

**Vacancy No. RNE/276/12 (PROJECT)**

<b>Title</b>	<b>Programme Coordinator (UTF/LIB/047/LIB)</b>
<b>Grade</b>	D-1
<b>Duty Station Location</b>	<b>Tripoli, Libya (1 year extendable until 2016 subject to fund availability)</b>
<b>Summary of Duties and Functions</b>	<p>The technical cooperation agreement between Libya and FAO represents a crucial contribution to strengthen the strategic objectives of Ministry of Agriculture, Animal Wealth and Marine Resources that aim to increase food production, stabilize food security, preserve natural resources and rationalize their usage as well as to ensure a sustainable development in Libya. In this context, the Libyan Government requested FAO's technical assistance to establish a Program Management Unit to coordinate the implementation the Programme (2012–2016) through 17 projects in the 6 thematic subgroups of plant health and pesticides management, animal health management and animal vaccines assessment, seed development, natural resources management, biotechnology, capacity building and institutional strengthening, in the form of specific technical assistance projects. Under the direct supervision of the ADG/RNE, and in close collaboration with the Senior Field Programme Officer at RNE, the FAO Representative in Libya, the concerned FAO Technical Divisions and with the National Programme Coordinator (NPC) , the Programme Coordinator will:</p> <ul style="list-style-type: none"> <li>• Provide policy advice to the government in relation to the implementation of the FAO-Libya agreement including strategy and priority formulation for projects under its umbrella;</li> <li>• Exercise overall management responsibility over all activities in the Programme Management Unit including supervision of all staff and recruitment of local staff;</li> <li>• Coordinate and lead the planning, budgeting, implementation, monitoring and reporting of the programme and provide guidance to Chief Technical Advisors (CTAs), Projects Managers, national and international experts to ensure that the results and recommendations for projects in each subgroup are consistent, complimentary and in line with the programme expected results/overall government objectives;</li> <li>• Provide functional guidance to CTAs and Projects Managers and to the international and national experts involved in the implementation of activities under the individual components of the FAO Programme;</li> <li>• Build consensus with the Ministry of Agriculture, Animal Wealth an Marine Resources on issues relating to the technical cooperation programme, either raised by the Ministry or by FAO;</li> <li>• Identify and implement appropriate monitoring mechanisms for the smooth implementation of the programme, including the follow-up on the performance of the projects;</li> <li>• Enhance project implementation to guarantee the achievement of the objectives of the different components and those of the overall programme through contacts with officials and FAO concerned technical units;</li> <li>• Establish appropriate accounting procedures and be responsible for FAO internal and external audit review missions; collaborate closely with external evaluation teams and provide them with all the necessary support, including logistical support;</li> <li>• Oversee the implementation of the various Memoranda of Understanding (with Govt., universities or other UN agencies), Letters of Agreement and contracts as and when required for projects under this Programme;</li> <li>• Represent the Organization at the annual Steering Committee and ad-hoc meetings as deemed necessary and act as Chairman of the Local Contracts' Committee and co-signatory on the Imprest Account funding individual project accounts;</li> <li>• Keep under constant review the financial position of the Programme;</li> </ul>

	<p>call for funds and advise FAO on contributions;</p> <ul style="list-style-type: none"> <li>• Upon request by the Government and FAO, submit six-monthly and annual progress reports as well as technical reports, supervising and coordinating their preparation;</li> <li>• Prepare the final report for the entire Programme, in consultation with the CTAs, the National Subgroup Directors, the Project Managers, relevant FAO technical and operational units, which will be submitted within 3 months before the completion of the Programme;</li> <li>• Perform other requested duties as requested.</li> </ul>
<b>General Requirements</b>	<ul style="list-style-type: none"> <li>• Post graduate qualifications or equivalent post-graduate professional development in any agriculture-related field or in a field relevant to the work of the Organization.</li> <li>• Extensive experience in project/programme management and demonstrated professional competence and mastery of subject matter.</li> <li>• Management and strategic leadership of a high order in the relevant subject areas.</li> <li>• Working knowledge of English. Knowledge of Arabic desirable.</li> <li>• Ability to lead and work effectively with a diverse team of people of different national and cultural backgrounds in an international setting.</li> <li>• Fully computer literate.</li> </ul>
<b>Managerial Competencies</b>	<p><b>Strategic vision:</b> Capacity to develop a vision, mission and strategies and to focus on the needs of member countries and to adjust strategies to take changing circumstances into account. <b>Managing people:</b> Fosters team spirit through building trust and commitment to common objectives and recognising team successes. <b>Result Orientation:</b> Demonstrates an ability to manage programmes and projects efficiently under shifting priorities, in order to achieve targets. <b>Partnering:</b> Negotiates effectively with partners to enable successful outcomes for all stakeholders and actively supports inter-disciplinarity across FAO. <b>Strong Communication Skills:</b> Demonstrates a high level of communication skills in promoting the Organization's messages.</p>
<b>Remuneration</b>	<p>FAO adheres to the UN common system of salaries, allowances and benefits. General information regarding salaries and allowances can be found at the <a href="#">International Civil Service Commission</a> Web site</p>
<b>How to apply</b>	<p>Applications should be submitted <b>by 27 December 2012, using the FAO Personal History Form</b> to the Director, Office of Human Resources (OHR), FAO, Viale delle Terme di Caracalla, 00153, Rome, Italy or sent by e-mail to: <a href="mailto:Senior-vacancies@fao.org">Senior-vacancies@fao.org</a> (An additional Curriculum Vitae and/ or cover letter may also be included as part of the application if desired)</p>