

codex alimentarius commission



FOOD AND AGRICULTURE
ORGANIZATION
OF THE UNITED NATIONS

WORLD
HEALTH
ORGANIZATION



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JOINT FAO/WHO FOOD STANDARDS PROGRAMME

CODEX ALIMENTARIUS COMMISSION

Twenty-sixth Session, FAO Headquarters, Rome (Italy), 30 June – 7 July 2003

ARRANGEMENTS FOR THE SESSION

GENERAL INFORMATION

1. The Twenty-sixth Session of the Codex Alimentarius Commission will be held in the Plenary Hall, Third Floor, Building A, at FAO Headquarters from Monday 30 June until Monday 7 July 2003. The meeting will commence at 10:00 hrs on Monday 30 June.
2. The Session is open to Member Nations and Associate Members of FAO and WHO which are members of the Commission, and to observers. Member Nations and Associate Members of both Organizations which are not members of the Codex Alimentarius Commission may attend as observers. The Session is also open to the public subject to the availability of seats, and to the media.
3. Expenses incurred in connection with attendance at sessions of the Commission and its subsidiary bodies and travel of delegations of the Members of the Commission and of the observers shall be borne by the governments or organizations concerned. Participants are also reminded that they are responsible for making their own hotel arrangements. A list of hotels in the vicinity of the FAO Headquarters will be posted on the Codex website.
4. Members of the Commission attending the Session shall have one representative, who may be accompanied by one or more alternates or advisers. No delegate may represent more than one Member Nation or Associate Member.
5. Registration facilities will be available from 08:00 hrs in the Turkish Registration Room on the Ground Floor of the same building.
6. Persons intending to participate at the Session may wish to refer to the **FAO “Delegates’ Handbook”** for detailed information about facilities and services available in the FAO Headquarters Complex.

For reasons of economy, this document is produced in a limited number of copies. Delegates and observers are kindly requested to bring it to the meetings and to refrain from asking for additional copies, unless strictly indispensable.
Most Codex meeting documents are available on Internet at www.codexalimentarius.net

ARRANGEMENTS FOR THE MEDIA

7. Members of the media are advised to contact the Media Offices of FAO and WHO for press accreditation:

FAO: Mr. John Riddle
News and Multimedia Group
Information Division
tel: +39 06 5705 3259
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LANGUAGES

8. The Session will be conducted in Arabic, Chinese, English, French, and Spanish. Simultaneous interpretation facilities will be provided in these languages.

MEETING TIMES, TIMETABLE AND TIMETABLE FOR THE ELECTION OF OFFICERS

9. The Commission will normally meet in from 09:30 to 12:30 and from 14:30 to 17:30 with the exception of the first and final days when the morning session will commence at 10:00.

10. The Provisional Timetable has been circulated with the Provisional Agenda for the session and is reproduced in the Annex to this document.

11. Because the Commission's Rules of Procedure governing the composition of the Executive Committee require that not more than one delegate from any one country shall be a member of the Executive Committee (Rule III.1), these elections taken place in the following sequence:

Order	Election	Eligibility
1.	Election of Chairperson	Delegates ¹ from all Member Nations.
2	Election of Vice-Chairpersons	Delegates ¹ from all Member Nations except the nation of the Chairperson.
3	Election of Members of the Executive Committee on a Regional Basis.	Member Nations ¹ (on a regional basis) except the nations of the Chairperson and Vice-Chairpersons.

12. The timetable for nominations and elections of Officers and Members of the Executive Committee is contained in the Annex to this document.

¹ Excluding Delegates and Members that have completed two terms of office and are therefore ineligible for re-election..

ANNEX 1

Provisional Timetable for the Session

Day	Meeting times	Items
Monday, 30 June	10:00 – 13:00 15:00 – 18:00	1-5, 16
Tuesday, 1 July	09:30 – 12:30 14:30 – 17:30	5 (cont.), 6-8
Wednesday, 2 July	09:30 – 12:30 14:30 – 17:30	9, 10
Thursday, 3 July	09:30 – 12:30 14:30 – 17:30	11-13
Friday, 4 July	09:30 – 12:30 14:30 – 17:30	14-15
Saturday, 5 July	09:30 – 12:30 14:30 – 17:30	17-19
Monday, 7 July	10:00 – 13:00 14:30 – 17:30	20 (Adoption of report)

Timetable for the Election of Officers of the Commission

Opening of Nominations	Closure of Nominations	Secret Ballot (If Required)
Chairperson:		
Monday 12:30	Tuesday 17:30	Wednesday 12:00
Vice-Chairpersons:		
Wednesday 12:30	Thursday 12:30	Thursday 17:30
Members elected on a Regional Basis:*		
Friday 09:30	Friday 12:30	Friday 17:30

* Seven Member Nations of the Commission; one from each of the Regions of Africa, Asia, Europe, Latin America and the Caribbean, Near East, South-West Pacific