



POSITION TITLE:	Project Coordinator	GRADE LEVEL:	P-4
		DUTY STATION:	Rome, Italy
ORGANIZATIONAL UNIT:	Forest Assessment, Management and Conservation Division (FOM) Forestry Department (FO)	DURATION *:	Fixed-term: 1 year
		POST CODE/N°:	unidentified
		CCOG CODE:	1.H06

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply.
All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Director, FOM, the direct supervision of the Senior Forestry Officer (Team Leader), Mountain and Watershed, and in close collaboration with staff in FOM and other FAO Departments and Offices, the incumbent will coordinate Italy's funded project "*Climate Change and Mountain Forests - The Mountain Partnership and the Global Island Partnership join hands in Latin America and the Pacific*". In particular, the incumbent will:

- provide technical guidance on the development and implementation of: 1) strategies for sustainable production and marketing of mountain products in selected mountain regions; 2) appropriate methodologies and tools to assess and monitor biodiversity, at national scale, with particular focus on mountain ecosystems; 3) a joint knowledge-sharing mechanism that involves the Secretariats of the Mountain Partnership and the Global Island Partnership (GLISPA);
- ensure that FAO standards and norms are applied in the planning, implementation and evaluation phases of the project and provide administrative, financial and logistic guidance and advice;
- enhance coordination with partner institutions, including Mountain Partnership focal points and Institutions dealing with REDD+) as well as a scientific/technical work with partner Universities and Research Institutes.
- organize, conduct and participate in meetings, workshops, training sessions of the project at national and international levels, and organize project participation to special events such as the 3rd International Conference on Small Island Developing States (SIDS) and EXPO Milan 2015;
- liaise with FAO's Mountain Partnerships Secretariat and other FAO staff and offices and facilitate communication with donors, other stakeholders at the national and international level;
- participates in resource mobilization activities in accordance with the Project's strategy;
- prepare the progress and final reports as indicated in the project document in line with set timing and FAO procedures, including the six-monthly progress reports, technical reports on project activities, etc.;
- perform other duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced University degree in environmental engineering, environmental sciences or a related discipline
- Seven years of relevant experience in development cooperation programmes, coordination of environmental projects or related activities
- Working knowledge of English and limited knowledge of Spanish

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in project coordination and environmental policies with International Organizations and/or in developing countries
- Demonstrated experience in and knowledge of global environmental issues with particular reference to the technology and policy aspects of climate change adaptation/mitigation and biodiversity conservation
- Demonstrated experience in and knowledge of sustainable mountain and island development, knowledge of the Mountain Partnership and of GLISPA
- Demonstrated ability to initiate and promote collaborative approaches and implement knowledge-sharing activities at global level
- Demonstrated experience with the funding mechanisms and reporting requirements of the donor
- Proven ability to manage and lead multi-disciplinary teams, to prioritize tasks, and deal promptly with urgent issues
- Excellent communication skills and ability to prepare clear and concise technical reports
- Work experience in more than one location or area of work, particularly in field positions is desirable
- Extent and relevance of academic qualifications with specialization in environmental policy, geographic information systems and environmental biology is considered a strong asset

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* **The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

V.A **FOM-57-14-PRJ**
Forestry Department
FAO Viale delle Terme di Caracalla 00153 Rome ITALY
Fax No: +39 06 57xx
E-mail: VA-57-14-PRJ-FOM@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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