



# Food and Agriculture Organization of the United Nations

## Paludiculture National Consultant Project Development PSA

### Background

The Government of Indonesia has asked for FAO technical support to develop a detailed project proposal on Paludiculture in Indonesia. These tasks are best done by an international expert on peatlands with the assistance of a mid-lower level national consultant to consult with Indonesian agencies, map related stakeholders, do a gap analysis visit project sites, collect data and information, compile and review relevant regulation and policy and technical papers and reports (in English and Bahasa Indonesian). The Consultant(s) will provide technical analysis and draft and develop a formal project proposal.

### Supervision and responsibilities of the consultant

The National Consultant will work under the direct supervision of the International Consultant and both under the overall supervision of the FAO Representative of Indonesia and following the technical work-plan developed by FAO-ID Forestry Officers in the FAO Jakarta office and guidance from FAO HQ.

### Objectives

The National Consultant will provide technical support and written inputs to assist the International Consultant develop a new project proposal document for Paludiculture in Indonesia.

### Key Tasks

1. The National Consultant will follow the supervision and draft workplan prepared by the International consultant.
2. The National Consultant will collate relevant reports and information on the potential for Paludiculture species and management approaches to be used in Indonesia and assist in arranging visits and consultations with key stakeholders in the communities selected by BRG.
3. The National Consultant will assist the International Consultant prepare a new project proposal for donor funding.
4. Arrange meetings with relevant Indonesian agencies to compile relevant reports, datasets and consult relevant stakeholders within government and civil society on their views on the potential and challenges or barriers to the implementation of Paludiculture in Indonesia.
5. Arrange meetings, workshops etc. with relevant agencies and stakeholders to assist developing the proposal to ensure wide stakeholder engagement and build support. The National Consultant shall compile notes from these meetings to be provided to FAO but do not need to be formal or included in the final project proposal.
6. The National Consultant shall provide input to a separate report to FAO with recommendations on other matters that come up in the course of doing these tasks that are outside the scope of a project proposal but are relevant to know to assist its funding or implementation. These may include (but not limited to) things like relevant contact names, donor interest and priorities, any funding schemes that may be relevant and useful for seeking funding.
7. Weekly communicate progress and any issues to FAO supervisory staff.
8. Plan and undertake other tasks as required in order to achieve the activities and outputs listed above.

### KEY PERFORMANCE INDICATORS

#### Expected Outputs:

1. The National Consultant shall compile relevant reports, research papers, datasets and other information (e.g. maps etc.) and prepare a list of these and electronic copies where possible.
2. Assist the International Consultant to prepare a Concept Note with an outline of the project proposal for development of Paludiculture in Indonesia.
3. Plan and make logistic arrangements and document relevant meetings and/or a workshop to present the draft proposal and obtain feedback from key stakeholders as agreed with BRG and FAO.
4. Support the International consultant to prepare a final project proposal on development of Paludiculture in Indonesia incorporating comments from FAO and relevant stakeholders.
5. Contribute to a report with other relevant information for Paludiculture work in Indonesia that is not needed to be included in the Project proposal e.g. compilation of research papers, reports and identification and location of contacts or datasets etc.
6. Provide substantial input to the report that summaries the consultations held and any issues identified with recommendations on ways forward to progress the proposal for the final review by the International consultant.

#### Required Completion Date:

1. Progressively
2. 31 July 2018
3. 15 Aug 2018
4. 31 Aug 2018
5. 31 Aug 2018
6. 31 Aug 2018

## REQUIRED COMPETENCIES

### Minimum Requirements

- University degree in natural resources management, environmental management, forestry, land management, water resources management, rural development, or other closely related fields.
- At least 5 years of relevant experience in natural resource work; with project proposal writing with technical expertise in tropical peatlands and wetlands being an advantage.
- Experience in Indonesia developing and implementing sustainable forest and natural resource management, and related integrated, sustainable development projects/programmes.
- Good organizational and planning skills and ability to adhere to strict deadlines  
Working knowledge of English is essential and proficiency in Bahasa Indonesian is an advantage

### Technical Competencies and Experience Requirements:

- Demonstrated technical skills covering peatland research, forestry or other natural resources management.
- Experience in arranging meetings and workshops, writing meeting summaries and reports, preparing project proposals, project document preparation.
- Experience in implementing field projects related to peatland or natural resources management in the Asia-Pacific region, preferably in Indonesia and more than one location and area of work is an advantage.  
Demonstrated writing, coordination and communication skills.

**Languages:** Fluency in written and spoken English and Bahasa Indonesia

**Duration and Commitment :** until 31 September 2018

**Duty Station:** Home based

### GENERAL NOTE TO ALL APPLICANTS:

Interested candidates should submit a CV and a covering letter clearly stating their relevant skills, experience, vacancy and reference code by e-mail to:

E-mail: [FAO-ID@fao.org](mailto:FAO-ID@fao.org)

Submission DEADLINE: 30 July 2018

FAO regrets to inform applicants that only short-listed candidates will be contacted.