



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Consultant /PSA

Minimum number of years of relevant experience required: 1 year ; 5 years ; 12+years

Job Title	District Technical Officer Livestock		
Division/Department	FAO Programme		
Programme/Project Number	UTF/NEP/073/NEP; FAO TA to AFSP		
Location	19 Project Districts: Dadeldhura, Darchula, Baitadi, Doti, Achham, Bajhang, Bajura, Rolpa, Rukum, Pyuthan, Salyan, Surkhet, Dailekh, Jajarkot, Kalikot, Jumla, Humla, Mugu, Dolpa		
Expected Start Date of Assignment	1 st July 2016	Duration	20 months
Reports to Name:	Dr Braja Kishore Prasad Shaha	Title	Team Leader

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the direct supervision of the Project Livestock Specialist and in close coordination with the chief of the District Livestock Service Office and other district teams, the District Project Livestock Officer will be responsible for effective planning and implementation of livestock related activities under all 4 components of the project.

Specific tasks of the position include:

- Assisting the DLSO in the preparation of farmer need based annual work and expenditure plans for the component and their dissemination;
- Providing adequate orientation to field based Livestock Technicians on project activity implementation, supervision and monitoring modalities;
- Assisting the DLSO to select the pockets for goat breeding program that meet the criteria set for this purpose such as; (i) area where stall feeding is a general practice, (ii) number of breedable female goats averages a minimum of 3 per HH, (iii) farmers have interest to undertake performance recording system, and (iv) the pockets so selected are within easy reach for supervision and monitoring;
- In close coordination with NARC, ensuring smooth implementation of goat breeding program, including timely and correct data collection, processing and dissemination;
- Ensuring that the goat breeder farmers sell the top 40 to 50 of top bucks to the project goat production groups, including assisting farmer groups to develop and implement buck management system;
- In close coordination with the Project Livestock Specialist, assisting DLSO in the selection of field level staff for FFS facilitation training and other training programs;
- Monitoring FFS activities and their facilitators and providing this information to the DLSO and the Project Livestock Specialist;
- Supporting DLSO in the identification and selection of appropriate groups to participate in FFS activities and participating in discussions and negotiations with Village Development Committees, and others involved in the establishment and facilitation of the FFS;
- Guiding the field based technicians to implement the livestock related activities, including identification of candidates for training of the Village Animal Health Workers, Village Poultry Assistants, hatchery operators, chick brooder, chick rearers, as appropriate and organization of training courses for this purpose, in close coordination with the DLSO, Project Livestock Specialist and the appropriate training institution;
- Organizing training of field staff in the use of FAMACHA cards to assess the heamonchus load in animals and treating them based on heamonchus load.
- Assisting DLSO to identify candidates for training in small scale dairy business development, and agro-vet business promotion and organization of training courses for these purposes, in close coordination with the Project Livestock Specialist and the appropriate training institution;
- Assisting DLSO to identify agro-vets and field staff in the related districts for training in Khari disease management in buffalo and organize training in coordination with NARC experts.
- Ensuring appropriate establishment of forage demonstrations on intensification of terrace risers and bunds for increased livestock feed supply, and their protection from grazing.
- Ensuring adequate and timely supply of forage seeds/saplings for both demonstration and dissemination;
- Ensuring that the fodder tree seedlings are planted timely and protected from animal grazing;
- Supporting DLSO and farmer groups to identify appropriate sources for supply of buffalo breeding bulls, including assisting farmers to develop and implement appropriate bull management system;
- Ensuring adequate and timely supply of semen for artificial insemination and vaccines like HS, BQ and FMD and PPR;
- Ensuring that the support services and inputs are adequately available to the poultry hatcheries.
- Ensuring that the chicks reaching the project beneficiaries are vaccinated against New Castle and Gumborro diseases.
- Ensuring appropriate management of Project supported funds - Veterinary Drug, Animal Insurance Fund and Shed Improvement Fund as demonstration level;
- Assisting farmers in developing milk marketing linkages, including establishment of milk chilling centres in collaboration with the dairy industries;
- Assisting farmers in developing organized goat marketing system including establishment of goat collection centres/hubs;
- Ensuring that the Project supported activities such as VAHW, paravets, local milk processors follow appropriate code of practices for environmental and public health safety;
- Ensuring that the training of the chilling centre managers in the operation and maintenance of chilling vats and local dairy products diversification are organized in appropriate locations and the resource persons used are professional;
- Supervising the activities of the field based technicians and other Assistants and ensure their adequate performance against targets;
- Participating in annual or other periodic meetings with beneficiaries and other Project stakeholders at district and project area; and
- Other duties as instructed by the Project Livestock Specialist.

KEY PERFORMANCE INDICATORS

<ul style="list-style-type: none"> • Preparation and submission of annual work and expenditure plans in the implementation of project activities at district level, related to livestock, • Preparation and submission of trimester work-plan and breed/chicks, fodder/forage and other input management plan and their resource matching, • Regular follow-up, monitoring, coaching and technical backstopping of Project Livestock Technicians & PFs, • Field visits, monitoring of various field activities and technical backstopping to FFS Facilitators, project Livestock Technicians & farmers on the spot and submission of BTORs, • Support FFS Facilitators to design FFS curriculum, lesson plans, guidelines and procedures, & to design trials related to goat/dairy/poultry husbandry practices and provide backstopping support in the implementation, • Organise/participate DLSO staff meeting and DPSU meeting and share the meeting minutes, • Curriculum design, preparation of training materials and conduction of various cascade trainings, • Preparation and submission of progress reports (monthly, trimester and annual) and other report as necessary with the support from Chief DLSO/focal person of DLSO. • Job Completion / Terminal Report 	<ul style="list-style-type: none"> • Yearly • One/trimester • Continuous • Continuous • Continuous • Periodic • Continuous • Periodic • In last month of Tenure
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Required Qualifications: Bachelor's Degree in Animal Science/Veterinary Science with minimum one year of experience in livestock development projects. Having experience of working with multi-disciplinary team will have an advantage. The candidate should have adequate competence in communication, planning and reporting in English and Nepali languages. Candidate should have knowledge of computer skills (MS Office package: word, excel and power point). Experience with similar internationally funded development projects will be an added advantage.

