



POSITION TITLE:	<b>Food Standards Officer</b>	GRADE LEVEL:	<b>P-4</b>
		DUTY STATION:	<b>Rome</b>
ORGANIZATIONAL UNIT:	<b>Secretariat, Codex Alimentarius Commission, AGNC</b>	DURATION *:	<b>Fixed-Term: 2 years</b>
	Nutrition and Consumer Protection Division, AGN	POST CODE/N <sup>o</sup> :	<b>0333840</b>
	Agriculture & Consumer Protection Department, AG	CCOG CODE:	<b>1A</b>

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged**

#### **DUTIES AND RESPONSIBILITIES**

Under the general supervision of the Secretary, Codex Alimentarius Commission, the incumbent will assist in the administration and execution of scientific and technical aspects of the Joint FAO/WHO Food Standards Programme within the Secretariat, Codex Alimentarius Commission (AGNC). In particular, the incumbent will:

- act as Secretary or Assistant Secretary of various technical and regional subsidiary bodies of the Commission concerned with the development of food standards and related texts for the protection of consumers' health and ensuring fair practices in food trade, including the preparation of agendas, technical and other working documents, and reports of the session;
- prepare the final standards drafted by these bodies for publication following their adoption by the Commission;
- participate in the preparation of technical papers and reports for the Commission and its Executive Committee;
- attend, on behalf of the Joint FAO/WHO Food Standards Programme, meetings of other bodies or organizations engaged in food standards and related work;
- participate in the work of international expert bodies convened to provide scientific or technical advice to the Commission;
- provide, on the request of governments or other interested parties, information concerning food standards and related matters;
- perform other related duties as required.

**\* This Vacancy Announcement cancels and supersedes Vacancy Announcement No. IRC2036. Applicants who applied to IRC2036 must apply to the present vacancy in iRecruitment in order to be considered.**

#### **MINIMUM REQUIREMENTS**

*Candidates should meet the following:*

- Advanced University Degree in Food Science, Chemistry, Biochemistry, Microbiology, Veterinary or Public Health, or related subjects
- Seven years of relevant experience in the development and application of food standards and food control programmes at national, regional or international level
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two, or Arabic, Chinese or Russian

#### **SELECTION CRITERIA**

*Candidates will be assessed against the following:*

- Scope and depth of experience in the development and application of food standards and food control programmes, in relation to food safety and quality, at national, regional or international level
- Extent of overall understanding of the work of the Codex Alimentarius Commission
- Quality of written and oral communication skills in English
- Experience in analysing technical information and preparing clear reports in English
- Experience in organizing and coordinating meetings, especially at international or regional level
- Extent of language skills

*Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.*

**\* The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments**

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**REMUNERATION**

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

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To apply: visit the iRecruitment website at

<http://www.fao.org/employment/irecruitment-access/en/>

and complete the on-line application

In order for your application to be properly evaluated, please ensure that all sections of the on-line application are completed.

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

**FAO IS A NON-SMOKING ENVIRONMENT**