



POSITION TITLE:	Advocacy Officer (Private Sector)	GRADE LEVEL:	P-2
		DUTY STATION:	Rome
ORGANIZATIONAL UNIT:	Partnerships and Advocacy Branch, OCPP	DURATION *:	2 years
	Office for Communication, Partnerships and Advocacy, OCP	POST CODE/N°:	2002748
		CCOG CODE:	1.A.08

**Applications from qualified women as well as from qualified nationals of non-and under-represented member countries are encouraged
Persons with disabilities are equally encouraged to apply. All applications will be treated with the strictest confidence**

DUTIES AND RESPONSIBILITIES

Under the overall guidance of the Chief, Partnerships and Advocacy Branch, OCPP and the direct supervision of the Liaison Officer (Private Sector) and as part of one or more multidisciplinary teams, the incumbent will contribute to the development and strengthening of partnerships with all the different actors in the private sector to accomplish FAO's mandate. In particular, the incumbent will:

- sustain FAO technical units and decentralized offices in the implementation of the FAO private sector strategy and partnership opportunities;
- provide support to the review of partnership proposals through due-diligence and by performing ad hoc research on potential private sector partners;
- contribute to the development of fundraising proposals in collaboration with key stakeholders both at HQ and decentralized offices in support of FAO strategic objectives and country planning frameworks;
- establish and maintain a network of private sector fundraising entities, namely companies and foundations;
- prepare draft reports, surveys and charts/graphs in line with UN due-diligence systems on potential partners and report on private sector industry trends;
- provide support to private sector focal points to streamline fundraising approaches in FAO technical units and decentralized offices;
- collect and review best practices, develop stories, news, and features for appropriate dissemination through the various media;
- support FAO senior management with general correspondence, talking points and any other specialized or technical inputs required as relates to private sector matters;
- contribute to disseminate FAO's plans, progress and results on private sector collaboration in its governing bodies and with partners;
- perform any other related duties as required.

MINIMUM REQUIREMENTS

Candidates should meet the following:

- University degree in Economics, Business, Marketing, Fundraising or Communications
- Three years' work experience in donor relations and direct fundraising
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Russian, Arabic or Chinese

SELECTION CRITERIA

Candidates will be assessed against the following:

- Extent and relevance of academic qualifications
- Extent of experience related to private sector engagement in the areas of FAO's mission and mandate, including direct experience working with a government, UN organization/entity and/or non-governmental/civil society organization
- Extent of relevant experience in private sector fundraising and donors' relations; experience with a donor management system is considered an asset
- Ability to review and develop advocacy material
- Excellent oral and written communication skills and ability to write and/or edit technical documents clearly and concisely in English
- Demonstrated ability to deliver results and operate effectively in teams in a multicultural, dynamically evolving work environment

Please note that all candidates should possess computer/word processing skills and should be capable of working with people of different national and cultural backgrounds.

** The length of appointment for internal FAO candidates will be established in accordance with applicable policies pertaining to the extension of appointments*

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/>

To apply: visit the iRecruitment website at

<http://www.fao.org/employment/irecruitment-access/en/>

and complete the on-line application

In order for your application to be properly evaluated, please ensure that all sections of the on-line application are completed.

Please note that FAO staff members are international civil servants subject to the authority of the Director-General and may be assigned to any activities or office of the organization.

FAO IS A NON-SMOKING ENVIRONMENT