



FOOD AND AGRICULTURE ORGANIZATION OF THE UNITED NATIONS

Terms of Reference for Consultant ■/PSA □

Minimum number of years of relevant experience required: 1yr 3yrs 5yrs 12+yrs

Job Title: Quality Assurance Advisor for the Evaluation of the CFS Reform
Division/Department: ESA
Programme/Project Number: Evaluation of the CFS Reform
Location: Home based
Expected Start Date of Assignment: 09 May 2016 Duration: 10 days (NTE December 2016)

GENERAL DESCRIPTION OF TASK(S) AND OBJECTIVES TO BE ACHIEVED

1. The Committee on World Food Security (CFS) was set up in 1974 as an intergovernmental body to serve as a forum for review and follow up of food security policies. In 2009, CFS went through an extensive reform process to enable it to more fully play its role in the area of food security and nutrition. The CFS Reform envisioned that *"CFS constitutes the foremost inclusive international and intergovernmental platform for a broad range of stakeholders to work together in a coordinated manner towards the elimination of hunger and ensuring food security and nutrition for all human beings. The CFS will strive for a world free from hunger where countries implement the voluntary guidelines for the progressive realization of the right to adequate food in the context of national food security"*.

2. In 2013, CFS underlined the need to use monitoring and evaluation to improve its work, and agreed to conduct periodic assessments of *CFS effectiveness in improving policy frameworks, especially at country level, and in promoting participation of and coherence among stakeholders on food security and nutrition*. Specifically, CFS recommended *carrying out a baseline survey to assess the current situation as the base of assessing progress*. Further, CFS included in its Multi Year Programme of Work for 2014-15, an *"evaluation to assess the effectiveness of the CFS reform from 2009, including progress made towards the overall objective of the Committee and its three outcomes."* The CFS Bureau, the executive arm of CFS comprising 12 member countries, is commissioning this evaluation to an independent Evaluation Team.

3. The evaluation is intended to serve two primary and complementary purposes, namely:

a) To generate evidence from the global, regional and national levels that would lead to recommendations to help improve CFS effectiveness, and;

b) To assess the extent to which CFS promotes/influences improved policy frameworks on food security and nutrition issues, at global, regional and national levels.

In addition, the evaluation is expected to generate learning for the UN system, where different entities and actors are exploring ways to develop a multi-stakeholder approach, to which CFS represents a possible model.

4. The present terms of reference (TORs) for the Quality Assurance Advisor should be read in conjunction with the Concept Note of the evaluation (henceforth Evaluation Concept Note) prepared in a separate document.

Appointment

5. The CFS Bureau wishes to recruit an experienced professional to carry out quality assurance of evaluation deliverables, reporting to the Evaluation Manager. He/she will support the Evaluation Manager in conducting technical oversight of the evaluation work and deliverables, focusing on the review of the application of the agreed methodology and their adherence to standards of quality and independence.

6. While recruited and administered by the CFS secretariat, the Quality Assurance Advisor will remain independent from the secretariat in carrying out his duties. The appointment is for the duration foreseen in the Evaluation Concept Note.

Duties and Responsibilities

7. The Quality Assurance Advisor will provide support to the Evaluation Manager to ensure methodological rigor and quality of the evaluation processes and the report. He will specifically review the TORs of the Evaluation Team, the Inception Report and the Draft Evaluation Report.

KEY PERFORMANCE INDICATORS

Expected Outputs:	Required Completion Date:
1. Quality assurance review of the TORs of the Evaluation Team Leader and Team Members	1. May 2016
2. Quality assurance of the draft Inception Report	2. Mid-June 2016
3. Quality assurance of the Evaluation Report	3. November-December 2016

REQUIRED COMPETENCIES

Minimum requirements:

Education:

- Advanced University degree in a relevant area.

Experience:

- Eleven years or more (of which at least four international) of relevant first-hand experience both in field and Headquarters contexts.

Technical skills & knowledge:

- In-depth knowledge of current evaluation principles, standards and methods.
- Contemporary understanding of global food security issues and related international architecture.

Competencies:

- Ability to assimilate and analyze complex issues using independent judgement, and to guide others in their analysis.
- Ability to think strategically and apply a high level of analytical skill.
- Written and oral proficiency in English and preferably some knowledge of other UN official languages.

HOW TO APPLY

Please send your CV to: Opportunities-Eval@fao.org clearly indicating "**Quality Assurance Advisor for the Evaluation of the CFS Reform**" in the subject line.

Deadline for submission of your application: 6 May 2016

Applications received after the closing date will not be given consideration. Only short listed candidates will be contacted.

