Professional Staff

Senior Level Staff

General Service Staff

Professional Project Staff and Consultants

Professional Staff are internationally hired and carry out technical and managerial duties in fields of work throughout the Organization both at Headquarters and in the Field.

General requirements

- University degree relevant to the job;
- Work experience relevant to the job;
- Fluency in English, French or Spanish and a limited knowledge of any of the other two or Arabic or Chinese or Russian, the languages of the Organization;
- Good analytical skills and a keen interest in FAO's work:
- Effective teamwork and communication skills:
- Willing and fit to work and travel anywhere in the world.

Please see below the <u>Minimum</u> requirements for FAO positions:

Grade	Years relevant experience
P-1	1-2
P-2	3-4
P-3	5-6
P-4	7-9
P-5	10-12

How to Apply

All applications should be made through the FAO iRecruitment system. For more information on how to apply to Professional vacancies, please click here.

Senior Level Staff are internationally hired and possess outstanding qualifications and work experience, they carry out a series of high level tasks and exercise both managerial and technical leadership in their respective fields.

General Requirements

- Post graduate qualifications or equivalent post-graduate professional development;
- Demonstrated professional competence and mastery of subject matter;
- Management and technical leadership of a high order in the relevant subject area;
- Fluency in English, French or Spanish and a limited knowledge of any of the other two or Arabic or Chinese or Russian, the languages of the Organization;
- Ability to lead and work effectively with a diverse team of people of different national and cultural backgrounds in an international setting.

How to apply

Please complete a FAO Personal History Form (available in A4 and letter formats), by the date shown on each post description and send to: senior-vacancies@fao.org or to: Director, Human Resources Management Division, FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy. A Curriculum Vitae and/or cover letter may also be included as part of the application if desired.

The general service category includes secretarial, clerical and administrative staff but also security guards, nurses and building technicians among others. General Service positions are filled internally; however, occasionally applications are extended to external candidates. As and when applicable, these vacancies will be published on this website with relevant instructions.

General Requirements

- Reside within the Rome commuting area;
- High school diploma or equivalent;
- Work experience relevant to the job and its level;
- Working knowledge of one of the following FAO languages: English, French or Spanish, and limited knowledge of one of the other two; Knowledge of Arabic, Chinese or Russian would be an asset;
- Proficiency in Excel, Word, PowerPoint, MS Office;
- Ability to pass a test of office skills given in English, French or Spanish.

FAO occasionally recruits suitably qualified staff for short term assignments in the General Service Category. The duration of the short term assignments may vary from a few days to a few months.

How to apply

Please fill out the Personal History Form, (available in A4 and letter formats) and send to: GS-External-Recruitment-Applications@FAO.org **Professional project staff** are recruited to respond to temporary FAO needs or projects outside of the FAO regular programme of work. They are internationally and locally hired on short term assignments.

How to apply

- Complete the FAO Personal History Form;
- Include the vacancy announcement number;
- Send completed application to address mentioned in the bottom section of the vacancy announcement within deadline;

For more information on how to apply to Project Vacancies, please click here.

Consultants are employed, usually on a short-term basis, to provide expertise beyond that of regular staff.

How to apply

 Follow the specific instructions provided on each vacancy announcement.