



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS
Terms of Reference for Consultant/PSA

Job Title	Crop Assessment Training Consultant		
Division/Department	EST/ES		
Programme/Project Number	GCP/TIM/005/EC		
Location	Dili, Timor Leste with in-country travel as required		
Expected Start Date of Assignment	15 May 2013	Duration:	30 days
Reports to	Name: Kisan Gunjal	Title:	Food Emergency Officer, GIEWS

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

Under the overall supervision of the Chief Technical Advisor of the EU-funded project "Establishing a sustainable National Information and Early Warning System (NIEWS) on Food Security in Timor-Leste" and the technical supervision of the Food Emergency Officer, GIEWS/EST, FAO, in liaison with other FAO backstopping officers and in close cooperation with other consultants and MAF counterparts, the Crop assessment training Consultant will undertake the following duties:

- Review Training-Needs Assessment questionnaire for the project and government counterparts to assess their current skills and understanding in conducting crop monitoring and crop assessments, Crop Cutting Survey, yield and area measurement, harvest forecasting and reporting.
- Conduct Training-Needs Assessment of the MAF Extension staff and other staff involved in crop monitoring and assessments to analyse the level of statistics skills to support the design of the training to improve MAF their skills to support the effective and efficient running of the NIEWS.
- Review and finalize user-friendly training manual for use by trainers for further and ongoing training;
- Review the current Suco Level Food Security Monitoring formats and analysis of the data generated and identifies gaps to improve its quality and making it statistically sound.
- Provide suggestions for improvements in crop and livestock statistical data generation and management in the web-based NIEWS database
- Review of the current or available MAF structural agricultural information crop monitoring, rapid crop and livestock assessments, crop cutting survey, yield and area measurement, harvest forecasting and reporting to support in improving the current food security data and how it could be integrated to the SLMS and IFSTF.
- Conduct training including field demonstrations on crop monitoring, rapid crop and livestock assessments, crop cutting survey, yield and area measurement, harvest forecasting and reporting to selected staff (who could be further used as trainers to Extension Staff, District Crops Officers and District Food Security Officers).
- Participate and provide guidance to the MAF rapid crop assessment exercise ongoing during the period of consultancy.
- Prepare a detailed end-of-assignment report after each mission summarizing the work done, findings, conclusions and recommendations for follow-up as well as information that will contribute to the FAO draft terminal statement on the training activities.
- Perform any other activities deemed necessary within the scope of the main task.

KEY PERFORMANCE INDICATORS

Expected Outputs:

- Revised Training Needs Assessment Analysis and Report
- Training Manual on crop monitoring and crop assessment methodology
- Trained crop monitoring and crop assessment team or Trained Team of Trainers to conduct similar trainings at sub-national Levels
- Detailed end of assignment report

Required Completion Date:

13 June 2013

REQUIRED COMPETENCIES

Academic Qualifications:

A university degree in agriculture, agricultural economics or closely related field involving food security aspects.

Technical Competencies and Experience Requirements:

- At least five years' experience in the operational aspects of the conduct of agricultural assessments.
- A proven track record as evidenced by various assignments and experiences in developing and conducting assessments.
- Experience in training staff.
- Proven capacity building skills and able to transfer skills in a limited time.
- Working knowledge on food security, nutrition or agriculture.
- Experience working in developing countries preferably within the region or in Timor Leste.
- Fluency in the English language is mandatory. Bahasa Indonesia or Tetum desirable but not absolutely required

To apply: Carefully read and follow the Guidelines to applicants

Send your application to:

Marrie Ann Merza
Chief Technical Adviser
GCP/TIM/005/EC
E-mail: MarrieAnn.Merza@fao.org

The deadline for applications is 31 March 2013