

# CREATING TABLES IN CountrySTAT

You have your table:

1. Go the Login
2. Insert username and password
3. Go to the upload section


# CREATING TABLES IN CountrySTAT


Manage Pages	Browse	Upload	Publish	Exchange Area	Deleted Files	Users															
<b>Upload / create CSF-file</b>																					
<p>You can upload .CSF, .pdf, .doc, .zip, .xls files.            Select the file to be uploaded by clicking on "Browse".            The uploaded files will remain in a temporary area, use the "Publish" page to publish your files.            Zip files will be extracted, xls files will be converted in .CSF files.</p> <p>Select a file to upload <input type="text"/> <input type="button" value="Browse..."/> <input type="button" value="Next"/></p> <p><b>Allowed files:</b> .csf            .doc, .pdf, .jpg, .dbf, .ini, .shp, .shx, .xls, .xlsx, .zip, .xls, .xlsx</p> <p><b>Tips</b>            You can also load your own Excel file (please make sure that this Excel is compliant with the CSF-file import structure). After loading this Excel file from here, you will then be able to create the CSF-File from it.            At last, you can also from here upload all other kind of files for the system (word document, map files, aggregation files etc...).</p>																					
<p>If you don't have an Excel file, you can download from the system the following files uploaded in the system:</p> <table border="1"> <thead> <tr> <th>File Name</th> </tr> </thead> <tbody> <tr><td>Fertilizers_En_19S</td></tr> <tr><td>Fisheries_En_19Se</td></tr> <tr><td>Food_Supply_En_1</td></tr> <tr><td>Forestry_En_19Sep</td></tr> <tr><td>GovExpenditure_En</td></tr> <tr><td>ken_gaul.xls</td></tr> <tr><td>Labour_En_19Sept</td></tr> <tr><td>Land_En_19Sept.x</td></tr> <tr><td>Machinery_En_19S</td></tr> <tr><td>Pesticides_En_19S</td></tr> <tr><td>Population_En_19S</td></tr> <tr><td>Prices_En_19Sept.</td></tr> <tr><td>Production_En_19S</td></tr> <tr><td>Trade_En_19Sept.x</td></tr> </tbody> </table>							File Name	Fertilizers_En_19S	Fisheries_En_19Se	Food_Supply_En_1	Forestry_En_19Sep	GovExpenditure_En	ken_gaul.xls	Labour_En_19Sept	Land_En_19Sept.x	Machinery_En_19S	Pesticides_En_19S	Population_En_19S	Prices_En_19Sept.	Production_En_19S	Trade_En_19Sept.x
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# CREATING TABLES IN CountrySTAT

Manage Pages
Browse
Upload
Publish
Exchange Area

Upload / create CSF-file


Uploaded



Manage Pages
Browse
Upload
Publish
Exc


Publish your data

The list below shows you the CSF-Files (containing the statistical data) uploaded in the system ready to

Start the publication process for the desired file by clicking on "start publication".

sheet1

Start publication



# METADATA

**Definition:** a metadata is a data defining a data.

- Metadata on statistical data (to insure quality of data):  
units, source, contact, creation date, last-updated date  
...
- And additional statistical metadata (methodology, survey/census, frequency of data collection, etc...)

# METADATA

## Metadata example

### Raw data without any data :

I don't know the meaning of the data, I suspect it's the age of the races.

	All races		
	Total	Male	Female
0. ....	77.4	74.7	80.0
1. ....	77.0	74.3	79.5
5. ....	73.1	70.4	75.6
10. ....	68.1	65.5	70.6
15. ....	63.2	60.5	65.7
20. ....	58.4	55.8	60.8
25. ....	53.6	51.2	56.0
30. ....	48.9	46.5	51.1
35. ....	44.1	41.8	46.3
40. ....	39.5	37.2	41.5
45. ....	34.9	32.8	36.9
50. ....	30.5	28.5	32.3

### Data with metadata:

With two metadata, (title – name of variable), I know the meaning of the data.

Table A. Expectation of life by age, race, and sex: United States, 2003

Age	All races		
	Total	Male	Female
0. ....	77.4	74.7	80.0
1. ....	77.0	74.3	79.5
5. ....	73.1	70.4	75.6
10. ....	68.1	65.5	70.6
15. ....	63.2	60.5	65.7
20. ....	58.4	55.8	60.8
25. ....	53.6	51.2	56.0
30. ....	48.9	46.5	51.1
35. ....	44.1	41.8	46.3
40. ....	39.5	37.2	41.5
45. ....	34.9	32.8	36.9
50. ....	30.5	28.5	32.3



# METADATA

## Mandatory keywords for metadata

- **ID:** matrix code
- **TITLE:** title of the table
- **DOMAIN:** what is the table about (Example : Production)
- **UNITS:** text for units (metric tons, ha etc...)

# METADATA

- **SOURCE:** data source (NSI, Ministry of Agriculture...)
- **CONTACT:** postal or e-mail address to which questions can be sent
- **CREATION-DATE:** creation date
- **LAST-UPDATED:** last updated date (information psychologically important for the end-user)
- ...

➔ **All these information enhance quality of data and trust of the end-user in the related data!**



# METADATA

The first metadata to add is :  
ID (matrix name)

*You are currently publishing sheet1*

☐ Core ☐ Subnational

**Dimension**

Name	type				
Year	<input type="radio"/> Time	<input type="radio"/> Item	<input type="radio"/> Geo	<input type="radio"/> Other	
Province	<input type="radio"/> Time	<input type="radio"/> Item	<input type="radio"/> Geo	<input type="radio"/> Other	
Product	<input type="radio"/> Time	<input type="radio"/> Item	<input type="radio"/> Geo	<input type="radio"/> Other	

☐ GAUL Administrative level 0  
☐ GAUL Administrative level 1  
☐ GAUL Administrative level 2

**Mandatory Metadata**

* ID		✗	?
* Title	Number of Live Animals by Province, Product and Year (population		?
* Domain		✗	?
* Unit		✗	?
* Contact		✗	?
* Source		✗	?
* Access level	PUBLIC ▼		?

# METADATA

## Matrix and Domain naming standard

**CountrySTAT** has developed standard for Matrix and Domain codification:

- **MATRIX** name: **FAO CODE + AREA + DOMAIN + Number**

Example:                      114                      C                      PD                      010

- **FAO Code:** country code (here 114 is code for Kenya);
- **AREA:** National Core (C),
- **DOMAIN:** SUBJECT-CODE: PD (production);
- **Number:** range of codes, either fixed (for National Core) or free (others).

- Domain = C (Core - Module de base),
- Sub-domains = S (Sub-national –Statistique locales),
  - PD (Production),
  - TR (Trade -Commerce),
  - PO (Population),
  - FA (Food Availability-Disponibilité alimentaire),
  - LA (Labor -Emploi),
  - LI (Land Use -Utilisation de la terre),
  - MA (Machines - Machinery),
  - PE (Pesticides),
  - FE (Fertilizers -Engrais),
  - PR (Prices -Prix),
  - FO (Forestry -Forêt),
  - FI (Fisheries -Pêche),
  - WA (Water- Eau),
  - VA (Value Added -Valeur ajoutée)
- Thematic modules = M (Thematic Module),
- National institutions = I (Institution),
- International partners = P (Partners)

# COUNTRY CODES

UAE – 225

Sultanate of Oman – 221

Kingdom of Bahrain – 13

State of Kuwait – 118

State of Qatar - 179

Kindgom of Saudi Arabia - 194

Requested Standards			
Domains	Statistics/Indicators	Matrix code	Units
<b>Production</b>	Production quantity of Primary Crops	(XXXCPD010)	tonnes
	Area Harvested	(XXXCPD015)	Ha
	Area Sown	(XXXCPD016)	Ha
	Seed	(XXXCPD020)	tonnes
	Feed	(XXXCPD025)	tonnes
	Production of Selected Processed Crops	(XXXCPD030)	tonnes
	Number of Live Animals	(XXXCPD035)	head
	Number of female animals	(XXXCPD040)	head
	Slaughtered Animals	(XXXCPD045)	Number
	Production of Meat	(XXXCPD050)	tonnes
	Milking animals	(XXXCPD055)	head
	Production of milk	(XXXCPD060)	tonnes
	Laying animals	(XXXCPD065)	head
	Production of Hen Eggs and Other Eggs	(XXXCPD070)	tonnes
	Other Livestock products	(XXXCPD075)	tonnes
<b>Trade</b>	Import Value of Crops and livestock products	(XXXCTR010)	1000 US\$
	Export Value of Crops and livestock products	(XXXCTR015)	1000 US\$
	Re-export Value of Crops and livestock products	(XXXCTR020)	1000 US\$
	Import Value of Live Animals	(XXXCTR025)	1000 US\$
	Export Value of Live Animals	(XXXCTR030)	1000 US\$
	Re-export Value of Live Animals	(XXXCTR035)	1000 US\$
	Export Quantity of Crops and livestock products	(XXXCTR040)	tonnes
	Import Quantity of Crops and livestock products	(XXXCTR045)	tonnes
	Import Quantity of Live Animals	(XXXCTR050)	head
	Export Quantity of Live Animals	(XXXCTR055)	head
	Re-export Quantity of Crops and livestock products	(XXXCTR060)	tonnes
	Re-export Quantity of Live Animals	(XXXCTR065)	head

# METADATA

## Metadata interface

Cancel
Structure validation
Next

✗ 7 Mandatory values missing

⚠ Matrix code could not be parsed

✗ ID cannot be blank and cannot contain chars like ò, à, ù...

You are currently publishing sheet1

☒ Core
 ☐ Subnational

Dimension

Name	type	GAUL Administrative level
Year	<input checked="" type="radio"/> Time <input type="radio"/> Item <input type="radio"/> Geo <input type="radio"/> Other	<input type="radio"/> GAUL Administrative level 0
Province	<input type="radio"/> Time <input type="radio"/> Item <input type="radio"/> Geo <input type="radio"/> Other	<input type="radio"/> GAUL Administrative level 1
Product	<input type="radio"/> Time <input type="radio"/> Item <input type="radio"/> Geo <input type="radio"/> Other	<input type="radio"/> GAUL Administrative level 2

Mandatory Metadata

* ID		✗	?																																																	
* Title	Number of Live Animals by Province, Product and Year (population)																																																			
* Domain		✗	?																																																	
* Unit		✗	?																																																	
* Contact		✗	?																																																	
* Source		✗	?																																																	
* Access level	PUBLIC		?																																																	
* Creation date	<div style="text-align: center;"> <div>2013</div> <div>septembre 2013</div> <table border="1" style="font-size: 0.8em;"> <tr><td>lun</td><td>mar</td><td>mer</td><td>gio</td><td>ven</td><td>sab</td><td>dom</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td>1</td></tr> <tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr> </table> </div>	lun	mar	mer	gio	ven	sab	dom	26	27	28	29	30	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	1	2	3	4	5	6		?
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Mandatory keywords are checked.

If this table is a CORE or a sub-national indicator, check the core (or sub-national) option here.

# METADATA

## Metadata interface

Cancel | Structure validation\* | Next

✖ 7 Mandatory values missing  
 ⚠ Matrix code could not be parsed  
 ✖ ID cannot be blank and cannot contain chars like ò, à, ù...

You can then select the domain...

... and the indicator

Some of the metadata are automatically preloaded.

You are currently publishing sheet1

☒ Core
 ☐ Subnational

Domain:

Indicator:

Dimension

Name	type
Year	<input type="radio"/> Time <input type="radio"/> Item <input type="radio"/> Geo <input type="radio"/> Other
Province	<input type="radio"/> Time <input type="radio"/> Item <input type="radio"/> Geo <input type="radio"/> Other
Product	<input type="radio"/> Time <input type="radio"/> Item <input type="radio"/> Geo <input type="radio"/> Other

☐ GAUL Administrative level 0  
☐ GAUL Administrative level 1  
☐ GAUL Administrative level 2

Mandatory Metadata

* ID	114CFE010
* Title	Fertilizers - Production quantity
* Domain	Fertilizers
* Unit	tonnes
* Contact	
* Source	
* Access level	PUBLIC

2013
 

en	sab	dom
30	31	1
6	7	8
13	14	15
20	21	22
27	28	29
4	5	6

2013
 

settembre 2013						
lun mar mer gio ven sab dom						
26	27	28	29	30	31	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22

\* Last update date

# METADATA

If you select a domain/indicator from Core or sub-national, **most of the keywords are preloaded !**

You will have to enter few metadata **only related to data** (like CONTACT, SOURCE).

➔ Creation of the file is quick and easy when its domain is part of the CORE (FAOSTAT) and sub-national.



Production quantity of Primary Crops by Year, Product (tonnes)

Methodological metadata

Title of table, including indicator and variables

Matrix code

Unit of measurement

Contacts for additional information

Source of data (agency compiling the data)

Last update

Description of variable values

Footnotes highlighting additional information on the data

ID	130CPD010
Title	Production quantity
Domain	Production
Unit	tonnes
Contact	Planning Department, Ministry of Agriculture and Food Security
Source	Annual Production Estimates Survey, Ministry of Agriculture and Food Security
Creation date	5/8/2012
Last update date	5/8/2012
Next update date	5/8/2012
Update frequency	Semi-Annually
Description	
Notes	2012 figures are for second round and that the variance with the third and final round is usually plus or minus 5%
Attached files	

CONFIGURATION

Columns: Year

Rows: Product

	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Cassava	712,876	829,821	895,420	2,737,186	3,213,126	1,912,792	1,703,259	2,822,079	2,197,640	2,832,141	3,238,943	2,492,183	3,823,236	4,000,986	4,216,373	4,692,202
Cashew	432	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1	1-1

22. The final table with all metadata on the web

## Extra metadata

Once the table has been published, you can add extra (very important) metadata

**CountrySTAT CS-Publisher**

United Republic of Tanzania [Stephania Bacchi](#) [Logout](#) [Change](#)

Manage Pages **Browse** Upload Publish Exchange Area Deleted Files Users Data changes Edit Tree CountrySTAT

Browse the data tree

Please select your domain to view its statistical content.

- National Core
  - Production**
  - Trade
  - Food Availability
  - Prices
  - Land and Irrigation
  - Population
  - Labor
  - Fertilizers
  - Pesticides
  - Machinery
  - Forestry
  - Fisheries
  - Water
  - Value Added
- Sub-National
- Global Strategy Minimum set of Core Data
- Agricultural Censuses and Surveys

Name ↑↓	Last updated ↑↓	Indicator ↑↓	Owner ↑↓						
215CPD010	22/08/2013		Tanzania Tanzania		Edit				
215CPD035	10/09/2013		Tanzania Tanzania		Edit				
215CPD050	18/07/2013		Tanzania Tanzania		Edit				
215CPD060	20/08/2013		Tanzania Tanzania		Edit				
	18/07/2013		Tanzania Tanzania		Edit				
	18/07/2013		Tanzania Tanzania		Edit				

Click on "browse"

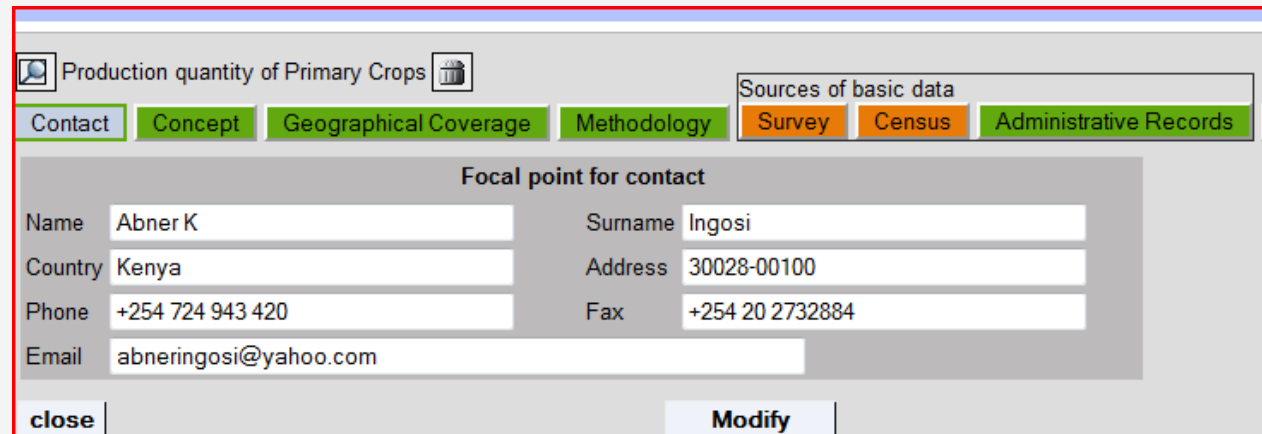
Sélectionner le domain

Click on this icon

# In this way you can add:

## Focal Point for contact

Insert the name of the person who provided data, with address and e-mail address, or the national CountrySTAT coordinator



Production quantity of Primary Crops

Sources of basic data: **Contact** | Concept | Geographical Coverage | Methodology | Survey | Census | Administrative Records

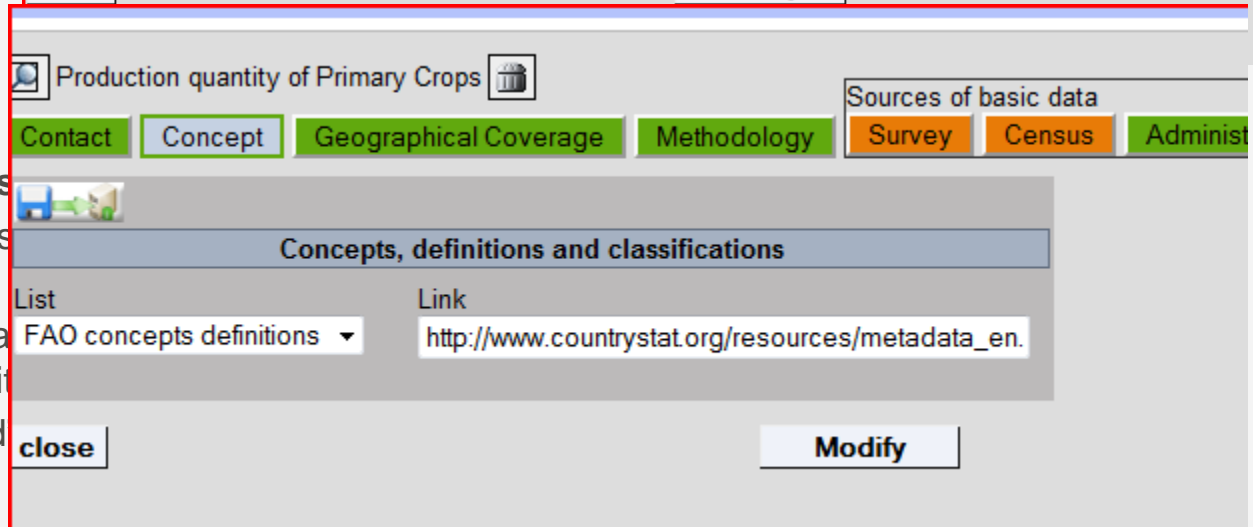
**Focal point for contact**

Name	Abner K	Surname	Ingosi
Country	Kenya	Address	30028-00100
Phone	+254 724 943 420	Fax	+254 20 2732884
Email	abneringosi@yahoo.com		

**close** **Modify**

## Concepts, definitions et classifications

Insert the reference "Concepts, definitions and classifications" For Standard Core Indicators, document that is available at the following link: Concepts and Definitions For further indicator like "Yield"



Production quantity of Primary Crops

Sources of basic data: **Contact** | **Concept** | Geographical Coverage | Methodology | Survey | Census | Administrative Records

**Concepts, definitions and classifications**

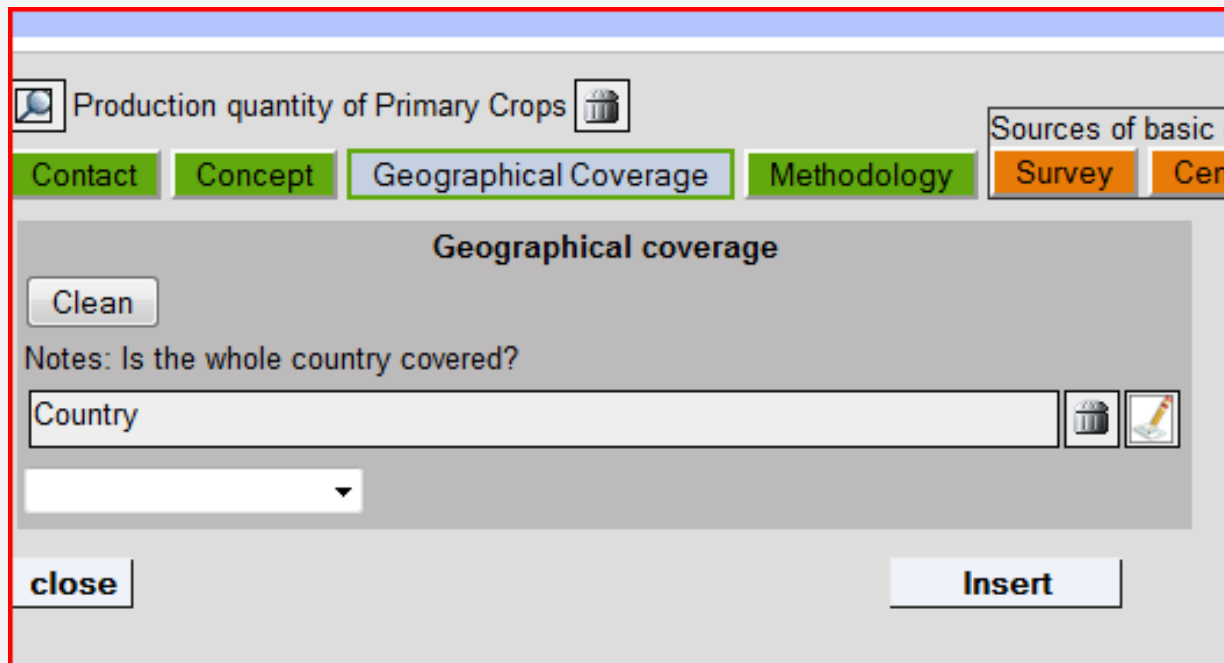
List	Link
FAO concepts definitions	<a href="http://www.countrystat.org/resources/metadata_en">http://www.countrystat.org/resources/metadata_en</a>

**close** **Modify**

# METADATA

## Geographical coverage

Indicate all geographical level for which data is available



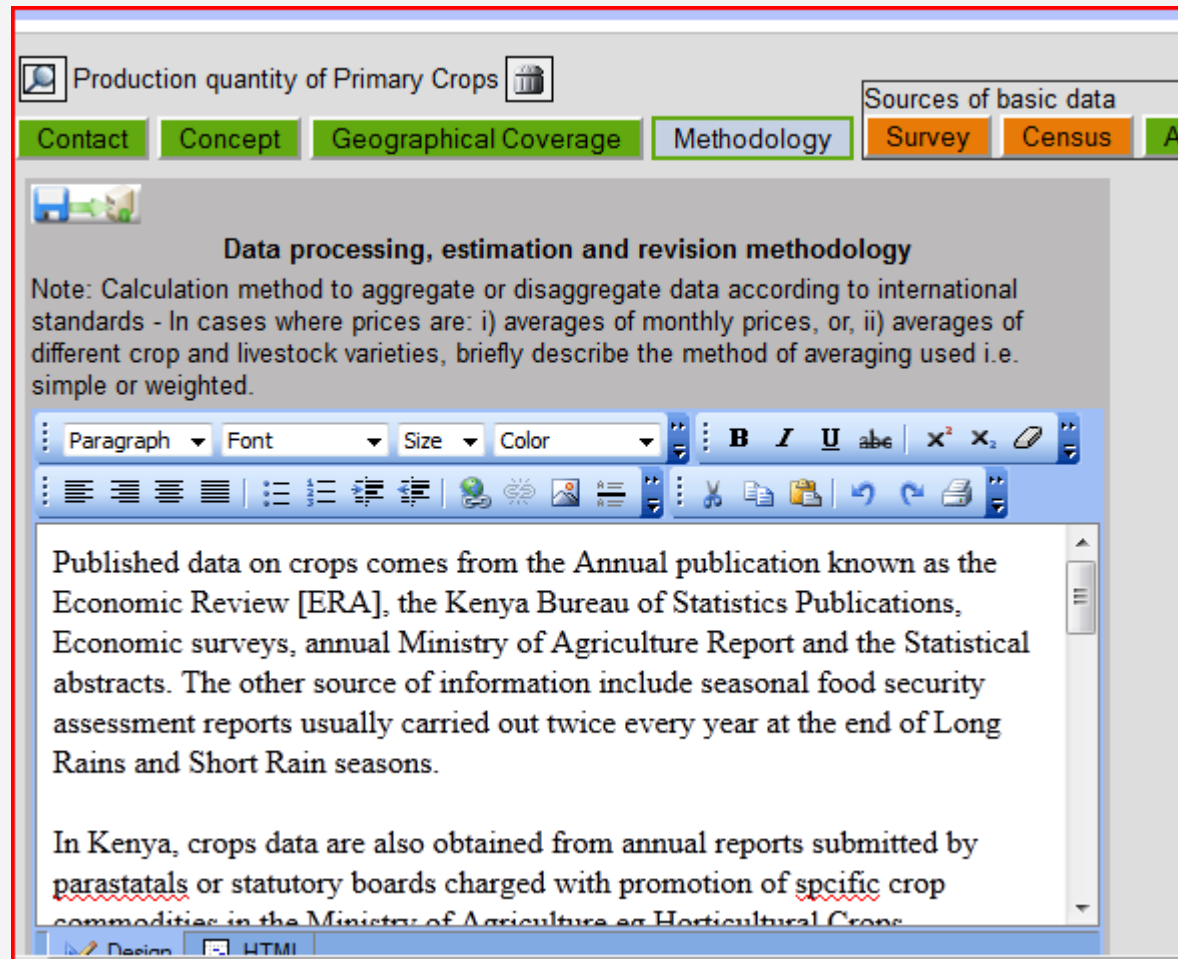
The screenshot shows a web-based metadata form for CountrySTAT. At the top, there is a title bar with a globe icon and the text "Production quantity of Primary Crops". Below this is a navigation bar with several tabs: "Contact", "Concept", "Geographical Coverage" (which is highlighted with a green border), "Methodology", "Survey", and "Cen". The main content area is titled "Geographical coverage" and contains a "Clean" button, a note "Notes: Is the whole country covered?", a text input field labeled "Country", and a dropdown menu. At the bottom of the form, there are "close" and "Insert" buttons. The entire form is enclosed in a red border.

# METADATA

## Data processing, estimation and data revision

Provide a short description on how data is archived and how data is processed in order to retrieve or transform or classify information.

Describe the methodology on how to aggregate data from national local level to requested standards.






The screenshot shows the 'Production quantity of Primary Crops' metadata editor. The interface includes a title bar, a navigation pane with tabs for 'Contact', 'Concept', 'Geographical Coverage', 'Methodology', 'Survey', and 'Census'. The 'Methodology' tab is selected. The main content area is titled 'Data processing, estimation and revision methodology' and contains a note about calculation methods. Below the note is a rich text editor with a toolbar for formatting (Paragraph, Font, Size, Color, Bold, Italic, Underline, etc.) and a text area containing the following text:

Published data on crops comes from the Annual publication known as the Economic Review [ERA], the Kenya Bureau of Statistics Publications, Economic surveys, annual Ministry of Agriculture Report and the Statistical abstracts. The other source of information include seasonal food security assessment reports usually carried out twice every year at the end of Long Rains and Short Rain seasons.

In Kenya, crops data are also obtained from annual reports submitted by parastatals or statutory boards charged with promotion of specific crop commodities in the Ministry of Agriculture and Horticultural Crops.


# METADATA







 Production quantity of Primary Crops 

Sources of basic data 

**Contact** **Concept** **Geographical Coverage** **Methodology** **Survey** **Census** **Administrative Records** **Frequency**

Administrative records



Ministry of Agriculture		
Ministry of Agriculture		
Ministry of Agriculture		

Responsible agency (that provides the administrative record)

Description of the contained information (e.g., items and area covered, method of preparation)

Data sources (i.e. units that provide information for the administrative record)

Link

o Statistical Report (it is very important to link the final report if available or the official publication)

# METADATA

## **Frequency of data collection**

Provide the frequency of data collection/compilation (Annual, Monthly, weekly, etc.)

## **Dissemination method**



Provide how the data is disseminated (Bulletin, Publication, CD Rom, On-line and indicate the reference)

## **Timeliness and punctuality**

Timeless of dissemination. Provide time-lag between data collection and dissemination (e.g. 4M for a 4 months lag).



## METADATA

 Production quantity of Primary Crops 

Sources of basic data

Contact

Concept

Geographical Coverage

Methodology

Survey

Census



Administrative Records



Frequency



Dissemination

Timeliness

Frequency of data collection

Annual -  

Monthly - Administrative data  

 Production quantity of Primary Crops 

Sources of basic data

Contact

Concept

Geographical Coverage

Methodology

Survey

Census

Administrative Records

Frequency



Dissemination



Timeliness

Dissemination method

note: Please indicate how the data are disseminated

Clean

Bulletins  

 Production quantity of Primary Crops 

Sources of basic data

Contact

Concept

Geographical Coverage

Methodology

Survey

Census

Administrative Records

Frequency

Dissemination

Timeliness

Timeliness and punctuality

Note: Please indicate timeliness of dissemination: give time-lag between data collection and dissemination (e.g. 4M for a 4 months lag)

The frequency of the Production Quantity of Primary Crops is Annual.

The time LAG is three Months after the end of each Year.

close

Modify



1. Focal point for contact	"Name/Title: ..... Tel: ..... Fax: + ..... E-mail: .....
2. Concepts, definitions and classifications	FAO concepts definitions
3. Geographical coverage	<ul style="list-style-type: none"> <li>Country Level</li> <li>Region Level</li> <li>District</li> <li>Other</li> </ul>
4. Data processing, estimation and revision methodology	*Estimation, specify methodology
5. Sources of basic data	<ul style="list-style-type: none"> <li>*Administrative records</li> <li>*Sample surveys</li> <li>*Census</li> <li>Other, specify</li> </ul>
6. Frequency of data collection	<ul style="list-style-type: none"> <li>"Annual"</li> <li>Other, specify: ...Monthly, Seasonally"</li> </ul>
7. Dissemination method	<ul style="list-style-type: none"> <li>Bulletin, specify title: .....</li> <li>Publication, specify title: ...Annual Economic Surveys, Statistical Abstract, Leading economic Indicators, Facts and Figures.....</li> <li>CD - Rom, specify title: .....</li> <li>→ On line database, specify</li> <li>Other media, specify: .....</li> </ul>
8. Timeliness of dissemination	Please indicate timeliness of dissemination: give time-lag between data collection and dissemination (e.g. 4M for a 4 months lag)

# METADATA

## Good examples of metadata

### Burkina Faso

<http://countrystat.org/upload/MetaDataXML.aspx?codfolder=bfa&matrixCode=233CPD010&IDMetaData=16&output=IDMetaData>

### Kenya

<http://countrystat.org/upload/MetaDataXML.aspx?codfolder=ken&matrixCode=114CPD010&IDMetaData=36&output=IDMetaData>

# CREATING TABLES IN CountrySTAT

**→ Exercise 3: create a 3-dimensions table**

## CREATING AND UPLOADING A 3-DIMENSIONS TABLE:

1. EMPTY EXCEL SHEET
2. REMEMBER TO FOLLOW THE STRUCTURE RULES (A1 title, etc)
3. FIND THE GAUL CODES (UPLOAD SECTION)
4. FIND THE PRODUCT CODES (FAOSTAT WEBSITE)
5. UPLOAD THE FILE IN CS-PUBLISHER
6. FILL THE METADATA
7. VALIDATE THE STRUCTURE
8. INSERT THE EXTRA METADATA

# METADATA

## ➔ Exercise 4:

Upload metadata

# METADATA

## ➔ Exercise 5:

Find errors in the tables

# Country Project Officers contacts

Name	Email	Skype
Julia Stone	<a href="mailto:julia.stone@fao.org">julia.stone@fao.org</a>	ohqstju
Stefania Bacci	<a href="mailto:stefania.bacci@fao.org">stefania.bacci@fao.org</a>	stefania.bacci.fao
Carolina de Simone	<a href="mailto:carolina.desimone@fao.org">carolina.desimone@fao.org</a>	desimonec1
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Achim Markmiller	<a href="mailto:achim.markmiller@fao.org">achim.markmiller@fao.org</a>	a.markmiller

# THANK YOU

28/01/2014  
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