



<b>POSITION TITLE:</b>	<b>Coordinator (Global Office for the implementation of the Global Strategy)</b>	<b>GRADE LEVEL:</b>	<b>P-5</b>
<b>ORGANIZATIONAL UNIT:</b>	<b>Statistics Division, ESS</b>  Economic and Social Development Department, ES	<b>DUTY STATION:</b>	<b>ROME</b>
		<b>DURATION *:</b>	<b>Fixed Term: 2 years (with possibility of extension)</b>
		<b>POST CODE/N°:</b>	<b>unidentified</b>
		<b>CCOG CODE:</b>	<b>1M02</b>

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged  
Persons with disabilities are equally encouraged to apply  
All applications will be treated with the strictest confidence**

**DUTIES AND RESPONSIBILITIES**

Under the overall guidance of the Director, ESS and in coordination with the team leader of the Capacity Development and Global Strategy Team, ESS, the incumbent will ensure the overall technical coordination of the Action Plan to implement the Global Strategy to improve Agricultural and Rural Statistics (Global Strategy) at the global level, and in cooperation with regions. He/she will ensure that ESS fulfils its responsibilities as Participating Partner tasked with the normative and technical coordination work, establishing standards, providing centralized technical and practical guidance on cross-regional issues. The Global Office Coordinator will also serve as Secretary of the Global Steering Committee and the Global Executive Board. In particular, the incumbent will:

- oversee the management, implementation and monitoring of all activities of the Global Office, including the preparation of an overall multi-year operational plan for the Action Plan and detailed annual budgeted work plan;
- oversee the management of funds received from the Administrator and their allocation to activities of the Statistics Division as Participating Partner;
- develop an advocacy and communication strategy as well as a resource mobilisation strategy and contribute to its implementation, including preparation of proposals and negotiation with donors for mobilising complementary funding;
- serve as Secretary of the Global Steering Committee and the Global Executive Board and prepare the annual progress reports to the UN Statistical Commission and other relevant reports;
- coordinate the preparation of country assessment frameworks and tools and ensure their implementation by regional offices in an harmonised manner, taking into account issues of quantity and quality of data being provided, the statistical capabilities of each country, and its readiness to implement the strategy;
- oversee the preparation and update of guidelines for development of the sector strategic plans for agriculture to mainstream agriculture into the National Strategy for Development of Statistics;
- support the establishment and implementation of frameworks and standard materials and tools for training programs and technical assistance, taking into account the findings of the assessment, to be applied in regions and countries.
- provide overall coordination support to regions for preparation of their regional action plans;
- organise consultative meetings, seminars and workshops related to the implementation of the Global Strategy;
- prepare technical reports, articles, working papers, books and documents related to the Global Strategy;
- contribute to the planning and management of the Statistics Division's work programme;
- perform other related duties as required.

**MINIMUM REQUIREMENTS**

*Candidates should meet the following:*

- Advanced university degree in statistics, geography, economics, agro-economy or related fields
- Ten years of experience in planning, management and implementation of statistical capacity development programmes
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Russian, Arabic or Chinese

**SELECTION CRITERIA**

*Candidates will be assessed against the following:*

- Extent and relevance of experience in planning, management and implementation of statistical capacity development programmes
- Extent and relevance of experience in the formulation of technical assistance projects, provision of technical support and preparation/implementation of training programmes (including in the field of agricultural statistics)
- Extent and relevance of experience in mobilizing resources and liaising with development partners
- Quality of oral and written communication skills in English. Fluency in French or Spanish would be an asset
- Extent of experience in leading and supervising multi-cultural teams and delivering a results-based programme of work
- Extent and relevance of academic qualifications

*Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.*

**\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

**REMUNERATION**

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A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

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**TO APPLY: Carefully read and follow the **Guidelines to applicants****

Send your application to:

V.A **VA-792-12-PRJ-ESS**  
Director, ESS  
FAO Viale delle Terme di Caracalla 00153 Rome ITALY  
Fax No: +39 06 57054206  
E-mail: VA-792-12-PRJ-ESS@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

**FAO IS A NON-SMOKING ENVIRONMENT**