



POSITION TITLE:	Project Manager - (Aquaculture Development)	GRADE LEVEL:	P- 4
ORGANIZATIONAL UNIT:	Regional Office for the Near East and North Africa, Operations Branch, RNER	DUTY STATION:	Jeddah, Kingdom of Saudi Arabia
		DURATION *:	31.07.2016
		POST CODE/N°:	Unidentified
		CCOG CODE:	1.A.11

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply
All applications will be treated with the strictest confidence**

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Senior Field Programme Officer, the supervision of the FAO Programme Coordinator in the Kingdom of Saudi Arabia and the technical guidance of the Lead Technical Unit, in close consultation with the National Project Director, national and international staff of the FAO Programme in the Kingdom of Saudi Arabia, and in collaboration with the Department of Aquaculture of the Ministry of Agriculture, the Project Manager will be responsible for all FAO inputs to the project as well as technical implementation of its activities. In particular, the Project Manager will:

- Advise the National Project Director and the FAO Programme Coordinator in all matters related to the project's implementation, by providing administrative, technical and professional guidance for the execution of the Ministry of Agriculture's policies in relation to the project;
- Liaise between the FAO Programme Coordination Unit in the Kingdom of Saudi Arabia and the Director General of the Fish Farming Administration to ensure the flow of cooperation and coordination in the implementation of the project;
- Prepare project inception report including review of the project document and work plan to ensure the relevance and validity of the project design to the current situation in the Kingdom of Saudi Arabia;
- Review the project budget and prepare expenditure plan at the beginning of the project, and every year soon after the closure of the annual financial statements and whenever necessary;
- Prepare regularly Project implementation reports, progress and terminal reports to monitor and advise on project inputs, lessons learned, and provide recommendation for improving and ensuring access to and use of inputs in accordance with the planned schedule and specifications,;
- Plan and supervise the provision of all FAO inputs and optimize the purchasing of equipment and supplies, and their maintenance;
- Coordinate activities of the project's experts and international consultants;
- Develop training programmes and study tours, participate in the selection of the host countries and institutions and ensure arrangements for their implementation;
- Formulate a Framework for a National Aquaculture development plan including rules, regulations and legislation requirements and prepare and organize the Fish Farming Centre annual programme of research, activities and work plan;
- Prepare research proposals for semi-commercial and commercial demonstrations and overview the publication of research results

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced university degree (M.Sc., PhD or equivalent) in aquaculture, fisheries or a related field
- Seven years of experience in aquaculture development
- Working knowledge of English

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent of experience in the formulation and implementation of programmes in the fields of aquaculture development preferably in the country or the region
- Extent and relevance of academic qualifications
- Proven ability to work independently and in multi-disciplinary teams, to prioritize tasks, and deal promptly with urgent issues
- Depth of knowledge and understanding of the work of international organizations, international instruments and national governments and extent of experience in providing policy advice to the governments
- Familiarity with the situation of aquaculture and fisheries in the Kingdom of Saudi Arabia.
- Extent of both oral and written communication skills including the ability to write concise reports
- Knowledge of Arabic would be an asset

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

* **The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the **Guidelines to applicants**

Send your application to:

V.A **RNE-836-12-PRJ**

FAO Regional Office for the Near East (RNE)

PO BOX 2223 – 11 El Eslah El Zerai Street, Dokki, Cairo, Egypt

Mailbox: VA-836-12-PRJ-RNE@fao.org

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