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| POSITION TITLE:      | Communication Officer | GRADE LEVEL:  | P3                 |
|                      |                       | DUTY STATION: | Mogadishu, Somalia |
| ORGANIZATIONAL UNIT: | FAO Somalia           | DURATION *:   | 12 months          |
|                      |                       | POST CODE/N°: |                    |
|                      |                       | CCOG CODE:    |                    |

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged. Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence. The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

#### DUTIES AND RESPONSIBILITIES

Under the overall supervision of the Officer-in-Charge, FAO Somalia, and the technical guidance of the Office for Communication, Partnerships and Advocacy (OCP), the Communication Officer will contribute to build awareness of food security and livelihoods challenges and of FAO achievements in Somalia In particular, the incumbent will:

- Develop and implement the communication strategy focusing on FAO's priorities in Somalia and; Monitor and evaluate its performance to continue reaching FAO Somalia's audiences better
- Develop key messages for specific audiences including donors, beneficiaries, partners and the general public and an implementation plan;
- Coordinate and oversee the production and dissemination of enhanced communication and advocacy materials, including brochures, posters, pamphlets, and press releases as needed;
- Assist in producing promotional materials in both English and Somali, the latter with the help of Somali-speaking staff, and plan and develop press and communication materials for media events such as World Food Day, report and project launches, dissemination of key findings of study/research/assessments and evaluations;
- Organize campaigns and events (including photo exhibitions and press conferences), to raise awareness of the issues FAO Somalia advocates for, showcase FAO Somalia achievements and ensure the various programmes are well understood by intended beneficiaries
- Develop strategic partnerships with key media organizations and journalists to enhance visibility; Draft statements and press releases for FAO Somalia; Make media arrangements (involving local and national radio, television and newspapers) for FAO Somalia Officer-in-Charge and Managers at events and during missions; Organize press conferences and prepare responses to queries of the media;
- Organize and undertake field trips for donors and international and/or national media to FAO programme sites and report on the events and progress;
- Produce video, photo and information materials on FAO work in Somalia and train field staff in basic photography and web-logging skills to enhance citizen media skills in the country office;
- Assist in the design and maintenance of FAO Somalia's websites, including writing and editing web posts, ensuring web applications are user friendly and visible, and coordinate in-house and public blogs and responses;
- Network with the Communication Officers of the UN system in Somalia, national and international media, and brand FAO Somalia in accordance with FAO HQ branding guidelines.

#### MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in communications, journalism, international relations, information or political/social sciences or related fields
- Five years of relevant experience in the field of communication and external relations, including experience in formulation, management and monitoring of communication plans and/or the preparation and dissemination of communication and promotion materials
- Working knowledge of English

#### SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of experience in the field of communication and external relations
- Excellent communication skills both orally and in writing
- Analytical and conceptual abilities
- Extent and knowledge of and contacts with media in the Region and experience in interacting with journalists
- Extent of knowledge and understanding of development programmes and priorities; Familiarity with the UN system would be an asset
- Excellent judgment, initiative, high sense of responsibility, tact and discretion and ability to drive high quality output within the necessary timeframe
- Knowledge of another language of the Organization would be an asset.

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

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**REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

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For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to:

V.A **FRSOM-917-13-PRJ**  
FAO Somalia  
UN-Somalia Ngecha Road Complex  
Corner Lower Kabete Road/Ngecha Road  
PO Box 30470-00100 Nairobi, Kenya  
Fax No: +254-20-4000333  
E-mail: [SO-HR-INT-VACANCIES@fao.org](mailto:SO-HR-INT-VACANCIES@fao.org)

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

**FAO IS A NON-SMOKING ENVIRONMENT**