



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Consultant □/PSA ■

Minimum number of years of relevant experience required: 1yr □ 3yrs ■ 5yrs □ 12+yrs □

Job Title: PSA EDI: Consultant Sustainable Practices in the Banana Industry/Consultor en Prácticas Sostenibles en la Industria Bananera
Division/Department: EST
Programme/Project Number: MTF/GLO/308/MUL
Location: Home based with either Rome or Montpellier as preferred location
Expected Start Date of Assignment: 15 June 2015 Duration: 3 months

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

As part of the FAO's Trade and Markets Division, the World Banana Forum (WBF) is a permanent space of assembly for participants representing the global banana supply-chain to promote open dialogue on challenges facing the banana industry. Its mission is to inspire collaboration and achieve industry-wide consensus on best practices regarding workplace issues, gender equity, environmental impact, sustainable production and economic issues. The WBF has partnered with the Sustainable Trade Initiative – IDH, organization committed to accelerate and up-scale sustainable trade of commodities by building impact oriented coalitions of multiple stakeholders, to develop an online portal on sustainable agricultural practices in the project *Leveraging the adoption of good practices in the banana sector*. The user-friendly portal will facilitate the dissemination of knowledge and adoption of practices in the banana sector, being accessible to small producers and all value chain players, and constituting a learning platform to build local capacity. The areas of implementation will be Latin America, and on a lower scale Africa and Asia. The WBF portal will be hosted in Bioversity International's ProMusa website (www.promusa.org), building on their experience with knowledge-sharing platforms on bananas, with links to the WBF website.

Duties and Responsibilities

Within the framework of the WBF's Working Group on Sustainable Production Systems and Environmental Impact (WG01), the WBF now invites applications from qualified consultants to provide the following services. Under the overall supervision of the WBF Secretariat and Bioversity International with the support of the WG01 Coordinators, the consultant will (in decreasing order of priority):

- Identify sustainable practices and write articles from different contexts to build a comprehensive library of best practices, supported by project partners. These summaries will be written in a clear and accessible language, with a concrete and practical approach to facilitate their implementation. **Articles could be written in Spanish or English.**
- Identify key sources and collect information on sustainable practices in the banana industry, including (not limited to) the following topics:
 - **Sustainable environmental practices:** Pesticide reduction practices; Soil practices; Greenhouse gas (GHG) emissions reduction practices; Water management; Waste management and recycling; Standards and certification schemes; Biological controls, etc.
 - **Sustainable Social Practices:** Labour Rights; Gender Aspects; Occupational Health and Safety, Standards and certification schemes, etc.
- Review previous studies, articles, data, publications, journals, reports, etc. on the aforementioned key topics in the banana sector.
- Verify the reliability of the collected information, identifying supporting evidence (statistics, photos, graphics, videos, etc.) with the consent of the involved parties to publish the information.
- Coordinate with the WBF Secretariat and Bioversity International to understand the portal's outline and structure, and develop the contents accordingly.
- Properly reference and quote all the reviewed materials, according to FAO's policy. Please refer to: <http://www.fao.org/docrep/004/ac339e/ac339e00.htm>.

KEY PERFORMANCE INDICATORS	
Expected Outputs:	Required Completion Date:
<ul style="list-style-type: none"> - The consultant will attend monthly follow-up teleconference/personal meetings with the WBF Secretariat and Bioversity International. - The consultant will develop a work plan, which will have to be approved by the WBF Secretariat and Bioversity International. - The consultant will prepare questionnaires to collect information from partners. - The consultant will produce not less than 17 articles and practical recommendations including the aforementioned key topics. The drafts will be subject to review based on the quality of the work delivered. - The consultant will submit to the WBF Secretariat digital copies of the supporting evidence gathered over the course of the consultancy, such as statistics, reports, videos, photos, etc. 	<p>Workplan to be produced by: Three days from contract signature.</p> <p>Draft questionnaires to be produced by: One week from contract signature.</p> <p>Draft articles to be produced by: - At least 8 articles to be produced at the end of the first month. - At least 9 articles to be produced at the end of the second month.</p> <p>Final articles and digital copies of supporting evidence to be submitted by: End of third month from contract signature.</p>
REQUIRED COMPETENCIES	
Minimum requirements:	
<ul style="list-style-type: none"> - Degree-level qualification or equivalent. Preferably, the degree should be in a relevant field or discipline such as sustainability, agricultural sciences, environmental/social sciences, communications/research. - Knowledge of sustainable agricultural practices and related issues. - Experience in document review and synthesis. Ability to write concise articles and texts for target groups. - Experience in conducting research, as well as knowledge of the banana production and trade and certification standards would be a plus. 	
Skills:	
<ul style="list-style-type: none"> - Excellent command of written and spoken Spanish and English. Knowledge of French would be desirable - Excellent analytical and evaluation skills - Ability to interpret data and present information in an accessible way - Excellent communication and interpersonal skills and ability to interact effectively with different stakeholders - Cultural and gender awareness and sensitivity - Ability to work independently and proactively - Ability to work under pressure with tight deadlines in a multicultural environment 	
HOW TO APPLY	
<ul style="list-style-type: none"> - Interested applicants are required to create an online Personal Profile form (PPF) in iRecruitment. To create the PPF, please follow the instructions available at: http://www.fao.org/employment/irecruitment-access/en/ - Once created the PPF, applicants should submit a cover letter setting out how their qualifications and experience match the requirements for the position, a PPF form and an updated CV including two references to: wbf@fao.org. - Deadline for submission of your application: 4 June 2015. - Applications received after the closing date will not be given consideration. Only short listed candidates will be contacted. 	