



Issued on: 19 January 2018

Deadline For Application: 9 February 2018

POSITION TITLE:	Technical Officer	GRADE LEVEL:	P-4
ORGANIZATIONAL UNIT:	Joint FAO/IAEA Division, AGEDD Agriculture and Consumer Protection Department (AG)	DUTY STATION:	Austria, Vienna
		DURATION :	Fixed-term: two years with possibility of extension*
		POST NUMBER:	2002600
		CCOG CODE:	1.A.11

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply. Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.
The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Joint FAO/IAEA Division of Nuclear Techniques in Food and Agriculture (AGE) assists Member States of the Food and Agriculture Organization of the United Nations (FAO) and the International Atomic Energy Agency (IAEA) in using nuclear techniques and related technologies to improve food security, alleviate poverty and promote sustainable agriculture. The Joint FAO/IAEA Division consists of five Sections, each with an associated laboratory (located in Seibersdorf, Austria), in the areas of: animal production and health; plant breeding and genetics; insect pest control; soil and water management and crop nutrition; and food and environmental protection. This requires the integration and harmonization of all appropriate production practices within a broader framework of sustainable food and agriculture that aims at enhancing productivity, natural resources conservation and rural livelihoods and resilience.

Reporting Lines

The Technical Officer reports to the Director of the Joint FAO/IAEA Division (AGE).

Technical Focus

Provide technical expertise and support to programme/project planning, implementation, operations, performance monitoring, and capacity development for the Joint FAO/IAEA Division of Nuclear Techniques in Food and Agriculture.

Key Results

Comprehensive technical and policy expertise to support the planning, development and implementation of the Joint FAO/IAEA programmes, its technical cooperation and coordinated research projects, products and services in accordance with Departmental/Division objectives and FAO Strategic Objectives.

Key Functions

- Provides technical leadership assistance on the development, implementation and evaluation of programmes/projects; assists in the review of relevant documents and reports; identifies priorities, liaises with relevant parties; identifies follow-up actions;
- Assists in the coordination of programmes and reviews the assessments of issues and trends for the implementation of programmes and projects and the preparation of impact evaluation or equivalent studies;
- Assists/supervises in the preparation of various written outputs, e.g. technical background papers, analyses, substantial sections of reports and studies, inputs to publications;
- Contributes to consultative and other meetings, conferences, including proposing agenda topics, identifying participants, preparation of documents and presentations;
- Participates in activities; structures training workshops, seminars, makes presentations on assigned topics/activities;
- Leads field missions as assigned, including provision of guidance to external consultants, government officials and other parties;
- Provides advice to Division Director and senior programme manager to develop policies and strategies as well as national protocols and guidelines for projects with specific domains related to work of FAO and IAEA;
- Performs other related technical duties as required.

Specific Functions

- Coordinates activities related to budget funding (programme/project preparation and submissions, progress reports, financial statements) and prepares related documents/reports (pledging, work programme, programme budget);
- Implements and monitors the Programme of Work and Budget according to committed milestones, timelines, work plans and programmes;
- Manages administrative support at the Joint FAO/IAEA Division level, including, where applicable, formulation of procedures, coordination of audit issues, consolidation and review of travel schedules, oversight of records function, and management of office space;
- Supports programme/project management in the Joint FAO/IAEA Division and acts as technical liaison officer for selected projects, including IAEA Technical Cooperation projects.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in a field related to the technical work of the Joint FAO/IAEA Division, including agricultural economics, development economics, food security, sustainable agriculture, natural resources management, or related field
- Seven years of relevant experience in technical cooperation related activities, management of large programmes or projects
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions in developing countries is desirable.
- Relevance and extent of experience in managing technical cooperation–related activities pertaining to food and agriculture
- Relevance and extent of experience in working with inter-governmental bodies and multi-disciplinary teams
- Relevance and extent of experience in of planning and budgetary processes
- Proven technical skill in management of research and development-related activities

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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