



Issued on: 28 November 2014

Deadline For Application: 12 December 2014

POSITION TITLE:	Strategy and Planning Officer	GRADE LEVEL:	P-3
		DUTY STATION:	Rome, Italy
ORGANIZATIONAL UNIT:	Office of Strategy, Planning and Resources Management, OSP	DURATION :	Fixed-term: 2 years
		POST NUMBER:	2005040
		CCOG CODE:	1A01

Qualified female applicants and qualified nationals of non-and under-represented member countries are encouraged to apply.

Persons with disabilities are equally encouraged to apply.

All applications will be treated with the strictest confidence.

The incumbent may be re-assigned to different activities and/or duty stations depending on the evolving needs of the Organization.

Organizational Setting

The Office of Strategy, Planning and Resources Management (OSP) advises the Director-General on strategic and policy matters related to the Organization's objectives, results-based programmes, budgets and resources mobilization for all sources of funds; leads the development of policies and procedures on results-based management; coordinates the preparation of the Organization's strategic, programme and budget plans; develops and monitors corporate integrated resources mobilizations, in close relations with the Technical Cooperation Department; and manages allocation of resources, and monitors and reports on corporate programme implementation to help ensure effective and efficient achievement of results.

Reporting Lines

The Strategy and Planning Officer reports to the Senior Strategy and Planning Office

Technical Focus

Results-based planning and monitoring

Key Results

Research, technical analysis, and related services and systems to support the planning, implementation and monitoring of programmes and projects.

Key Functions

- Analyzes, adapts and extends policies and procedures to achieve full inter-departmental and inter-agency collaboration in strategic planning, results-based programming and budgeting, implementation, monitoring and reporting;
- Executes analytical tasks associated with the preparation, review and analysis of the Organization's Strategic Framework, Medium Term Plan, Programme of Work and Budget, and Programme Implementation Report;
- Carries out analytical tasks associated with the corporate programmatic resource mobilization strategy and policy;
- Contributes to the design and operation of procedures and systems for work planning and the issuance of allotments;
- Performs analytical tasks associated with the design and operation of the corporate results-based monitoring and reporting system.

Specific Functions

- Monitors programme and budget delivery, including analysis of financial and other performance data;
- Designs and implements procedures and systems for work planning and results-based monitoring.

CANDIDATES WILL BE ASSESSED AGAINST THE FOLLOWING

Minimum Requirements

- Advanced university degree in business administration, economics, agriculture, development economics, international development, computer science or related fields
- Five years of relevant experience in planning, monitoring and evaluation, financial analysis, business process analysis and/or systems development
- Working knowledge of English, French or Spanish and limited knowledge of one of the other two or Arabic, Chinese, Russian

Competencies

- Results Focus
- Teamwork
- Communication
- Building Effective Relationships
- Knowledge Sharing and Continuous Improvement

Technical/Functional Skills

- Work experience in more than one location or area of work, particularly in field positions is desirable
- Extent and relevance of experience in collecting and analysing information from textual, database and human sources

- Extent and relevance of experience in analysing strategy and policy issues
- Familiarity with relevant computer tools for analysis and communication
- Ability to analyze complex strategy and planning issues
- Ability to analyze and integrate complex issues in systems development for business processes

Please note that all candidates should adhere to *FAO Values of Commitment to FAO, Respect for All and Integrity and Transparency*.

ADDITIONAL INFORMATION

- All candidates should possess computer/word processing skills.
- Evaluation of qualified candidates may include an assessment exercise which will be followed by a competency-based interview.
- Your application will be screened based on the information provided in your iRecruitment online profile (see “*How to Apply*”). We strongly recommend that you ensure that the information is accurate and complete including employment record, academic qualifications and language skills.
- Please note that FAO will only consider academic credentials or degrees obtained from an educational institution recognised in the IAU/UNESCO list.
- Other similar positions at the same level may be filled from this vacancy notice and the endorsed candidates will be considered for the Employment Roster for a period of 2 years.
- Candidates may be requested to provide performance assessments.

REMUNERATION

A competitive compensation and benefits package is offered. For information on UN salaries, allowances and benefits, click on the following link: <http://icsc.un.org/rootindex.asp>

HOW TO APPLY

To apply, visit the iRecruitment website at <http://www.fao.org/employment/iRecruitment-access/en/> and complete your online profile. Only applications received through iRecruitment will be considered.

Candidates are requested to attach a letter of motivation to the online profile.

Vacancies will be removed from iRecruitment at 23:59 Central European Time (CET) on the deadline for applications date. We encourage applicants to submit the application well before the deadline date.

If you need help, or have queries, please contact: iRecruitment@fao.org

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