



CFS Evaluation meeting

Doc No: CFS Evaluation/2018/06/26/03

Date: 18 September 2018

Time: 09:00-17:00

Location: WFP

Terms of Reference for the CFS Chairperson

- a) Play a key political and strategic role in support of CFS activities towards the achievement of its vision and objectives, dealing with all the relevant actors involved in the process, facilitating discussions on relevant issues, in consultation and in agreement with the Bureau;
- b) When invited, represent CFS and promote its model and agreed outcomes in appropriate political fora, including the governing bodies of the Rome-based Agencies, contributing to keep food security and nutrition high in the global political agenda;
- c) Advocate for the consideration of CFS policy outcomes by decision and policy-makers and collaborate with Member Countries, RBAs and other relevant stakeholders, to find opportunities to raise awareness and disseminate the outcomes of the work carried out by the Committee, including in the context of the Sustainable Development Goals;
- d) Support outreach activities carried out by CFS stakeholders, taking into account available resources and the guiding principle that communication about CFS is responsibility of all CFS Members and Participants, supported by the communication function in the CFS Secretariat;
- e) Play a leadership role in intersessional work towards facilitating dialogue and reaching consensus among CFS stakeholders, and perform the tasks established by the CFS plenary;
- f) Preside over meetings of the Committee, the Bureau, which represents the membership of CFS, and the joint meetings with the Advisory Group;
- g) Work in collaboration with the CFS Secretariat and meet regularly with the CFS Secretary to get updates on the implementation of the technical work carried out by the team, as well as discuss ways the Chair could provide support to the successful implementation of the activities agreed upon in the MYPoW, in consultation with the Bureau;
- h) When needed, meet with the principals of the three Rome-based Agencies to provide updates on the work of the Committee;

Contribute to finding ways to expand the CFS funding base from membership and other stakeholders, mainly through political support and advocacy, in light of the development and implementation of the resource mobilization strategy for the Committee.



Recommendation 8 [extracted from the Plan of Action, which summarizes the response to the Evaluation]

1. The Committee and the Bureau should clarify the expectations that they have of the position of Chairperson beyond the chairing of the Plenary and the Bureau/Advisory Group meetings. This clarification should include what are the expected outcomes of the outreach activities of the position, and these should be taken into account in the planning and budgeting of the Committee's activities. The role of the position of Chairperson with regard to the CFS Secretariat should also be clarified so that 'grey' areas are addressed. This may necessitate a review and revision of the terms of reference of the Secretary. The Chairperson, RBAs and the Secretary should agree on a protocol for reporting from the CFS Secretariat.

Recommendation is accepted

2. The Chairperson plays an important political and strategic role in Rome and beyond to achieve the CFS vision and objectives. Having experience as a Permanent Representative/ Member of a Permanent Representation and familiarity with the work of CFS and the RBAs is important, enabling wider reach and influence among the Membership and the RBAs.
3. CFS will clarify the role of Chairperson beyond chairing CFS Plenary and Bureau and Advisory Group meetings. Terms of Reference for the position of Chairperson will be developed, considering the following points:
 - (i) Providing strategic leadership to the Committee;
 - (ii) Raising of the CFS profile by promoting CFS as an inclusive international and intergovernmental platform and championing the outcomes and work of CFS in Rome and appropriate other fora;
 - (iii) Outreach and engagement with stakeholders at global, regional and national levels, in consultation with the Bureau, taking into account available resources and expected outcomes, consistent with the response to Recommendation 11 of the evaluation to be prepared in 2018;
 - (iv) Building trust amongst stakeholders and promoting coherence in food security and nutrition work;
 - (v) Advocating for the use of CFS policy work by stakeholders, including in the context of the Agenda 2030;
 - (vi) Playing a leadership role in intersessional work towards reaching consensus among stakeholders and the ongoing engagement and collaboration with the RBAs;
 - (vii) Contributing to expanding the funding base from the Membership and other stakeholders, through political support and advocacy for resource mobilization.
4. The Terms of Reference of the Secretary will be reviewed, ensuring clarity and coherence with the Terms of Reference of the Chairperson, and the roles and functions of the Bureau. Any changes to the Terms of Reference of the Secretary will take into consideration the political function of the Chairperson; the technical/administrative functions of the Secretary as well as the applicable rules and regulations of FAO. The accountabilities of the CFS Chairperson, Secretary and FAO will be clarified and reporting lines between them will be made explicit, taking into account the experience of other committees. This will result in greater mutual transparency and accountability.



Actions to be taken	Implementing body	Timeframe	Further funding required (Y or N)
A8.1. Develop Terms of Reference for the position of CFS Chairperson	CFS Bureau, seeking additional inputs as needed (e.g. Advisory Group, FAO Legal Office, other Committees, Secretary, RBAs)	By March 2018	N
A8.2. Review Terms of Reference of Secretary, clarifying accountabilities and reporting lines	CFS Bureau, seeking additional inputs as needed (e.g. Advisory Group, FAO Legal Office, other Committees, Secretary, RBAs)	By March 2018	N