



37<sup>th</sup> SESSION OF  
THE CODEX COMMITTEE ON

**Methods of Analysis and Sampling  
(CCMAS)**

22<sup>nd</sup> - 26<sup>th</sup> February 2016

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Budapest, Hungary

***Practical Information and Guidelines for Participants***

## **1. VENUE OF THE SESSION**

**Venue:** The Aquincum Hotel Budapest (former Ramada Plaza Hotel)  
H-1036 Budapest, Árpád Fejedelem útja 94.

**Conference room:** Hadrianus A+B

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## **2. HOST INSTITUTION - SECRETARIAT**

National Food Chain Safety Office

Directorate for Food Safety Risk Assessment

Address: H-1143 Budapest, Tábornok u. 2. B.

Postal address: H-1581 Budapest 146, Pf. 56

Phone: +36-1/368-8815

Fax: +36-1/387-9400

E-mail: [eki@nebih.gov.hu](mailto:eki@nebih.gov.hu)

Web: [www.nebih.gov.hu](http://www.nebih.gov.hu)

Web2: <http://portal.nebih.gov.hu/>

### **The Hungarian Codex Contact Point**

*Ms. Andrea Zentai and Ms. Enikő Dorogházi*

E-mail: [hu-codexcp@nebih.gov.hu](mailto:hu-codexcp@nebih.gov.hu)

Codex related information may be accessed at:

- <http://www.codexalimentarius.org/meetings-reports/en/>
  - <http://portal.nebih.gov.hu/ccmas>
  - <http://elelmiszerlanc.kormany.hu/codex>
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### 3. REGISTRATION

- **Advance registration**

The participants of the meeting should provide the information (names, official titles and addresses) through the online registration system by accessing the following link: <http://www.codexalimentarius.org/registration/en>. Login and password for the online registration have been provided to all Codex Members and Observers. If the login and password have not been received, please contact [codex@fao.org](mailto:codex@fao.org). In case of technical difficulty the registration may also be sent to the Hungarian Codex Contact Point directly.

- **Registration at the meeting and working group sessions**

Registration facilities will be located at the conference room and will be opened on **Monday, February 22 at 9:00 a.m.** and also at the day of the Endorsement Working Group session on **Sunday, February 21 at 9:00 a.m.** The Physical Working Group on Multi component analytes will be held from at **Sunday, February 21 at 2:00 p.m.** Participants will receive their identification badges and all necessary organizational information at the time of registration. It will be required to carry your identification badge visible during the whole meeting.

*Delegates are advised to bring computers and, if they prefer to use, hard copies of the working documents, as due to protection of the environment, previously published documents will not be printed at the venue.*

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### 4. TRANSLATION AND INTERPRETATION SERVICES

The 37<sup>th</sup> CCMAS meeting will be conducted in English, French and Spanish. Simultaneous interpretation will be provided in these languages.



## 5. ACCOMMODATION

The organizers do not provide accommodation for participants. Participants should make their own arrangements, special Conference rate is available.

**Venue** – The Aquincum Hotel Budapest (former Ramada Plaza Hotel)

Address: H-1036, Budapest, Árpád Fejedelem útja 94.

Phone: +36 1 436 4100

Fax: +36 1 436 4156

E-mail: [info@aquincumhotel.com](mailto:info@aquincumhotel.com)

Website: [www.aquincumhotel.com](http://www.aquincumhotel.com)

Map: <http://goo.gl/maps/bKUBW>



Superior Single room:	EUR 89.- / night
Superior Double room:	EUR 99.- / night
Danube view room supplement:	+EUR 15.- / room / night
Executive room supplement:	+EUR 30.- / room / night
Suite single room:	EUR 200.- / room / night
Suite double room:	EUR 220.- / room / night

*The above rates include full international buffet breakfast, 18% VAT, 4% city tax, free entrance to Aquincum Spa and free Wifi Internet access in every room.*

***Rates deadline 31 January 2016.***

The hotel is located on the Buda side of the Danube bank, right at the Árpád Bridge, opposite to the beautiful Margaret Island. The downtown and the Castle Hill are within easy reach.

## 6. TRANSPORT from the Airport to the City Centre

The Budapest Liszt Ferenc Airport (Terminal 2A and 2B) is located approximately 16 kilometers southeast of the city centre. All terminals are accessible by public transport, private car, shuttle bus as well as by taxi. For further information visit: [www.bud.hu/english](http://www.bud.hu/english)

### a. Shuttle bus

A reliable and reasonable transfer option for travelling between the Airport and any point of Budapest is the AirportShuttle-Minibusz. The transfer operates as a shared ride service, which means that passengers who are bound to the same direction, or are coming from the same direction to the Airport are escorted in the same vehicle. Reservations can be made in person at the AirportShuttle-Minibusz Desks or 24 hours before your flight departure via the internet online reservation system or by calling the Call Center at (+36-1) 296-8555. If you travel to Aquincum Hotel, the price of a one-way ticket will cost you 3200 HUF, while the cost of a return ticket is 5500 HUF. (*These prices only valid for one passenger. Prices are different in case of more passengers.*) For further information visit: [www.airportshuttle.hu/en](http://www.airportshuttle.hu/en)

### b. Taxi

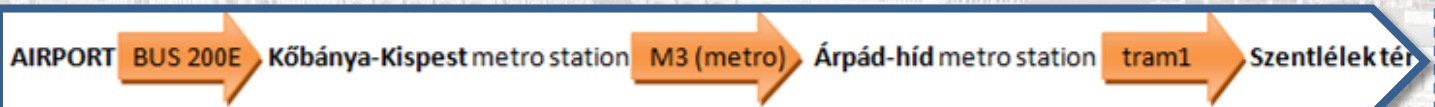
Főtaxi carries passengers at fixed fares from the Airport to any point of Budapest. International bank cards, credit cards are accepted for payment. For further information visit: <http://www.fotaxi.hu/taxi-budapest-eng.php?oldal=english-taxi-budapest>

**Important:** *From 1 September 2013 a new Taxi Decree was introduced in Hungary regulating the price\* of the taxis at a fixed tariff of 280 HUF/Km (0.95 EUR/Km) in addition to the one-off basic fee of 450 HUF (1.50 EUR) and waiting fee. A ride to the city center should typically cost around 6500 HUF (22 EUR) depending on traffic conditions. (\*Prices include VAT. Prices indicated in EUR are subject to the actual HUF/EUR exchange rate.)*

*Please be aware of exposing yourself at risk by using non-regulated taxi service providers soliciting at the terminal buildings.*

### c. Public Transport

The **Airport** is relatively well accessible by public transportation. Passengers are taken by a direct **bus** service (number: **200E**) from Terminal 2, to '**Kőbánya-Kispest**' metro terminal. The service is relatively frequent and it operates from early morning (from 4.30 a.m.) to late at night (until 11 p.m.) (even after midnight) providing a link between '**Kőbánya-Kispest**' and the Airport (further information: <http://www.bkk.hu/apps/docs/terkep/repter.pdf>). From '**Kőbánya-Kispest**' take **M3** (metro line number 3, the blue line) with direction '**Újpest-Központ**', which will take you to '**Árpád híd**', change to **tram 1** to '**Bécsi út**' or bus number **101V** to '**Óbuda, Bogdáni út**', get off the second stop called '**Szentlélek tér**'.



Tickets for public transportation priced 350 HUF are available at the airport from BKK at its customer service points, from the post office, the newsagents (Relay) and from ticket machines at the bus stop. It is also possible to purchase a ticket from the bus driver for 450 HUF.

The post office is located on the mezzanine level of Terminal 2A, where 24 and 72-hour, weekly and monthly travel passes for Budapest public transport are also available.

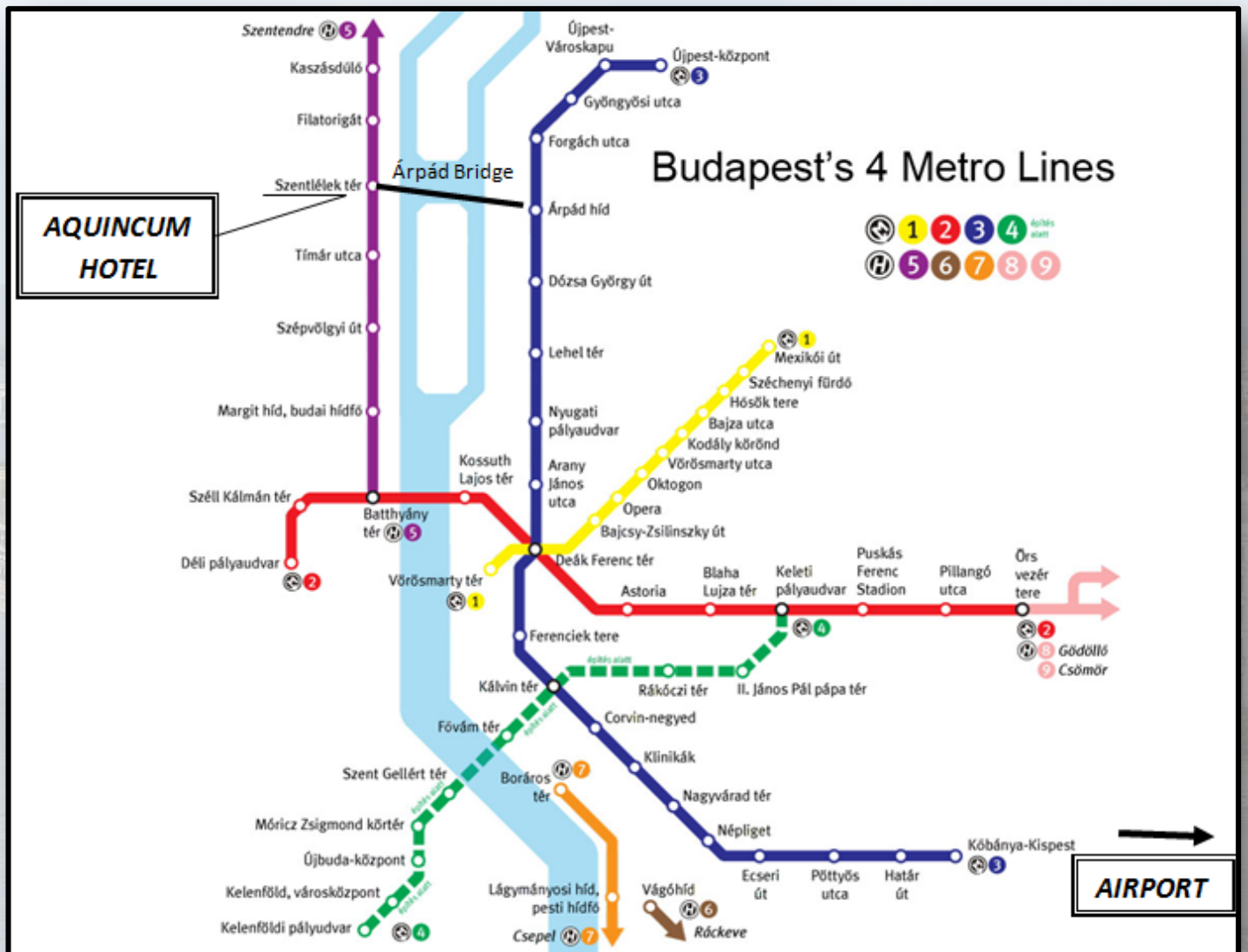
Newsagents only sell single tickets, 10-piece ticket booklets and short section tickets.

At the Tourist Information – Budapest Info Point counters located on the arrivals levels of Terminals 2A and 2B, 24, 48 and 72-hour Budapest Cards are also available, which, in addition to numerous discounts, offer unlimited use of public transportation during the period of validity. For more information, please visit <http://budapest-card.com/en/>

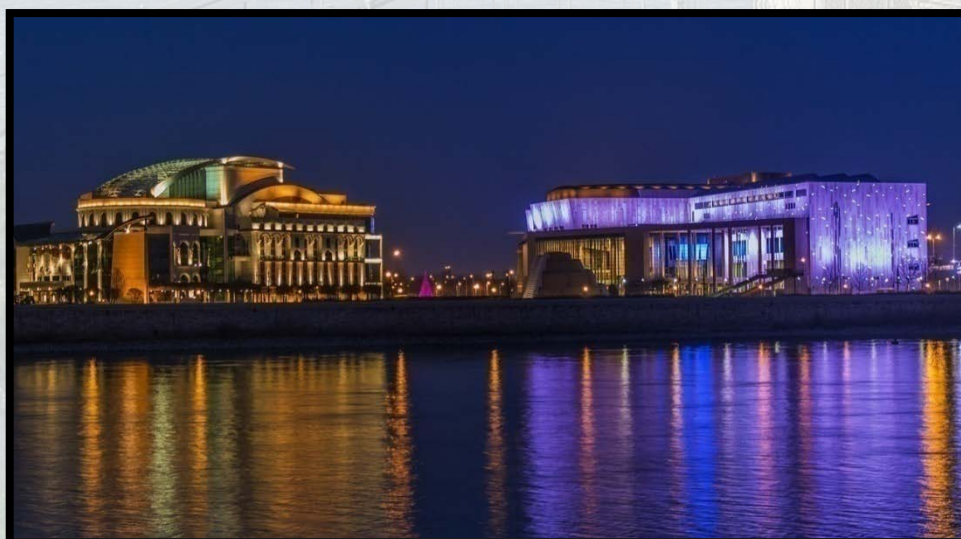
### d. Directly coordinate with the Hotel

See the booking form of the Aquincum Hotel Budapest.

# Budapest Metro Lines Map



Map of the venue hotel: <http://goo.gl/maps/bKUBW>



## 7. MEALS

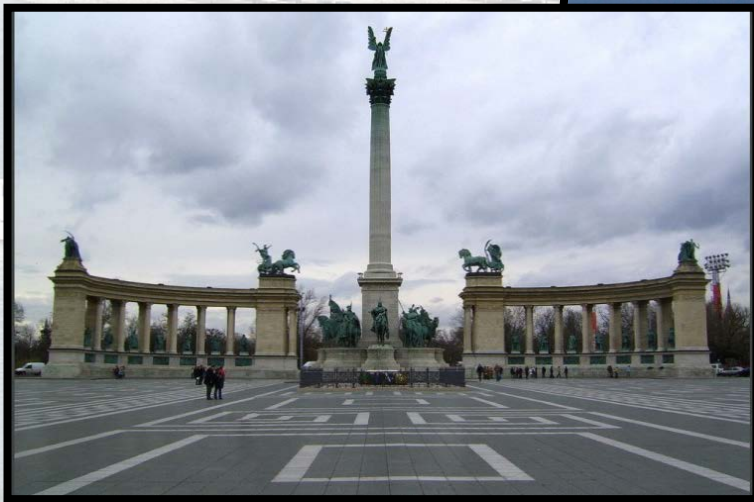
Coffee and tea will be provided during the meeting.

A reception for registered participants and accompanying persons will be held at Aquincum Hotel Budapest (Restaurant) on Monday 22<sup>nd</sup> February 2016 at 7.00 p.m.

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## 8. INSURANCE

The organizers are not responsible for accidents, losses and/or damages that may occur. Delegates are advised to obtain their own travel, medical, personal, accident and luggage insurance prior to departure.





## 9. VISA Requirements

Hungary is part of the group of Schengen Countries. Valid visa to any of those countries is automatically accepted in Hungary as well.

*Please take note that NO visa can be given at the airport upon arrival!*

Participants who travel first time to Hungary and must have entry visa are advised to contact the Hungarian Embassy in their home country and enquire about the conditions and time required for obtaining visa, or download relevant information from:

<http://konzuliszolgalat.kormany.hu/how-to-apply-for-visa>.

Those participants who would need **endorsement letter** from the organizers for the Hungarian Ministry of Foreign Affairs should provide the necessary information (name, affiliation, passport number) to the technical Secretariat of the CCMAS. Please, consider that for VISA request only an original, signed and stamped endorsement letter can be accepted, therefore it can last for some days to mail the letters. VISA process is suggested to **start at least 6 weeks (but better earlier) before the target date of entry to Hungary.**

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## 10. USEFUL INFORMATION

- Important phone numbers
  - Country code for Hungary: +36
  - European Emergency number: 112
- You can find more information about
  - Hungary on [http://gotohungary.com/en\\_GB/](http://gotohungary.com/en_GB/)
  - the public transport (BKK): <http://www.bkk.hu/en/maps/> and the timetables: <http://www.bkk.hu/en/timetables/>

*Should you have any further question, please do not hesitate to contact the Hungarian Codex Contact Point.*

Prepared by the  
**Hungarian Codex Secretariat**

