

Issued on: **9 September 2015**Deadline For Application: **23 September 2015**

POSITION TITLE:	Fishery Officer (Liaison)	GRADE LEVEL:	P-2
		DUTY STATION:	Rome, Italy
ORGANIZATIONAL UNIT:	General Fisheries Commission for the Mediterranean (GFCM), FIDG	DURATION*:	Fixed Term: 2 years
	Fisheries and Aquaculture Department, F	POST NUMBER:	unidentified
		CCOG CODE:	1H05

* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The General Fisheries Commission for the Mediterranean (GFCM) is the regional fisheries management organization (RFMO) established under the provisions of Article XIV of the FAO Constitution to promote the development, conservation, rational management and best utilization of living marine resources as well as the sustainable development of aquaculture in the Mediterranean and the Black Sea. The GFCM is currently composed of 24 Contracting Parties (23 member countries and the European Union) who contribute to its autonomous budget as well as 2 Cooperating non-Contracting Parties. It has the authority to adopt binding recommendations for fisheries conservation and management in its area of competence and plays a critical role in fisheries governance in the region.

The GFCM Secretariat is responsible for planning and executing the annual workplan of GFCM through its technical committees and subsidiary bodies, including organizing statutory sessions and meetings as well as liaising with donors to identify and fund ad hoc projects.

The post is located in the GFCM Secretariat at GFCM headquarters in Palazzo Blumenstihl (Rome, Italy).

Reporting Lines

The Fisheries Liaison Officer reports to the GFCM Executive Secretary and maintains regular contact with FAO Fisheries and Aquaculture Department, including the FAO Regional Projects, FAO Regional Offices and Country Offices in the GFCM area of competence, as well as with GFCM Members, observers and partner organizations

Technical Focus

Liaison; Coordination; Donor relations; Programming and operational support to the work of Officers; Drafting and editing of documents/reports; Assistance in implementation and monitoring of project operations; Planning and organizing statutory meetings.

Key Results

Constant liaison with a huge array of actors; secretariat services to meetings and in support to programme projects, products and services, collection and analysis of information, data and statistics; preparation and editing of reports, informative and technical documents.

Key Functions

- Ensures prompt and efficient liaison between the GFCM Secretariat and its Contracting Parties, Cooperating non-Contracting Parties, relevant non-Contracting Parties, FAO Departments and Offices, relevant FAO Regional and Country Offices, partner organisations and relevant stakeholders at the international, regional and sub-regional level in accordance with the GFCM workplan, set priorities and agenda, in the field of fisheries related activities;
- Assists the GFCM Secretariat in carrying out any additional duties that might entail liaison and technical support for the submission of information and data, and the preparation of memoranda of understanding;
- Supports the day-to-day coordination and implementation of GFCM fisheries activities, including contributing to the preparation and organization of GFCM statutory and technical meetings through the drafting and submission of relevant documents and reports, powerpoint presentations, agendas, minutes and appraisals;
- Contributes to the planning of and reporting on established deliverables for projects adopted in the context of the GFCM Framework Programme, including the preparation of narrative reports, requests for extension and adjustments of workplans;
- Facilitates the collection and analysis of relevant information and data collected by the GFCM, edits/revises technical/scientific documents compiled on the basis of such information and data and streamlines the development of improved work methods, tools and systems within the GFCM Secretariat;
- Contributes to the organization and the smooth conduct of technical and statutory meetings/conferences;
- Participates in the implementation of relevant activities of projects adopted in the context of the GFCM Framework Programme;
- Supports the organization of relevant meetings and implementation of strategic actions of GFCM;
- Acts as GFCM focal point on priority issues of the Commission, by ensuring close liaison with relevant stakeholders and other Regional Fisheries Management Organizations (RFMOs) on matters pertaining Fisheries, as appropriate and in line with established Memoranda of Understanding with partner organizations;

- Assists the GFCM Secretariat in the management of all phases of project cycle, including support to the preparation of workplans, budgets and internal documents.
- Performs other related duties as required.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in a field relevant to the work and mandate of the Organization, including food security and sustainable development
- Three years of relevant experience in development work with governmental, non-governmental/civil society and/or private sector entities in the field of food, agriculture, fisheries, forestry or rural development, including in the context of international organizations
- Working knowledge of English and French

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field position is desirable
- Extent and relevance of knowledge and experience in the operations of Regional Fisheries Management Organizations (RFMOs)
- Extent and relevance of experience in the technical preparation and organization of inter-governmental meetings
- Demonstrated ability in the preparation, editing, publication and revision of documents and reports
- Extent and relevance of experience in collecting and analysing information and data
- Extent and relevance of experience in supporting professional staff in project management
- Knowledge of another GFCM working language would be an asset

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: http://www.un.org/Depts/OHRM/salaries_allowances/salary.htm

TO APPLY:

Carefully read and follow the **Guidelines to applicants**

Send your application to:

V.A FIDG-56-15-PRJ

E-mail: VA-56-15-PRJ-FIDG@fao.org

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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