



Food and Agriculture Organization of the United Nations

Vacancy Announcement No: IRC5759

Issued on: 01 October 2018

Deadline For Application: 22 October 2018

Position Title:	Technical Adviser	Grade Level:	P-3
		Duty Station:	Kiribati, Tarawa
Organizational Unit:	Subregional Office for the Pacific Islands, SAP	Duration *:	Fixed Term: one year (with possibility of extension)
		Post Number:	2006983
		CCOG Code:	1A11

The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

**Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.
Persons with disabilities are equally encouraged to apply.**

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Subregional Office for the Pacific Islands (SAP) is responsible for FAO's response in developing, promoting, overseeing and implementing agreed strategies to address subregional food, agriculture and rural development priorities. The Subregional Office is based in Samoa, and is a subsidiary of FAO's Regional Office for Asia and the Pacific (RAP). SAP is an important FAO technical hub in direct support of 14 Pacific countries.

The Technical Adviser post is located in Kiribati (Tarawa) and funded under the FAO Global Environment Facility (GEF) Project '*Resilient Islands, Resilient Communities - GCP/KIR/009/GFF*'. The Project aims to improve biodiversity conservation and land/seascape level management to enhance socio-ecological resilience to climate variability and change in Kiribati.

Reporting Lines

The Technical Adviser reports to the Subregional Coordinator for the Pacific Islands, under the technical supervision of the Lead Technical Officer (LTO). He/she will work in collaboration with a national project team, relevant government institutions, FAO technical and support staff, consultants and partners.

Technical Focus

Overall project management and reporting; lead coordination of all technical aspects of the project, with particular emphasis/focus on mitigating impacts associated with unsustainable land and natural resources management practices, and; the rapid loss of critical forest ecosystems.

Key Results

Research, technical analysis, and project-related services to support the delivery of the project, its products services including local and national contributions to achieve global environment benefits.

Key Functions

- Researches and analyses technical issues related to the development, the sound implementation and evaluation of assigned programmes/projects; ensures timely delivery and review of relevant documents and reports;
- Produces a variety of project-related technical information, data, statistics and documents, and provides key technical input to reports and communication materials (e.g. web page);
- Provides technical support/analysis to various assessments, studies and projects and provides timely technical backstopping to field projects to produce clear, locally owned, results-supporting well documented global environment benefits;
- Collaborates in the development of improved, robust and updated tools, systems, processes, and databases;
- Oversees the updating of databases and web pages;
- Participates on multidisciplinary teams, and/or leads working groups/teams; collaborates with other departments and agencies on work groups and committees and promotes best practices;
- Collaborates in, and provides technical backstopping to, and ensures the quality/effectiveness of capacity development activities within member countries such as policy support, organizational development and individual learning events including preparation of related information, learning materials, online tools;
- Promotes knowledge sharing and best practices at international or regional meetings and conferences and guides partners in stakeholder consultations;
- Provides capacity building of national project staff, partner organizations and consultants (e.g. supporting strong project management and technical aspects);

Specific Functions

- Leads the Project Management Unit (PMU), directing the execution of the project's technical and administrative activities, with support from the National Project Coordinator (NPC);
- Organizes and serves as Secretary to the Project Steering Committee and Liaison Committees;
- Liaises closely with the LTO on all technical aspects of project activities and assists in the organization and implementation of workshops, training courses and studies in order to facilitate coordination across the project components;
- Prepares annual work plans and budget, and project monitoring reports in coordination with the project team and assists in organizing project mid-term evaluation, ensuring clear indicators and technical compliance with project objective, outcomes and outputs, and the Monitoring and Evaluation (M-E) plan;
- Reviews and ensures the approval of the Terms of Reference (TOR) and technical specifications of international and national experts/consultants; coordinates and monitors their work plans;
- Prepares Letters of Agreements (LOAs) and contracts, and monitors the agreements/contracts to ensure achievement of planned project outputs;
- Reviews procurement and subcontracting material and documentation of processes and obtains internal approvals;
- Coordinates the implementation of the project's communication strategy and institutional strengthening activities.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in agricultural economics, development economics, rural sociology, food security, nutrition, sustainable natural resource use (including agriculture, livestock, forestry and fisheries), or related field;
- Five years of relevant experience in the field of natural resource management, including experience in donor-funded project management and in cross-sector coordination of issues in the context of natural resource management;
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian.

Competencies

- Results Focus;
- Teamwork;
- Communication;
- Building Effective Relationships;
- Knowledge Sharing and Continuous Improvement.

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions, is desirable;
- Extent and relevance of experience and knowledge of integrated natural resource management and related issues;
- Extent and relevance of experience in the Pacific Islands/Small Island Developing States (SIDS) contexts;
- Extent and relevance of experience in policy, institutional and cross-sector coordination issues related to natural resources management;
- Extent and relevance of experience in results-based project or programme management and monitoring;
- Familiarity with donor-funded projects (in particular GEF projects) and reporting requirements, is desirable.

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills
 - Your application will be screened based on the information provided in your iRecruitment online profile (see "*How to Apply*"). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills
 - Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognized in the IAU/UNESCO list
 - Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of two years
 - Candidates may be requested to provide performance assessments
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REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/irecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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