

December 2013



منظمة الأغذية
والزراعة
للأمم المتحدة

联合国
粮食及
农业组织

Food
and
Agriculture
Organization
of
the
United
Nations

Organisation
des
Nations
Unies
pour
l'alimentation
et
l'agriculture

Organización
de las
Naciones
Unidas
para la
Agricultura
y la
Alimentación

AFRICAN COMMISSION ON AGRICULTURAL STATISTICS

Twenty-third Session

Rabat, Morocco, 4 – 7 December 2013

INFORMATION NOTE

1. Introduction

The objective of this General Information is to provide participants at the session with all the necessary information so as to guide them for their travel and during their stay in Rabat, Morocco.

2. Venue and date

The 23rd Session of the African Commission on Agricultural Statistics (AFCAS) will be held at the conference room of Hotel Golden Tulip Farah, Rabat from the 4th to 7th December 2013.

3. Registration

Registration of participants will take place at the Front Desk of the Golden Tulip Farah conference hall:

AFCAS: Wednesday 4th December 2013, between 08h00 and 09h00
The opening ceremony begins at 09h00.

4. Technical documents for the meetings

The technical documents related to this session will be available from 15th November 2013 onwards at the following Website: <http://www.fao.org/africa/regional-commissions/africa-commission-on-agricultural-statistics/en/>

5. Organization of the meetings

The Government of Morocco, through the Ministry of Agriculture and Marine Fisheries, is committed to provide the required equipment for the holding of this session. You will find the list of Hotels where bookings can be made for participants at the Annex. Transportation will be provided from these Hotels to the Venue for the Conference.

6. Delegations

All participants are kindly requested to complete the form in Annex 2 and return it to the organizers latest by **November 10th 2013**. The form contains all the details required for appropriate arrangements to be made to welcome and lodge delegates (Flight numbers and schedule).

7. Entry Requirements

Entry visa - It is necessary to have a passport and a valid entry visa before travelling to Morocco. Participants are therefore kindly requested to contact the Moroccan Diplomatic Mission as soon as possible to obtain a visa.

Countries where the Moroccan Diplomatic Mission does not exist can apply for the visa in any of the following neighbouring countries where the Missions exist, with details on the countries they cover.

List of Moroccan embassies covering many countries.

List of Countries where Moroccan Embassy/ Agent is available around the World

No	Pays	Capital Ville (Adresse des Ambassades)
1	South Africa	Pretoria 799, Schoemaan Street Crn Of Farenden Arcadia 001 Pretoria Tél: (27) 12 34 30 230 Fax: (27) 12 34 30 613 E-mail: sifmapre@mwebbiz.co.za
2	Algeria	Alger: 8, Rue Abdelkader Azil (Ex Rue Des Cèdres) El Mouradia Tél: (213) 21 60 57 07 / 60 50 60 / 60 45 47 Fax: (213) 21 60 50 47 E-mail: ambmaroc-alg@maec.gov.ma Alger: 12 rue branly-el mouradia Tél: (213) 21 69 70 94 / 21 69 89 66 Fax: (213) 21 69 70 90 E-mail: cons.alger@gmail.com Sidi Belabbes:

		5, avenue de l'anp sisi bel abbes 22000 Tél: (213) 48 54 34 70 / 48 54 22 15 Fax: (213) 48 54 24 61 E-mail : cgsba@live.fr
3	Angola	Luanda: Rua rainha ginga / edificio siccal andar 10 B.P. 20 Luanda Tél: (244) 222 39 37 08 Fax: (244) 222 33 88 47 E-mail: aluanda@supernet.ao
4	Burkina Faso	Ouagadougou: 01 BP 6467 Ouagadougou 01 Ouaga 2000 place de la c�ti�re T�l: (226) 50 37 40 16 Fax: (226) 50 37 41 72 E-mail: maroc1@fasonet.bf
5	Cameroun	Yaounde: 32, rue 1793 – bastos T�l: (237) 22 20 50 92 Fax: (237) 22 20 37 93 E-mail: ambmaroccam@yahoo.fr
6	Central Africa Republic	Bangui: Avenue de l'ind�pendance B.P.: 1609. Bangui R.C.A T�l : (236) 61 39 51 Fax : (236) 61 35 22 E-mail : sifama-bg@intnet.cf
7	Democratic Republic of Congo	Kinshassa: 5, avenue de l'Ouganda Gombe T�l: (243) 8 17 00 70 89 Fax: (243) 8 15 55 43 02 E-mail: ambamarocongo@yahoo.fr
8	C�te d'Ivoire	Abidjan: 24, rue de la Canebi�re � Cocody 01 B.P. 146 Abidjan T�l: (225) 22 44 58 73/ 22 44 56 30 Fax: (225) 22 44 60 58 E-mail: sifmaabj@aviso.ci
9	Egypt	Le Caire: 10, Salah Eddine Street Zamalek T�l: (202) 273 / 59 849 / 59 677 / 53 351 /64 718 Fax: (202) 273 61 973 E-mail: morocemb@link.net
10	Ethiopia	Addis-Abeba: Bole Road Kirkos Kefle Ketema Kebele 1/09 house 210 B.P.: 60033 Addis-Ababa, Ethiopia T�l: (251) 11 55 08 440 / 55 31 700 Fax: (251) 11 55 11 828 E-mail: morocco.emb@ethionet.et

11	Gabon	Libreville: Bd Leon Mba, B.P. 3983 Tél: (241) 44 48 92 Fax: (241) 44 48 94 E-mail: sifamalbv@inet.ga
12	Ghana	Accra: 1, Sswitchback Lane Cantonments – PMB 117, Tél: (233) 21 77 56 69 Fax: (233) 21 78 55 49 E-mail: ambassade.maroc@myzipnet.com
13	Guinea	Conakry: Villa N° 12 Cite des nations B.P. 193 Tél: (224) 30 41 36 86 Fax: (224) 30 41 38 16 E-mail: sifamgui@biasy.net
14	Equatorial Guinea	Malabo: Avenida Enrique NVO BP 329 Malabo Tél: (240) 09 26 50 Fax: (240) 09 26 55 E-mail: armge1@wanadoo.gq
15	Kenya	Nairobi: United Nations Street Gigiri, P.O. Box 617 - 00621 Tél : (254) 20 71 20 765 / 795 Fax : (254) 20 71 20 817 E-mail: sifmanbi@clubinternetk.com
16	Libya	Tripoli: Rue ouahchi ben harb, av. ben achour - Tél: (218) 21 361 78 09/361 78 08 Fax: (218) 21 361 47 52 E-mail: sifmatripo@hotmail.com
		Tripoli: Bd. al bachir al ibrahimi, madinat B.P. 3153 Tél: (218) 21 33 34 239 Fax: (218) 33 35 541 E-mail: cgmatripoli@hahoo.fr
		Benghazi: 21, avenue oumair bnou abi ouakass, quartier tabalino, Tél: (218) 61 224 11 12 Fax: (218) 61 223 29 80 E-mail: benghazicg@gmail.com
17	Madagascar	Antananarivo: Bâtiment D1, Rez-de-chaussée Village des Jeux Ankorondrano B.P. 12 104 Tél: (261) 20 22 213 47 / 48 Fax: (261) 20 22 211 24 E-mail: amar_med@hotmail.com

18	Mali	Bamako: Aci 2000 Hamadallaye B.P. 2013 Tél: (223) 2022 21 23 Fax: (223) 2022 77 87 E-mail: sifamali@afribone.net.ml
19	Mauritania	Nouakchott: Avenue Charles De Gaulle Tavragh Zeina B.P. 621 Tél: (222) 4525 14 11 / 13 27 Fax: (222) 4529 72 80 / 82 27 E-mail: sifmanktt@gmail.com
		Nouadhibou: Avenue Maritime Nouadhibou Mauritanie BP 233 Tél: (222) 4574 50 84 Fax: (222) 4574 65 17 E-mail: cons.ndb@maec.gov.ma
20	Niger	Niamey: Av. Du Président Lubke, B.P.12403 Tél: (227) 73 40 84 Fax: (227) 20 73 80 27 E-mail: ambmang@intnet.ne
21	Nigeria	Abuja: 5, Mary Slessor Street, Off Udo Udoma Crescent, Asokoro Tél: (234) 9 314 19 61 / 314 19 62 Fax: (234) 9 314 19 59
22	Senegal	Dakar: Av. Cheikh Anta Diop B.P. 490 Tél: (221) 824 69 27 / (221) 824 38 36 Fax: (221) 825 70 21 E-mail: ambmadk@sentoo.sn
23	Soudan	Khartoum: 2, Av. 7 Al Emarat Street N° 7 Block Khartoum Tél: (249) 183 47 30 68 / (249) 183 47 16 03 Fax: (249) 183 47 10 53
24	Tunisia	Tunis: 39, Rue Du 1er Juin - Mutuelle Ville 1002 Tél: (216) 71 783 801 / (216) 71 782 775 Fax: (216) 71 787 103 E-mail: ambamaroc@sifamatunis.net
		Tunis: 14, Impasse Azzouz Roubai, 2092 Manar II Tél: (216) 71 886 984 / (216) 71 889 774 Fax: (216) 71 886 924 E-mail: info@cgmt.net

Exceptionally, for participants whose countries did not have a Moroccan Consulate and who could not transit through a country with a Moroccan Consulate, an exemption will be made for them to be given their visa on arrival in Morocco. For this, an invitation letter from the National Coordination of the Organization Committee of the 23rd Session of AFCAS (whose address is at paragraph 15), will be sent to them by e-mail, indicating that their Entry Visa will be delivered to them in Rabat or Casablanca. For that purpose, request must be sent by concerned participants to the National Coordinator early to obtain this invitation letter.

Vaccinations – No vaccination is required before traveling to Morocco. Nevertheless, it is recommended that participants be vaccinated against:

- Type A Hepatitis;
- Type B Hepatitis;
- Rabies;
- Tetanus;
- Typhoid.

Airport tax - There is no airport tax to be paid, neither on arrival nor at departure.

8. Welcoming delegates

Delegates who have earlier communicated as expected their Flight itinerary (Flight number, Arrival time) **before 25th November 2013**, will be welcomed at International Airport in Rabat. Transport will be provided from the Airport to their Hotel. Participants arriving at Casablanca airport have to pay their transportation from Casablanca to Rabat. A train is available from the Casablanca airport to Rabat.

Unfortunately, participants arriving by Rabat Airport who did not communicate their arrival details to the organizers cannot be welcomed and would have to find their own way to their Hotel

9. Local currency and foreign exchange

Money can be changed at the Airport, in banks, as well as in Hotels where there are Forex bureaux. The local currency is the Moroccan Dirham.

The exchange rate at September 2013, for information only:

- **1 Dollar US = 8,3 Dirhams**
- **1 Euro = 11,22 Dirhams**

10. Hotel reservations

The AFCAS Secretariats will be situated at the premises of Hotel Golden Tulip Farah. The address is:

Hotel Golden Tulip

Makhlouf 10 - 10.000 - Rabat - Morocco

Tel: +212 5 37 73 47 47

Fax: (+212) 537722155

Email: Sales-farahrabat@menara.ma

Site Web: <http://www.goldentulipfarahrabat.com/default.aspx>

Arrangements will be made for reservations for participants at selected Hotels. Participants may choose from the list of Hotels that are proposed in Annex 1 and communicate to the AFCAS secretariat and to the National Organization Committee Coordinator.

To facilitate transport between hotels and conference venue, shuttle will be available for in 3 hotels. It is :

- Hotel Golden Tulip;
- Hotel Helnan;
- Hotel Yasmine.

Regarding that the session will coincide with a high level demand for hotel booking, we are advising the delegates to quickly make their hotel choice and communicate to the National Organization Committee for firm booking.

11. Badges

Special badges will be designed for this Conference and will be given to each participant. They will serve as identification for access to the venue of the meetings. Delegates are therefore required to wear them to facilitate the work for the Organisers.

12. Introduction of the host country

- **Population:** 34 435 719 inhabitants
- **Population density:** 83,14 habitants/km²
- **Capitale:** Rabat
- **Time zone :** GMT UTC +1h
- **Official language:** Arabe et Tamazight.
- **Spoken languages :** Arabic, Berber, French, English and Spanish.
- **Religion :** Islam
- **The King :** King Mohammed VI (enthroned on 30th July 1999)
- **Prime Minister :** M. Benkirane (Since 29th November 2011)
- **Membership of international organizations :** Morocco is member of :
 - Arab Maghreb Union (AMU)
 - United Nations
 - International Organization of La Francophonie, (OIF)
 - Arab League (AL)
 - Organisation of the Islamic Conference. (OIC)

Moroccan State is a constitutional monarchy and the King bears the title of Commander of Believer (Amir El Mouminine) et incarnate spiritual and temporal authority.

Morocco is divided in 16 administrative regions and the main towns are:

Town	Characteristic
Casablanca	Economic Capital
Rabat	Kingdom Capital
Fes	Spiritual Capital
Marrakech	1 st touristic town of the Kingdom
Tanger	– 2 nd Economic town – The biggest commercial port
Agadir	2 nd Touristic town of the Kingdom

Climate of Morocco:

Climate variation are observable from a region to another in Morocco.

- Mediterranean in the North,
- Oceanic in the West
- Continental in the Centre,
- Saharan in the South.

The period of the 23rd AFCAS session will coincide with winter season characterized by:

Period of sunshine (hours/day)	T average min (°C)	T average max (°C)	T record min (°C)	T record max (°C)	Rain (mm)	Raining days
5	10	19	0	29	85	10

Useful timetable in Morocco

- **Banks**

Summer: Monday to Friday – 8:00 (AM) to 14:30 (PM)

Winter: Monday to Friday – 8:00 to 11:15 (AM) and 14:15 to 16:30 (PM)

- **Post office**

Monday to Friday – 8:30 to 12:00 (AM) and 15:00 to 18:00 (PM)

13. Useful Contacts

All correspondence should be sent to the following address:

Monsieur Eloi OUEDRAOGO
23rd AFCAS/ Secretariat
FAO Regional Office for Africa
PO Box 1628, Accra, Ghana
Tel +233-302 675000 ext. 2605,
Fax: +233-302-668427
Email: Eloi.Ouedraogo@fao.org

With copy to :

AmiMassan KUMAPLEY
23rd AFCAS/ Secretariat
FAO Regional Office for Africa, PO Box 1628, Accra, Ghana
Tel +233-21-675000 ext. 2601
Fax: +233-302-668427
Email: AmiMassan.Kumapley@fao.org

Mr. Redouane ARRACH
Coordinateur du Comité National d'Organisation de la 23^{ème} Session de CASA
Chef de la Division des Statistiques
Direction de la Stratégie et des Statistiques
Ministère de l'agriculture et de la pêche maritime
Tel : 00 212 5 37 66 54 84
Fax: 00 212 5 37 76 40 12
E-mail: r.arrach@gmail.com ou r.arrach@agriculture.gov.ma

and

FAO Representative in Morocco
E-mail: fao-ma@fao.org

Annex 1

Information on the Hotels

Name of the Hotel	Rating (Star)	Price Room	Breakfast Included	TV channel	Internet in Bedroom	Mini Bar	Safe box	Swimming pool	Shuttle	Others
Golden Tulipe Hotel	5	Single: 1,150 Dir		Satellite TV	ADSL internet optional	Yes	Yes	Yes		
Rabat Hotel	5	Single: 1,441 Dir Double: 1,680 Dir	Yes	Yes	Wifi/ with charge		Yes	Yes		
Oumlil Hotel (100 chambres)	4	Single: 1,310 Dir Double: 1,740 Dir	Yes	Yes	Wifi	Yes				Bathtub
Helnan Chellah Hotel	4	Single: 618 Dir Double: 786 Dir Suite: 1,118 Dir	Yes	Yes	Wifi		Yes			SPA/Sauna
Ourida Hotel (20 chambres)	3	Single: 435 Dir	Yes	Yes	Yes	No	No	No	No	
Yasmin Hotel	3	Single: 442 Dir Double: 570 Dir	Yes	Yes	Wifi at the reception and bar			No		

Name of the hotel	Postal Address	Telephone	Fax	E-mail	Web Site
Golden Tulipe Hotel	Place Sidi Makhoulf 10 - 10.000 - Rabat	+212 537 734747	+212 537 722155	Sales- farahrabat@menara.ma	www.goldentulipfarahrabat.com
Rabat Hotel	21 Avenue Chellah 10000 Rabat	+212 537 700071	+212 537 700059	hotelrabat@menara.ma	www.hotelrabat.com
Oumlil Hotel (100 chambres)	31, Avenue OKBA Agdal 10.000 Rabat	+212 537 683456 /57	+212 537 680723	oumlil@fram.fr	
Helnan Chellah Hotel	2, rue d'Ifni - Rabat	+212 537 668300	+212 537 706354	chellah@helnan.com	www.helnan.com
Ourida Hotel (20 chambres)	1, Rue Al Achaari, Rabat Agdal	+212 537 777740	+212 537 779444	hotelourida10@gmail.com	
Yasmin Hotel	Angle Zankat Marinyne et akka - Rabat	Tel : +212 537722018/90/76	+212 537722100		

Participants Form

No	Details of participants	
1.	Name:	First name:
2.	Expected arrival :	Flight number:
3.	Expected departure:	Flight number:
4.	Choice of hotel	
5.	Do you need assistance for entry visa upon arrival?	Yes No Yes. If yes, kindly provide passport details below <i>Passport number:</i> <i>Issuing authority:</i> <i>Date and place it was issued:</i> <i>Date it will expire:</i>