



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT N°: FODP-68-14-PRJ

Issued on: **10 September 2014**

Deadline For Application: **24 September 2014**

POSITION TITLE:	Forestry Officer (FAO-Global Environment Facility)	GRADE LEVEL:	P-2
ORGANIZATIONAL UNIT:	Programme Coordination Unit, FODP Forestry Department	DUTY STATION:	Rome, Italy
		DURATION *:	Fixed term: two years
		POST CODE/N°:	unidentified
		CCOG CODE:	1.H.06

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

DUTIES AND RESPONSIBILITIES

Under the overall supervision of the Programme Coordinator, Forestry Department (FO) and in liaison with the Team Leader, Economics and Statistics of the Forest Economics, Policy and Products Division and working closely with the FAO GEF coordination unit, the incumbent will be responsible for providing assistance to the technical divisions in the Forestry Department and Decentralized Offices in the design and preparation of forestry projects for financing by Global Environment Facility (GEF), adaptation or other environmental funds, and in the subsequent implementation and monitoring of the projects. In particular, the incumbent will:

- undertake analysis, provide technical input for the development and implementation of project proposals that address national priorities of the recipient countries, support the achievement of FAO Strategic Objectives, in accordance with the operational procedures of FAO, GEF and other environmental funds;
- participate in the development and coordination of forestry project proposals for GEF financing, and liaise with the FAO GEF Coordination Unit to obtain final internal clearances;
- participate in missions to assist governments of developing countries in the identification and formulation of forestry projects for financing by the GEF, Least Developed Countries Fund (LDCF), Special Climate Change Fund (SCCF) or other environmental funds;
- provide backstopping in the quality control function at all stages of the GEF project cycle;
- participate in the monitoring of FAO FO's GEF portfolio and related fee income, and, in conjunction with the FAO GEF Coordination Unit, troubleshoot and make recommendations for improvements;
- keep abreast of new developments and requirements in the GEF-managed funds;
- collaborate with Lead Technical officers (LTOs) of FO GEF project to ensure that the six-monthly Project Progress Reports and the annual Project Implementation Review (PIR) are submitted to the GEF Coordination Unit in a timely manner;
- assist in the building of capacities of FAO FO's technical staff in headquarters and Decentralized Offices on GEF strategies, priorities and procedures, trends and issues;
- perform other duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced university degree in forestry, natural resources management, environment or natural resource economics, or a related field
- Three years of relevant experience in forest management and/or biodiversity conservation and/or climate change
- Working knowledge of English

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in project preparation, results-based monitoring and implementation of forestry projects preferably GEF projects
- Extent and relevance of experience in forest management
- Extent and relevance of experience with and knowledge of GEF procedures is considered a strong asset
- Demonstrated ability to plan and organize own work and collaborate in a team environment
- Good oral and written communication skills and ability to write technical documents and paper and to analyze and integrate diverse information from various sources
- Work experience in more than one location or area of work, particularly in field positions is desirable
- Limited knowledge of another FAO official language is desirable

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY

For guidelines to applicants, please visit the Application Toolkit at <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

VA FODP-68-14-PRJ

E-mail: VA-68-14-PRJ-FODP@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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