



Food and Agriculture Organization of the United Nations

## Vacancy Announcement No: IRC5926

Issued on: 07 December 2018

Deadline For Application: 28 December 2018

<b>Position Title:</b>	Programme Officer (Resilience)	<b>Grade Level:</b>	P-2
		<b>Duty Station:</b>	Senegal, Dakar
<b>Organizational Unit:</b>	Subregional Office for West Africa, SFW	<b>Duration *:</b>	Fixed term: one year (with possibility of extension)
		<b>Post Number:</b>	2007027
		<b>CCOG Code:</b>	1A02

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.  
Persons with disabilities are equally encouraged to apply.**

**All applications will be treated with the strictest confidence.**

**The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.**

### Organizational Setting

In 2006, the Food and Agriculture Organization of the United Nations (FAO) opened its Subregional Office for Regional Resilience, Emergency and Rehabilitation Office for West Africa/Sahel (REOWA) in Dakar, Senegal to serve as spearhead for strategic directions within its field programme on emergency, rehabilitation and resilience in the West Africa subregion. With the creation of the FAO Subregional Office for West Africa, REOWA has become the Regional Team for Resilience, Emergency and Rehabilitation for West Africa (RTWA), within the Subregional Office. RTWA coordinates and serves as liaison between the different FAO country offices in West Africa/Sahel and the Dakar-based humanitarian aid network of the subregion.

In line with FAO's Strategic Programme 5 (SP5) "*To increase the resilience of livelihoods to threats and crises*" and FAO's Regional Initiative 3 (RI3) "*Building Resilience in Africa's Drylands*", RTWA is strengthening the resilience vulnerable communities' livelihoods through better prevention and mitigation approaches, better preparedness and better response to recurrent food, nutrition and pastoral crises and through the promotion of information sharing for informed decisions and actions.

RTWA also provides strategic resilience assistance to FAO's country representations in the subregion. RTWA allows FAO to liaise and coordinate with the large humanitarian and resilience community based in Dakar, including the Subregional Offices of the United Nations' agencies based in Dakar, the Office of the United Nations Special Envoy for the Sahel, the International Federation of the Red Cross, Famine Early Warning Systems Network (FEWSNET) donors and subregional institutions such as the Permanent Interstate Committee of the Sahel Drought Control (CILSS). RTWA covers the 15 member states of the Economic Community of West African States (ECOWAS) in addition to Chad and Mauritania.

### Reporting Lines

The Programme Officer reports to the Coordinator of the Regional Team for Resilience, Emergency and Rehabilitation in West Africa and the Sahel.

### Technical Focus

Strengthening the resilience vulnerable communities.

### Key Results

Develop, implement, monitor and evaluate assigned programme/projects.

### Key Functions

- Carries out basic research on selected aspects of programmes, operations and other activities; collects, analyses and presents statistical data and other information gathered from diverse sources;
- Provides substantive support for policy coordination and evaluation functions, including the review and analysis of emerging development issues and trends, participation in impact evaluation or equivalent studies;
- Participates in survey initiatives; issues data collection tools, reviews, analyses and interprets responses, identifies problems/issues and prepares preliminary conclusions;
- Contributes to the preparation of various written outputs, e.g. draft background papers, analytical notes, sections of reports and studies, inputs to publications;
- Undertakes outreach activities; participates in the development of training workshops, seminars; participates in and makes presentations on assigned topics/activities;
- Participates in field missions, including provision of substantive and administrative support, data collection, etc.;

- Coordinates activities related to budget funding (programme/project preparation and submissions, progress reports, financial statements) and preparation of related documents/reports (pledging, work programme, programme budget).

### **Specific Functions**

- Contributes to the coordination of the '1 million cisterns for the Sahel' initiative in the subregion, in particular provides technical support to the Italian-funded project 'Strengthen the Resilience of Vulnerable Women in Senegal and the Sahel through Adaptation to Climate Change Using Agroecology and Livelihood Diversification';
- Contributes to knowledge sharing and knowledge management in the subregion to promote the adoption of relevant good agricultural practices and/or innovative approaches, in particular, in the field of sustainable natural resources management for resilience;
- Contributes to the management of the RTWA programme by participating in internal meetings and facilitating the exchange of information;
- Performs other duties as required.

---

## **CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING**

### **Minimum Requirements**

- Advanced university degree in business administration, public administration, social science, political science or a related field;
- Three years of relevant experience in project or programme management, administration or related area;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

### **Competencies**

- Results Focus;
- Teamwork;
- Communication;
- Building Effective Relationships;
- Knowledge Sharing and Continuous Improvement.

### **Technical/Functional Skills**

- Work experience in more than one location or area of work, particularly in field positions, is desirable;
- Extent and relevance of experience in the field of administration, human resources, finance and management;
- Extent and relevance of experience in programme/project formulation, analysis, planning and implementation;
- Extent of knowledge of planning and budgetary processes and associated tools;
- Understanding of FAO policies and programmes is considered a strong asset.

---

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

---

### **ADDITIONAL INFORMATION**

- All candidates should possess computer/word processing skills
- Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years
- Candidates may be requested to provide performance assessments

---

**REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: [http://www.un.org/Depts/OHRM/salaries\\_allowances/salary.htm](http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm)

---

**HOW TO APPLY**

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: [iRecruitment@fao.org](mailto:iRecruitment@fao.org)

**FAO IS A NON-SMOKING ENVIRONMENT**