

TERMS OF REFERENCE

Consultant:	Food Security and Agriculture Cluster (FSAC) Coordinator
Duty station:	Sana'a, Yemen
Duration of assignment:	9 months
Reports to:	FAO Representative and WFP Country Director

Function Purpose

The objective of Yemen Food Security and Agriculture Cluster coordination is to ensure a timely, coherent and effective food security response by mobilizing stakeholders to respond in a strategic manner to a humanitarian crisis. The role of the Food Security Cluster Coordinator, as set out in the IASC Generic Terms of Reference for Sector Leads at Country Level, is to lead and facilitate this process through:

- Inclusion of key humanitarian partners;
- Establishment and maintenance of appropriate humanitarian coordination mechanisms;
- Coordination with national/local authorities, state institutions, local civil society and other relevant actors, as well as provision of support to related coordination mechanisms (e.g. IPC National technical Working Group and the Livelihoods and Employment technical working group managed as a sub-component of the Early Recovery Cluster);
- Ensuring appropriate participatory and community-based approaches;
- Ensuring appropriate attention to priority cross-cutting and cross-sectoral issues (e.g. gender, age, HIV and AIDS, human rights and environment)
- Represent the Food Security and Agriculture Cluster at the Inter-Cluster Coordination Mechanism (ICCM) and at the Sustainable Livelihoods and Employment Generation working group led by UNDP;
- Undertake/support needs assessment and analysis;
- Coordinate sector-wide emergency preparedness;
- Interfacing with the Government Food Security coordination mechanisms and efforts to ensure that strategies of all stakeholders are coherent;
- Ensuring the application of appropriate standards;
- Ensuring monitoring and reporting;
- Undertaking advocacy and resource mobilization;
- Undertaking training and capacity building;

- Provision of assistance or services as a last resort subject to access, security and availability of funding;
- In coordination with the CLAS and FSAC partners, assess the needs for sub national cluster(s), as in Aden for example;
- In coordination with other clusters, work on priority programming and coordinated response, where and when relevant;
- Include non-traditional FS actors in FSAC meetings if possible; make sure the information about their programmes is included in the 3W/4W;
- Support the preparation of the CHAP, CAP, mid-year review, Flash Appeal and/or any other UN document

The FSAC Coordinator will work impartially with all members of the Cluster and its sub-components, and will serve and represent the group as a whole, and not as an agency officer.

Qualifications and Competencies

- Professional experience in humanitarian response at a mid-or senior level including in the food security sector.
- Advanced University degree in food security, agriculture, economics or related field.
- Ability to work and plan at strategic as well as operational levels.
- Understanding of the international humanitarian response architecture, including coordination mechanisms, humanitarian reform and action, and funding mechanisms (e.g. Consolidated Appeals Process, Central Emergency Response Fund and Flash Appeals).
- Facilitation and communication: experience of high level coordination and chairing of meetings; ability to work with a diverse group of stakeholders and develop consensus and joint working; excellent English communication skills, both verbal and written.
- Coping with pressure: ability to work productively in a pressurized environment and to maintain visibly high levels of morale in difficult circumstances.

Desirable:

- Knowledge of Arabic
- Previous experience in Yemen
- Formal training in Cluster co-ordination or previous Cluster experience

To Apply:

- Applicants must complete FAO Personal History Form (PHF)
- Send your application including the completed PHF, Curriculum Vitae and cover letter to RNE-Vacancy@fao.org

Deadline: 10 April 2013, 17:00 hrs Yemen time