FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Consultant ☑/PSA ☐

Minimum number of years of relevant experience required: 3yrs ☐ 8yrs ☑ 12+yrs ☐

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<tr>
<th>Name:</th>
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<tbody>
<tr>
<td>Job Title:</td>
<td>International Consultant on Organic Agriculture / Team Leader</td>
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<tr>
<td>Division/Department:</td>
<td>Sub-Regional Office for Central Asia (FAO-SEC)</td>
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<tr>
<td>Programme/Project Number:</td>
<td>TCP/KAZ/3502</td>
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<tr>
<td>Location:</td>
<td>Astana, Kazakhstan with field missions as necessary</td>
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<td>Expected Start Date of Assignment:</td>
<td>1 September 2014</td>
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<td>Duration:</td>
<td>34 days in four missions, including 10 days for deskwork on WAE basis until 15 June 2016</td>
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<td>Reports to: Name:</td>
<td>Hafiz Muminjanov</td>
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<tr>
<td>Title:</td>
<td>Plant Production and Protection Officer, FAO-SEC</td>
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GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the overall supervision of the FAO Sub-regional Coordinator for Central Asia (FAO-SEC), the technical supervision of the Plant Production and Protection Division (AGP) and FAO-SEC Plant Production and Protection Officer (LTO) and in close coordination with the national counterpart and the National Project Coordinator (NPC), the consultant will undertake the following duties:

First mission
- Attend the initial workshop of the project to present worldwide experiences on organic agriculture implementation and to discuss the project objectives with a wide range of stakeholders. (1.1)
- Participate in the development of the detailed project work plan (1.1).
- Supervise the assessment on the current status of organic agriculture in Kazakhstan (1.2).
- Support an in-depth analysis of the market (domestic and export for organic products (marketing channels, product range, markets in cities, export opportunities, etc.) and its competitiveness. (1.4)
- Assess the value-chain constraints of the highest priority products. (1.2)
- Support the identification of market opportunities and marketing strategies and stimulation of related civil society organizations. (1.7)
- Conduct training workshops on organic agriculture for selected crops in pilot zones for farmers, researchers and relevant NGOs. (4.2)
- Analyse the general strategic plans and agriculture sector development strategy in Kazakhstan. (1.3)
- Review the existing agriculture inspection and certification system. (3.1)
- Support an awareness raising campaign of consumers and opinion groups for marketing of organic products. (1.8)
- Assess the establishment of data collection system based on harmonized codes, including market data in order to monitor and develop the market. (1.5)
Second mission – seven days

- Provide a methodology for the organization of trainings and provide direct technical advice to the implementation of the project. (4.1 – 4.2)
- Visit field areas where organic agriculture has been carried out, identify the shortcomings and provide advice accordingly. (4.1 -4.2)
- Conduct training workshops on organic agriculture for selected crops in pilot zones for farmers, researchers and relevant NGOs. (4.2)
- Draft proposals on overall institutional organization, including establishment of an efficient inspection and certification system for organic agriculture, through consultative process with the government (3.2 – 3.3)
- Design a composite certification system, in which differentiated functions are recognized between certifying bodies and the regulatory and monitoring function to be exercised by the Government. (3.4)
- Conduct a one-week course (training of trainers) for MoA staff, leader farmers, managers from organic producers associations and NGO’s. (4.2)
- Participate in a national workshop of the project giving his/her impressions and recommendations for the future. (3.3)

Third mission – seven days

- Prepare the training materials and manuals for farmers on organic farming. (4.1 -4.2)
- Conduct one-week training for the selected farmers working in organic farming. (4.2)
- Participate in selection of participants and organization of a study tour for two specialists to gain experience in the area of organic agriculture. (4.3)

Fourth Mission – seven days

- Support organization of the Organic Agriculture Documentation Centre (4.4)
- Draft the National Organic Agriculture Strategic Plan (1.9)
- Participate in the final workshop of the project giving his/her impressions and recommendations for the future. (4.6)
- Draft the terminal statement of the project

After each mission prepare a brief technical report summarizing his/her findings, conclusions and recommendations.

Carry out any other activities relevant to this assignment, including ensuring and monitoring women’s participation.

### KEY PERFORMANCE INDICATORS

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<th>Expected Outputs:</th>
<th>Required Completion Date:</th>
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### REQUIRED COMPETENCIES

- PhD or MSc in Agronomy or Biology with 8-10 years of experience on organic agriculture and training.
- Fluent in English or in Russian.

**Note for Applicants:**

PLEASE SUBMIT YOUR APPLICATION by email to SEC-Recruitment@fao.org and write the reference numbers in the e-mail.

*Please note that attached resumes or CVs in place of the PPF will not be accepted. For this position, a duly completed*
Personal Profile Form (PPF) generated from FAO’s iRecruitment portal is to be submitted with a cover letter.

In order to prepare a Personal Profile Form, you must first register on the FAO iRecruitment site (click on the following link to register): [http://www.fao.org/employment/iRecruitment-access/en/](http://www.fao.org/employment/iRecruitment-access/en/).

***As you fill in your information online you should make sure to click Save after each section before logging out. Also be aware that the session times out after 20 minutes of inactivity.