientific Adviser  
Institute of Standards & Industrial Research of IRAN  
Director and Laboratory Manager Farough Life  
Sciences Research Laboratory  
No. 96, Parcham Street Tohid Square  
Tehran  
Iran (Islamic Republic of)  
Tel: +98 912 159 17 66  
Email: [Faroughlab@gmail.com](mailto:Faroughlab@gmail.com)

**COORDINATOR FOR NORTH AMERICA AND  
SOUTH WEST PACIFIC**

Coordonnateur pour l'Amérique du Nord et le Pacifique  
Sud-Ouest  
Coordinador para América del Norte y Pacífico  
Sudoccidental

Mr Timothy Tekon Tumukon  
Director  
Department of Biosecurity  
Private Mail Bag 9086  
Port Vila  
Vanuatu  
Tel: (678) 23519 or (678) 33580  
Email: [ttumukon@vanuatu.gov.vu](mailto:ttumukon@vanuatu.gov.vu)

**WORLD HEALTH ORGANIZATION (WHO)**

Organisation mondiale de la Santé (OMS)  
Organización Mundial de la Salud (OMS)

Dr Angelika Tritscher  
Coordinator  
Department of Food Safety and Zoonoses (FOS)  
World Health Organization (WHO)  
20, Avenue Appia  
1211 Geneva 27  
Switzerland  
Tel: +41 22 7913569  
Email: [tritschera@who.int](mailto:tritschera@who.int)

**FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS (FAO)**

Organisation des Nations Unies pour l'alimentation et l'agriculture (FAO)  
Organización de las Naciones Unidas para la Alimentación y la Agricultura (FAO)

Dr Renata Clarke  
Head, Food Safety and Quality Unit  
Agriculture and Consumer Protection Department  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 5705 2010  
Email: [Renata.Clarke@fao.org](mailto:Renata.Clarke@fao.org)

Mr Markus Lipp  
Senior Food Safety Officer  
Agriculture and Consumer Protection Department  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Email: [Markus.Lipp@fao.org](mailto:Markus.Lipp@fao.org)

**CODEX SECRETARIAT**

Secrétariat du Codex  
Secretaría del Codex

Mr Tom Heilandt  
Secretary Codex Alimentarius Commission  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 5705 4384  
Email: [tom.heilandt@fao.org](mailto:tom.heilandt@fao.org)

Ms Gracia Brisco  
Food Standards Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 52700  
Email: [gracia.brisco@fao.org](mailto:gracia.brisco@fao.org)

Ms Sarah Cahill  
Senior Food Standard Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 0657053614  
Email: [Sarah.Cahill@fao.org](mailto:Sarah.Cahill@fao.org)

Ms Verna Carolissen-mackay  
Food Standards Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 5705 5629  
Email: [verna.carolissen@fao.org](mailto:verna.carolissen@fao.org)

Ms Hilde Kruse  
Senior Food Standard Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 0657053331  
Email: [Hilde.Kruse@fao.org](mailto:Hilde.Kruse@fao.org)

Ms Lingping Zhang  
Food Standards Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06570 53218  
Email: [lingping.zhang@fao.org](mailto:lingping.zhang@fao.org)

Mr Patrick Sekitoleko  
Food Standards Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 5705 6626  
Email: [patrick.sekitoleko@fao.org](mailto:patrick.sekitoleko@fao.org)

Mr David Massey  
Special Advisor  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the UN  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 53465  
Email: [david.massey@fao.org](mailto:david.massey@fao.org)

Mrs Donatella Mori  
IT Business Analyst (Information Systems)  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 5705 6820  
Email: [donatella.mori@fao.org](mailto:donatella.mori@fao.org)

Ms Anne Beutling  
Associate Professional Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 53528  
Email: [anne.beutling@fao.org](mailto:anne.beutling@fao.org)

Ms Myoengsin Choi  
Food Standards Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06570 54796  
Email: [myoengsin.choi@fao.org](mailto:myoengsin.choi@fao.org)

Ms Rain Yamamoto  
Food Standards Officer  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06570 55868  
Email: [rain.yamamoto@fao.org](mailto:rain.yamamoto@fao.org)

Mr Roberto Sciotti  
Record & Information Management Officer &  
Webmaster  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.

Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 56141  
Email: [Roberto.Sciotti@fao.org](mailto:Roberto.Sciotti@fao.org)

Mr Mirko Montuori  
Communication and Information Consultant  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 53806  
Email: [mirko.montuori@fao.org](mailto:mirko.montuori@fao.org)

Mr Ross Halbert  
Consultant  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Email: [rhalbert@gmail.com](mailto:rhalbert@gmail.com)

Mr Giuseppe Di Chiera  
Programme Specialist  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the UN  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 52533  
Email: [giuseppe.dichiera@fao.org](mailto:giuseppe.dichiera@fao.org)

Ms Jingfei Qian  
Visiting Expert  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 57050425  
Email: [Jingfei.Qian@fao.org](mailto:Jingfei.Qian@fao.org)

Ms Jocelyne Farruggia  
Administrative Assistant  
Joint FAO/WHO Food Standards Programme  
Food and Agriculture Organization of the U.N.  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06 570 54601  
Email: [Jocelyne.Farruggia@fao.org](mailto:Jocelyne.Farruggia@fao.org)

Ms Ilaria Tarquinio  
Administrative Assistant  
Food and Agriculture Organization of the U.N. (FAO)  
Viale delle Terme di Caracalla  
Rome  
Italy  
Tel: +39 06570 55425  
Email: [ilaria.tarquinio@fao.org](mailto:ilaria.tarquinio@fao.org)

### **INCLUSIVENESS AND TIMELINESS IN THE DEVELOPMENT OF THE CODEX STRATEGIC PLAN 2020-2025**

CCEXEC75 recalled the importance of inclusiveness and timeliness in the development of its new Strategic Plan. Members also recalled the value of regional consultation and the chairperson highlighted the need to use innovative approaches to achieving this. In this context informal discussions were held between the CAC Bureau, the Regional coordinators and the Secretariat to consider possible options.

Some of the important principles that emerged from the discussion were:

- strategic planning is an evolutionary process;
- regions and their members own the plan, which requires their active participation in its construction;
- regional coordinators play a key role in promoting engagement in the discussions on the strategic plan
- regional implementation of the plan will be key.

Bearing the above in mind, it was agreed that we should aim to facilitate opportunities for discussion, both electronically and physically, that are tailored to the individual needs of the regions and focused on the strategic plan, rather than applying an overly rigid approach. To facilitate further discussion and potential agreement at CCEXEC76 on a framework for regional engagement, a timetable for completion is proposed below.

The proposed process, to facilitate adoption at CAC 42, provides three opportunities for discussion at the regional level – two on the content of the strategic plan (in July-November 2018 and in January-March 2019 (with the opportunity of meeting in the margins of CCGP as an option)), with the document being available for a final round before CCEXEC 77 and CAC42. The RCCs would then facilitate the development of regional implementation roadmaps<sup>10</sup> for their respective regions.

While noting that a decision on the timetable for the completion of the new Strategic Plan would be discussed at CCEXEC76, the process below outlines the steps to be taken towards adoption at CAC 42. If it is agreed to extend the timetable for development, it is proposed that this would simply lengthen the period for consultation (Rounds 2 and 3) and that the final drafting would take place in December 2019 rather than April 2019. As the discussions highlighted the importance of having a regional roadmap for implementation of the Strategic Plan and, irrespective of the timetable followed, it is proposed that this be considered at the next round of Regional Coordination Meetings, in September-October 2019.

Process of engagement and revision of the Strategic Plan to support adoption at CAC42

---

<sup>10</sup> In line with the observation that regions and members own the strategic plan, development of a regional roadmap for implementation is envisaged, as enabling the Regional Coordinating Committees to identify the specific activities where they would take leadership, identify where regions can lead the provision of relevant data etc. to help in monitoring the implementation of the strategic plan (building on existing data collection mechanisms where possible), and where regions could use the output to further promote and facilitate the work of Codex.

<b>Timeline</b>	<b>Action</b>
1 August 2018	A circular letter requesting comments issued together with the revised Strategic Plan based on discussions at CCEXEC75 (and CCEXEC76)
1 August 2018 - 30 November 2018 (Round 1 of comments)	Face to face discussions convened in each region, using the margins of existing scheduled meetings or workshops where possible. These meetings would be preceded by a proactive electronic discussion promoted by the regional coordinator and supported by the Codex secretariat. Their aim would be to familiarise members in the region with the plan, and promote the importance of comments from members in this first iteration.
30 November 2018	Deadline for comments from countries
1 December 2018 – 15 January 2019	Revision of the Strategic Plan based on first round of comments. Drafting Group meeting convened in December (possibly in the margins of a subsidiary body meeting) to incorporate the comments received from the open comment period
16 January 2019 (approx.)	Circular Letter issued requesting members' comments and, to the extent possible, regional positions on the revised version of the Strategic Plan.
16 January – 30 April 2019 (Round 2 of comments)	Comment period on the revised version. Regional coordinators are encouraged to seek regional input to inform regional positions through electronic means or face-to-face discussions (e.g. in the margins of CCGP). Further comments from individual members would also be welcome.
1 – 30 May 2019	Final revision of the Strategic Plan by the Drafting Group.
1 June 2019	Final draft strategic plan in all languages posted on the CAC42 and CCEXEC77 webpages
1 – 4 July 2019	Discussion and recommendation on next steps by CCEXEC77
8 – 12 July 2019	Discussed and, if agreed, adopted at CAC
September – October 2019	Regional roadmaps for the implementation of the strategic plan discussed by the RCCs

**Appendix III****TERMS OF REFERENCE FOR SECOND STRATEGIC PLANNING SUB-COMMITTEE OF CCEXEC****Scope of work:**

To develop a complete draft of the Strategic Plan 2020-2025 for consideration by CCEXEC77 and endorsement by CAC42.

**Timetable and deliverables:**

The sub-committee will start work on 1 August 2018. It will:

- (i) develop a revised draft of the Strategic Plan 2020-2025 by the end of December 2018, taking account of comments received by members during the consultation period which will take place between August and November 2018;
- (ii) develop a further revised draft of the Strategic Plan 2020-2025 by the end of May 2019, taking account of comments received by members during the consultation period which will take place between January and April 2019; and
- (iii) consider and draft, throughout the period between August 2018 and May 2019, text relating to matters that require further consideration in an iterative manner, as identified in paragraph 53 of the report of CCEXEC75.

**Membership and ways of working:**

The sub-committee will be chaired by Vice-Chair, Steve Wearne, with Vice-Chair, Mariam Eid as alternate chair. The sub-committee will primarily work electronically using the online platform. All members of CCEXEC will be able to register and participate. Physical drafting meetings are envisaged in November/December 2018 and May 2019. Further physical meetings may be convened if necessary. The sub-committee will work in English.