



POSITION TITLE:	Operations Officer	GRADE LEVEL:	P-3
		DUTY STATION:	Jerusalem
ORGANIZATIONAL UNIT:	Office for West Bank and Gaza Strip (WBGS)	DURATION *:	one year (fixed term - renewable)
	Regional Office for the Near East and North African (RNE)	POST CODE/N ^o :	2002033
		CCOG CODE:	1.S.0.1.

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Senior Programme Officer, RNE, the direct supervision of the FAO Head of Office for WBGS and in consultation with TCE and the relevant technical division at FAO headquarters and the Multidisciplinary Teams in Decentralized Offices, the Operations Officer will provide support in the analysis, development and implementation of operational activities of emergency and rehabilitation projects in the duty station. In particular, he/she will:

- act as focal point for all emergency and rehabilitation projects operational matters;
- analyse requests for emergency assistance to the agricultural sector;
- review information/reports on the impact of the disaster on the rural sector and participate in the design and implementation of emergency/rehabilitation projects and disaster risk reduction strategy as required;
- undertake field assessments of relief requirements in the country areas affected by natural or human-induced calamities;
- participate in interagency assessment field missions to countries under complex emergency conditions;
- participate in the preparation of emergency and rehabilitation project work plans, monitor progress and, where necessary, identify corrective measures to overcome operational constraints;
- contribute to fund mobilization efforts through liaison with donors represented at country level and prepare and present project proposals for financial support to donors and aid programmes of the UN system;
- estimate cost of agricultural inputs to be urgently provided by family, and expected output in terms of food production and aid substitution, as required;
- prepare briefs, reports and final statements and formulate correspondence with recipient governments and donors;
- liaise with other UN organizations and partners (non-governmental organizations, national authorities and donors, etc.) for coordination of relief assistance related to emergency/rehabilitation activities and to elaboration of disaster risk reduction strategy at country level;
- prepare and participate in technical and international meetings related to humanitarian relief matters;
- perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in agriculture, economics, business administration and management or a related field
- Five years of relevant experience in emergency /rehabilitation operations and in agricultural / rural development sector
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in emergency relief and rehabilitation operations, particularly in the food security and agriculture sector
- Demonstrated ability to analyse complex field problems related to emergency and rehabilitation situations
- Demonstrated communication skills, both orally and in writing
- Ability to work in a team and interpersonal skills
- Extent of familiarity with the field programme of UN or other agencies active in emergency assistance within the agricultural sector is considered a strong asset
- Extent of familiarity with the geographical region is considered a strong asset
- Working knowledge of other languages would be an asset
- Work experience in more than one location or area of work, particularly in field positions is desirable

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

V.A **FAOGZ-26-14-PRJ**

Title, Department

FAO Viale delle Terme di Caracalla 00153 Rome ITALY

Fax No: +39 06 57

E-mail: Fao-wbgs-recruitment@fao.org

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