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Requests to use FAO Archives should be directed to the Chief of the Infrastructure and Facilities Management Service, AFSI, FAO and should include the following information:

- I. Precise scope of the research (subject matter, date periods, etc.)
- II. Purpose of the research and form in which the results will appear (publication, thesis, etc.)
- III. Published FAO material already consulted (title, document symbol/number, author, date of publication, etc.)
- IV. Name of institution(s) with which the researcher is connected.
- V. Two persons who may be approached for information about the researcher and his/her work.

Written requests for information from FAO Archives are answered as staff resources permit.

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