



Food and Agriculture Organization of the United Nations

PROFESSIONAL VACANCY ANNOUNCEMENT N°: AGPM-801-12-PRJ

Issued on: **29 May 2012**

Deadline For Application: **12 June 2012**

POSITION TITLE:	Technical Officer	GRADE LEVEL:	P-4
		DUTY STATION:	Rome
ORGANIZATIONAL UNIT:	Secretariat of the International Treaty on Plant Genetic Resources for Food and Agriculture	DURATION *:	12 months (renewable)
	Agriculture and Consumer Protection Department	POST CODE/N°:	N
	AGPMT	CCOG CODE:	1H01

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply
All applications will be treated with the strictest confidence**

DUTIES AND RESPONSIBILITIES

Under the supervision of the Secretary of the Governing Body of the International Treaty on Plant Genetic Resources for Food and Agriculture and the technical guidance of the Senior Support Officer, and in close consultation with concerned staff, the incumbent will act as Support Officer. In particular, the incumbent will:

- Plan and supervise the implementation of the information technology tools and systems in support of the Multilateral system of Access and Benefit-sharing of the Treaty and lead the personnel employed by the secretariat;
- Analyse the policy environment and advise the Secretary on the development of the Global Information System on Plant Genetic Resources for Food and Agriculture, including the drafting of documentation for the Governing Body on the subject;
- Translate the decisions of the Governing Body at each regular session into the Standard Material Transfer Agreement and the information tools;
- Provide technical, functional and organizational support for the further operationalization of the Standard Material Transfer Agreement (SMTA);
- Develop and implement a systematic promotion and communication plan for the adoption of the information technology tools by major national and international gene banks and other users;
- Support to the Secretary in the organization of sessions of the Treaty's Governing Body and other technical meetings;
- Represent, where appropriate, the Secretariat in its relations with other organizations about information technology operations related to the Multilateral system;
- Perform other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced University Degree In Information Sciences, Communication Sciences, political science or a related field;
- Seven years of relevant experience in the design and implementation information systems and products, strategic communication plans and international policies and processes;
- Working knowledge of two of the following languages: English, French, Spanish, and limited knowledge of the third language.

SELECTION CRITERIA

Candidates will be assessed against the following:

- Relevance of academic qualifications;
- Extent of expertise and experience in the development of information products and systems and in information management;
- Extent of work experience on international policy processes on plant genetic resources for Food and Agriculture;
- Extent of experience in the organization of international meetings and in the preparation of official documentation;
- Extent of experience in public communication;
- Quality of both written and oral communication skills;
- Experience of collaborate with governments, intergovernmental organizations and other institutions.

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

TO APPLY: Carefully read and follow the Guidelines to applicants

Send your application to:

V.A **AGPM-801-12-PRJ**
International Treaty on Plant Genetic Resources (AGPMT)
FAO Viale delle Terme di Caracalla 00153 Rome ITALY
Fax No: +39 06 57052133
E-mail: VA-801-12-PRJ-AGPM@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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