



CFS Retreat
Doc No: Retreat/2018/03/19/02
19 March 2018

Draft annotated outline

CFS Evaluation – Implementation Report

[Decision Box]

Text could be on the following:

- Work done in the intersessional period
- Acknowledgement of the Implementation Report
- Decisions / Recommendations by the Committee (links to Annexes as relevant)

I. INTRODUCTION

- Background / context
- Links to previous relevant CFS decisions regarding the Evaluation and response *[footnote/hyperlinks to relevant docs and Annexes will be added]*
- Brief overview of the process (e.g. inclusive discussions open to all stakeholders, Bureau retreat for brainstorming which involved Bureau members who are responsible for implementing the response to brainstorm etc.)

II. STRATEGIC ELEMENTS

[To steer the implementation of the response to the evaluation in order to lead to improving CFS]

Strong chapeau paragraph to introduce this section, building on the text and provisional list of strategic elements in the retreat background document, showing linkages between the elements/actions, to paint a common picture, ... as below (indicative):

- DIRECTION - Clarifying what CFS seeks to achieve and how it should do it
- DEMAND DRIVEN- Ensuring CFS work is guided by demand / needs of beneficiaries to strengthen the linkages with the reality on the ground
- PRIORITIZATION - Prioritizing critical, emerging and urgent FSN issues, considering their potential impact on people most affected by food insecurity and malnutrition, how CFS would add value, taking into account CFS workload
- EVIDENCE/ SCIENCE-BASED - Maximizing the value of HLPE and evidence in supporting CFS



- OWNERSHIP - Creating political momentum and commitment to CFS, resulting in involvement and ownership of high level representatives of Members and participants
- UPTAKE - Enhancing awareness of CFS and promoting the dissemination, use and application of CFS products at national, regional and global levels.
- FUNDING - Ensuring sustainable funding to cover the core budget for CFS Plenary and workstreams, HLPE and CSM

How the implementation of the evaluation plan of action will lead to improving CFS relevance, effectiveness and efficiency will also be highlighted.

III. BRINGING ALL TOGETHER/ BREAKTHROUGH

Holistic elements and overall logic of the improved CFS

IV PLENARY DECISIONS (way forward)

- A
- B
- C



V. ANNEXES

[Note: An overview of all actions to be taken and the status of implementation is encapsulated in Annex 1. The details of implementation are in the rest of the Annexes]

Annex 1: Overview of actions taken and status of implementation

Actions to be taken	Status of Implementation
A1.1. Develop the strategic content of a medium to long term MYPoW ; and clarify the contribution of the six roles set out in the Reform Document to achieving CFS vision, and how and by whom they should be implemented, based on experience gained since the CFS reform	<p><u>Example:</u> Clarification of the contribution of the six roles is presented to CFS 45 for endorsement (see Annex 2).</p> <p>Strategic objectives for MYPoW is included in a proposal presented to CFS 45 for endorsement (see Annex 3)</p>
A2.1. Develop a proposal for a new MYPoW structure and process which is linked to Agenda 2030, with a standing section with the strategic content (see A1.1) and a rolling section with activities linked to resource availability.	<p><u>Example:</u> A proposal on the new MYPoW structure is presented to CFS 45 for endorsement (see Annex 3)</p> <p>A new MYPoW process is included in a proposal presented to CFS 45 for endorsement (see Annex 4)</p>
A2.2. Develop and apply clearer criteria for selecting CFS activities.	<p><u>Example:</u> A guidance note for developing the actual/activity content of the next MYPoW is included in a proposal presented to CFS 45 for endorsement (see Annex 4)</p>
A2.3. Give Plenary the opportunity to propose, discuss and give guidance on critical, emerging and urgent FSN issues to inform the preparation of MYPoW.	<p><u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 4)</p>
A2.4. Define a comprehensive planning phase for MYPoW to identify activities, taking into account resource availability.	<p><u>Example:</u> A proposal on a comprehensive phase for MYPoW is included in a proposal presented to CFS 45 for endorsement (see Annex 4)</p>
A3.1. (i) Develop and implement a resource mobilization strategy for CFS Plenary and workstreams, the HLPE and the CSM to support CFS priorities, with clear and robust safeguards in line with FAO guidelines to prevent potential conflicts of interest regarding funding.	<p><u>Example:</u> A resource mobilization strategy is presented to CFS 45 for endorsement (See Annex 5)</p>
A3.2. (ii) Diversify the financing base from Members, private foundations and the private sector, and financial institutions.	<p><u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 5)</p>

Actions to be taken	Status of Implementation
A3.3. (iii) (a) Request RBAs to contribute the full amount of their stated contribution with guiding principles for cash and in-kind contributions and to formalize their contributions for sustainability.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 5)
A3.4. (iii) (b) Request RBAs to adjust their contribution to cover the core budget for CFS Plenary and Workstreams starting from 2020- 21 biennium.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 5)
A3.5. (iv) Clarify stakeholders' need for, and provide, additional information on actual expenditure and budget allocation decisions and consider how to improve the accessibility and transparency of information.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 5)
A4.1. Review the composition and processes of the Advisory Group, so that it can perform its functions effectively.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 6)
A5.1. Prepare a proposal for making the plenary more vibrant, attractive and substantive, taking into account ideas generated through the consultation process.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 7)
A6.1. Establish new criteria with specific conditions enabling decisions on whether an OEWG is needed and whether existing OEWGs should continue.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 4)
A6.2. Establish Terms of Reference for new and existing OEWGs that meet the criteria for establishing or continuing an OEWG (Action 6.1), which will be submitted to the Plenary for endorsement.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 4)
A6.3. Establish Terms of Reference for alternative working arrangements (such as specific task forces (e.g. for CFS contribution to HLPF) and technical task teams or other ad hoc arrangements).	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 4)
A6.4. Clarify the respective roles and responsibilities of the Bureau/Advisory Group and OEWGs, allowing OEWGs to focus on substantive thematic issues	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 6)



Actions to be taken	Status of Implementation
A7.1. Prepare a proposal for actions to that could be taken by Members , supported where needed by other stakeholders, to improve the functioning of CFS, and to better promote the dissemination, use and application of CFS policy outcomes.	<u>Example:</u> A proposal is presented to CFS 45 for endorsement (see Annex 8)
A8.1. Develop Terms of Reference for the position of CFS Chairperson	<u>Example:</u> The Terms of Reference for the CFS Chairperson is presented to CFS 45 for endorsement (see Annex 9)
A8.2. Review Terms of Reference of Secretary , clarifying accountabilities and reporting lines	<u>Example:</u> The revised Terms of Reference of the Secretary is presented to CFS 45 for endorsement (see Annex 10)
A9.1. Review the levels and TORs of all positions in the joint CFS Secretariat and submit to the Bureau for consultation	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 10)
A9.2. Ensure the agreed RBAs' contributions to the joint CFS Secretariat are met in a timely manner	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 10)
A10.1. Taking into account previous discussions, decisions and experience gained, review the framework for monitoring in CFS clarifying the roles of CFS at all levels	<u>Example:</u> A proposal is presented to CFS 45 for endorsement (see Annex 11)
A11.1. Revise the CFS communication and outreach strategy to support the dissemination, use and application of CFS policy products and recommendations, and raise awareness of CFS.	<u>Example:</u> A proposal is presented to CFS 45 for endorsement (see Annex 12)
A13.1. Propose how and when to lift engagement with the HLPE Steering Committee to discuss substantive issues in order to improve the use of HLPE outputs in CFS.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 4)
A13.2. Propose how to improve coordination and engagement between the CFS and HLPE Secretariats to maximise efficiency and effectiveness and inform the Bureau.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 10)
A13.3. Provide advice and focused interventions on substantive issues at the request of CFS, as a complement to the main HLPE products (typically substantive reports).	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex 4)



Actions to be taken	Status of Implementation
A14.1. Provide more detailed information to the candidates on the selection process, selection criteria and the time commitment expected from each project team member for future calls for nominations, and provide to the CFS Bureau more detailed statistics on the candidates.	<u>Example:</u> This is included in a proposal presented to CFS 45 for endorsement (see Annex x)
A14.2 Ensure a wider diffusion of the calls for project team members.	<u>Example:</u> <insert text on what has been done to implement this action>
A14.3. Improve the accessibility of HLPE reports, including to non-technical readers by giving specific attention to the format and readability of future reports.	<u>Example:</u> <insert text on what has been done to implement this action>

Annex 2: Clarification of CFS roles

- A1.1. Develop the strategic content of a medium to long term MYPoW; and clarify the contribution of the **six roles** set out in the Reform Document to achieving CFS vision, and how and by whom they should be implemented, based on experience gained since the CFS reform

Annex 3: New MYPoW structure, including strategic objectives for the next MYPoW

- A1.1. Develop the **strategic content of a medium to long term MYPoW**; and clarify the contribution of the six roles set out in the Reform Document to achieving CFS vision, and how and by whom they should be implemented, based on experience gained since the CFS reform
- A2.1. Develop a proposal for a **new MYPoW structure** and process which is linked to Agenda 2030, **with a standing section with the strategic content (see A1.1) and a rolling section with activities linked to resource availability.**

Annex 4: Issues related to MYPoW (e.g. MYPoW process, criteria for selecting CFS activities, how Plenary can propose, discuss and give guidance on FSN issues, comprehensive planning phase for MYPoW, criteria and Terms of Reference for new and existing OEWS, Terms of Reference of alternative working arrangements. Engagement of HLPE)

- A2.1. Develop a proposal for a new MYPoW structure **and process which is linked to Agenda 2030**, with a standing section with the strategic content (see A1.1) and a rolling section with activities linked to resource availability.
- A2.2. Develop and apply **clearer criteria for selecting CFS activities.**
- A2.3. Give **Plenary the opportunity to propose, discuss and give guidance** on critical, emerging and urgent FSN issues to inform the preparation of MYPoW.
- A2.4. Define a **comprehensive planning phase for MYPoW** to identify activities, taking into account resource availability.



- A6.1. Establish new criteria with specific conditions enabling decisions on whether an **OEWG** is needed and whether existing OEWGs should continue.
- A6.2. Establish **Terms of Reference** for new and existing OEWGs that meet the criteria for establishing or continuing an OEWG (Action 6.1), which will be submitted to the Plenary for endorsement.
- A6.3. Establish Terms of Reference for **alternative working arrangements** (such as specific task forces (e.g. for CFS contribution to HLPF) and technical task teams or other ad hoc arrangements).
- A13.1. Propose how and when to lift engagement with the HLPE Steering Committee to discuss substantive issues in order to improve the use of HLPE outputs in CFS.
- A13.3. Provide advice and focused interventions on substantive issues at the request of CFS, as a complement to the main HLPE products (typically substantive reports).

Annex 5: Resource mobilization strategy

- A3.1. (i) Develop and implement a **resource mobilization strategy** for CFS Plenary and workstreams, the HLPE and the CSM to support CFS priorities, with clear and robust safeguards in line with FAO guidelines to prevent potential conflicts of interest regarding funding.
- A3.2. (ii) **Diversify** the financing base from Members, private foundations and the private sector, and financial institutions.
- A3.3. (iii) (a) Request RBAs to contribute the full amount of their stated contribution with guiding principles for cash and in-kind contributions and to formalize their contributions for sustainability.
- A3.4. (iii) (b) Request RBAs to adjust their contribution to cover the core budget for CFS Plenary and Workstreams starting from 2020- 21 biennium.
- A3.5. (iv) Clarify stakeholders' need for, and provide, additional information on actual expenditure and budget allocation decisions and consider how to improve the accessibility and transparency of information.

Annex 6: Role of Bureau vis-à-vis Advisory Group and Open Ended Working Groups

- A4.1. Review the composition and processes of the Advisory Group, so that it can perform its functions effectively.
- A6.4. Clarify the respective roles and responsibilities of the **Bureau/Advisory Group** and OEWGs, allowing OEWGs to focus on substantive thematic issues

Annex 7: Proposal for a vibrant plenary

- A5.1. Prepare a proposal for making the **plenary** more vibrant, attractive and substantive, taking into account ideas generated through the consultation process.

Annex 8: Actions that could be taken by Members

- A7.1. Prepare a proposal for **actions to that could be taken by Members**, supported where needed by other stakeholders, to improve the functioning of CFS, and to better promote the dissemination, use and application of CFS policy outcomes.
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Annex 9: Terms of Reference of CFS Chairperson

- A8.1. Develop Terms of Reference for the position of CFS Chairperson



Annex 10: Terms of Reference of CFS Secretary and Secretariat, CFS Secretariat engagement with HLPE Secretariat

- A8.2. Review Terms of Reference of **Secretary**, clarifying accountabilities and reporting lines
- A9.1. Review the levels and TORs of all positions in the joint **CFS Secretariat** and submit to the Bureau for consultation
- A13.2. Propose how to improve coordination and engagement between the CFS and HLPE Secretariats to maximise efficiency and effectiveness and inform the Bureau.

Annex 11: Revised framework for monitoring in CFS

- A10.1. Taking into account previous discussions, decisions and experience gained, review the framework for monitoring in CFS clarifying the roles of CFS at all levels

Annex 12: Revised CFS communication and outreach strategy

- A11.1. Revise the **CFS communication and outreach strategy** to support the dissemination, use and application of CFS policy products and recommendations, and raise awareness of CFS.

Annex 13: Revised CFS communication and outreach strategy

- A11.1. Revise the **CFS communication and outreach strategy** to support the dissemination, use and application of CFS policy products and recommendations, and raise awareness of CFS.

Annex 14: HLPE

- A14.1. Provide more detailed information to the candidates on the selection process, selection criteria and the time commitment expected from each project team member for future calls for nominations, and provide to the CFS Bureau more **detailed statistics** on the candidates.
- A14.2 Ensure a wider diffusion of the calls for project team members.
- A14.3. Improve the accessibility of HLPE reports, including to non-technical readers by giving specific attention to the format and readability of future reports.