



Food and Agriculture Organization of the United Nations

National Project Personnel – Visual Communication Officer NPP 7

The Visual Communication Officer shall operate under the overall supervision of the FAO Representative in Indonesia, the general supervision of the Emergency Centre for Transboundary Animal Diseases Operations (ECTAD) Programme Team Leader in Indonesia, and direct supervision of the Chief Technical Advisor.

Working in close consultation and coordination with the IEC team and other members of the ECTAD Indonesia team, FAO Indonesia Communication team, government counterparts, donors, and implementing partners, the incumbent will be responsible for providing visual communication materials support to the FAO/GOI ECTAD Indonesia Programme, Indonesia:

Specific responsibilities will include:

- Produce derivative FAO ECTAD Indonesia/ EPT 2 Visual Communication materials using eye-catching and user-friendly narrative infographics, leaflets, video or other data visualization techniques
- Recommend appropriate titles of these derivative FAO ECTAD Indonesia/ EPT 2 communication materials, ensuring to catch the attention of the widest audience among FAO ECTAD stakeholders and general public.
- Present visual communication materials to FAO ECTAD Indonesia/EPT 2 stakeholders.
- Identify training requirements and conduct training for ECTAD/GoI staff on the preparation and use of visual communication materials
- Coordinate and produce videos for online distribution and DVDs
- Capture still and video footage
- Manage storage and backup of all ECTAD/EPT 2 communication materials
- Perform other duties to fulfill visual communications objectives as requested by ECTAD team leader
- Perform other related duties as required

Expected Output:

- Effective visual communication materials designed for the ECTAD Indonesia programme
- Public outreach materials available, using eye-catching and user-friendly narrative infographics, leaflets, video or other data visualization techniques;
- Cataloged communication visual materials database available for use by FAO ECTAD programme staff
- Visual communication materials edited and published to agreed specifications.
- Camera and other A/V equipment maintained in good working order

Academic Qualifications:

- College-level diploma or higher degree in advertising or graphic design

Technical Competencies and Experience Requirements:

- Familiar with Photoshop, InDesign;
- Familiar with at least two of the following video software packages: Final Cut Pro, Premiere Pro, Vegas Pro;
- Familiar with at least one of the following vector software packages: CorelDraw, Illustrator;
- Good written and spoken English and Bahasa Indonesia;
- Minimum of two (2) consecutive years experience in related field;
- Possess good interpersonal and communication skills;
- Ability to work in a multi- cultural environment with sensitivity and respect to diversity; and
- Ability to work with minimum supervision

Duty station: Jakarta, Indonesia with In-country travel as required

Duration: 3 months initial contract with possibility of further extension subjects to satisfactory performance

GENERAL NOTE TO ALL APPLICANTS:

Interested candidates should submit a CV and a covering letter describing their relevant skills and experience, with mentioning vacancy title and reference code in the e-mail subject to:

E-mail: FAO-ID@fao.org

Submission DEADLINE: 26th April 2017

FAO regrets to inform applicants that only short-listed candidates will be contacted.