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In Issue 4 of the *Lubin Letter* we focus on the importance of making FAO's work accessible through the [Corporate Document Repository](#). We describe how to upload documents to the CDR and explain how you can contribute to making the work of the FAO visible to the global research community by following this simple process.

Please contact us if you would like to make any suggestions for topics for the Lubin Newsletter at [FAO-Head-Librarian@fao.org](mailto:FAO-Head-Librarian@fao.org)

Sincerely,  
Patricia Merrikin,  
Head Librarian  
and  
Rachele Oriente,  
Manager, Corporate  
Document Repository

Share your technical output with the world. Make sure the work of the Decentralized Offices is available in the Corporate Document Repository.

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**What is the Corporate Document Repository?** It's the electronic collection of FAO publications and documents. It is the central electronic location for collecting, storing, preserving and providing open access to FAO's technical output. Search it [here](#).

**Why should I use it?** It is important that FAO publications and documents go into the CDR for several reasons:

- they can be **easily found** worldwide so technical officers will soon see that more people are using their work than ever before
- searchers do not have to go to regional websites to find things because the CDR provides a single access point
- the documents will be **digitally preserved** over the long-term, and
- it is **cost-effective**, as it eliminates the need for any other office to have a local repository.

**How do I use it?** Uploading a document to the CDR is easy.

- Obtain an electronic copy of document in PDF.
- Fill out an excel file with some very simple information: Title, language and file name, each in a separate column. Send the excel file and the PDF to [document-repository@fao.org](mailto:document-repository@fao.org)

Your part is finished and now:

- CDR staff will upload the documents
- CDR staff will send you a permanent URL that you can use and distribute
- David Lubin Library will catalogue the documents
- Then you will find them in the CDR

Searching the CDR is also simple. Please see search examples on next page.

**Any Questions?** If you have any questions about the Corporate Document Repository, please contact: [Rachele.Oriente@fao.org](mailto:Rachele.Oriente@fao.org) or [document-repository@fao.org](mailto:document-repository@fao.org)

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- Diseases and pests of animals and plants
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- Food and agriculture policy
- Forestry management and conservation
- Gender and equity in rural societies
- Livestock production systems management

**ADVANCED SEARCH for PUBLICATIONS**

The advanced search for Publications allows a combination of fields to be selected and terms searched within results are listed in a table where links to the full document and to the detailed card of the document are available

Free Text: tse tse

Title: Africa

Series title: --- All ---

Journal title: --- All ---

Meeting title: --- All ---

Document type: --- All ---

Country: --- All ---

Data owner: --- All ---

Language: --- All --- ISBN: Project

Publication year: [ ]

Job number: [ ]

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- Gender and equity in rural societies
- Livestock production systems management
- Nutrition and consumer protection
- Rural infrastructure and agro-industries

Results 1 - 25 of about 100

1 2 3 4

- CEDAW - A tool for gender-sensitive agriculture and rural development policy and programme formulation Guidelines for Ministries of Agriculture and FAO**  
Agricultural policies should redress gender inequalities to ensure that development interventions in the sector a lives and economic potential of rural women, men, girls and boys. One powerful instrument for promoting realiza Convention on the Elimination of All Forms of Discrimination against Women (...)  
2013  
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- Gender-equitable governance of tenure of land, fisheries and forests: a right to food perspective**  
This Information Brief provides concise and practical information on a crucial governance issue in view of implem of Tenure (VGGT). It offers a right to food perspective on the gender equitable governance of tenure of land, fis Guidelines on the Responsible Governance of Tenure of Land, Fisheries and (...)  
2013  
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- FAO policy on gender equality**