



Issued on: 30 June 2014

Deadline For Application: 14 July 2014

POSITION TITLE:	Programme Coordinator (Conservation Agriculture and Good Agricultural Practices)	GRADE LEVEL:	P4
ORGANIZATIONAL UNIT:	FAO Representation Office in Kenya (FRKEN)	DUTY STATION:	Nairobi, Kenya
		DURATION *:	12 Months (with possibility of extension subject to continuity of funds)
		POST CODE/N°:	Unidentified
		CCOG CODE:	1.A.11

Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply
All applications will be treated with the strictest confidence
The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization

DUTIES AND RESPONSIBILITIES

Under overall supervision of the FAO Representative in Kenya, the supervision of the Deputy FAO Representative and of the relevant technical divisions in headquarters and in decentralized offices, the staff member will be responsible for the coordination of the GCP/KEN/079/EC project and Crops / Agribusiness Sector activities. In particular, the incumbent will:

- Provide overall technical and managerial leadership of the GCP/KEN/079/EC project, in all its aspects;
- Ensure coherence and complementarity with other components of the KCALP programme
- Ensure that the programme feeds into (and contributes to the establishment of) the joint coordination structure in the Ministry of Agriculture Livestock and Fisheries
- In collaboration with the FAOR and the Deputy FAOR, establish and manage agreements with county governments and service providers
- Lead the preparation, implementation and monitoring of Annual Work Plans and Budgets
- Develop and manage the e-learning platform, in close collaboration with the FAO IT and M&E groups
- Provide the Project Management Unit (PMU) and the Corporate Support Services, with all necessary planning (eg. work plans HR plan, procurement plan, etc) including all the technical information required;
- Act as a sector head for the Crops and Agribusiness Units, provide strategic leadership towards the achievement of the CPF outcome 2 and contribute to programme development;
- Actively participate in fundraising for the Crops and Agribusiness Units in line with the established country office resources mobilization strategy;
- Perform other duties as required

MINIMUM REQUIREMENTS

Candidates should meet the following:

- Advanced university degree in Agronomy or related agricultural discipline, Agribusiness or a related field
- Seven years of relevant experience in Conservation Agriculture related practices, climate smart agricultural development, rural development, agribusiness support, community development or other relevant discipline, with progressively increasing responsibility for institutional development, project implementation and managing relationships between key implementing partners and stakeholders
- Working knowledge of English

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent of relevant experience in Conservation Agriculture and Agribusiness
- Extent of experience in project and programme management and ability to lead and manage a team of professionals
- Excellent interpersonal communication skills, and the ability to bring diverse stakeholders together over a common goal
- Quality of both oral and written communication skills on technical issues in English

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

*** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

For guidelines to applicants, please visit the Application Toolkit at: <http://www.fao.org/employment/current-vacancies/project/en/>

Send your application to: FAO Representative in Kenya
United Nations Office At Nairobi
P.O. Box 30470 00-100 Nairobi-Kenya
Email: **VA-004-14-PRJ-FAOKE @fao.org**

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

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